

Notice of Council

Date: Tuesday, 17 December 2019 at 7.00 pm

Venue: Council Chamber, Town Hall, Bournemouth BH2 6DY



Chairman:

Cllr D A Flagg

Vice Chairman:

Cllr G Farquhar

Cllr H Allen
Cllr L Allison
Cllr M Anderson
Cllr S C Anderson
Cllr M Andrews
Cllr J Bagwell
Cllr S Baron
Cllr S Bartlett
Cllr J Beesley
Cllr D Borthwick
Cllr P Broadhead
Cllr M F Brooke
Cllr N Brooks
Cllr D Brown
Cllr S Bull
Cllr C R Bungey
Cllr R Burton
Cllr D Butler
Cllr D Butt
Cllr J J Butt
Cllr E Coope
Cllr M Cox
Cllr M Davies
Cllr N Decent
Cllr L Dedman

Cllr B Dion
Cllr B Dove
Cllr B Dunlop
Cllr M Earl
Cllr J Edwards
Cllr L-J Evans
Cllr D Farr
Cllr L Fear
Cllr A Filer
Cllr N C Geary
Cllr M Greene
Cllr N Greene
Cllr A Hadley
Cllr M Haines
Cllr P R A Hall
Cllr N Hedges
Cllr P Hilliard
Cllr M Howell
Cllr M Iyengar
Cllr C Johnson
Cllr T Johnson
Cllr A Jones
Cllr J Kelly
Cllr D Kelsey
Cllr R Lawton

Cllr M Le Poidevin
Cllr L Lewis
Cllr R Maidment
Cllr C Matthews
Cllr S McCormack
Cllr D Mellor
Cllr P Miles
Cllr S Moore
Cllr L Northover
Cllr T O'Neill
Cllr P Parrish
Cllr S Phillips
Cllr M Phipps
Cllr K Rampton
Cllr Dr F Rice
Cllr C Rigby
Cllr R Rocca
Cllr M Robson
Cllr V Slade
Cllr A M Stribley
Cllr T Trent
Cllr M White
Cllr L Williams
Cllr K Wilson

All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins (01202 451255) or email karen.tompkins@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpcouncil.gov.uk

Graham Farrant
Chief Executive

9 December 2019



Available online and
on the Mod.gov app



AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Declarations of Interests

Councillors are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding Disclosable Pecuniary Interests.

Councillors are also required to disclose any other interests where a Councillor is a member of an external body or organisation where that membership involves a position of control or significant influence, including bodies to which the Council has made the appointment in line with the Council's Code of Conduct.

Declarations received will be reported at the meeting.

3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 5 November 2019.

7 - 20

4. Chairman's Announcements and Introduction

To receive any announcements from the Chairman of the Council.

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of:

Public questions is Tuesday 10 December 2019.

A statement is midday, 16 December 2019.

A petition is midday, 16 December 2019.

6. Record of Decisions of Cabinet and minutes of other Committees

To receive the minutes of the following meetings.

- | | |
|--|---------|
| (a) Overview and Scrutiny Board, 7 October 2019 | 21 - 32 |
| (b) Overview and Scrutiny Board, 11 November 2019 at 2 pm | 33 - 40 |
| (c) Overview and Scrutiny Board, 11 November 2019 at 5 pm | 41 - 46 |
| (d) Health and Adult Social Care O&S Committee, 18 November 2019 | 47 - 56 |
| (e) Corporate Parenting Board, 14 October 2019 | 57 - 60 |

(f)	Health and Wellbeing Board, 25 September 2019	61 - 68
(g)	Appeals Committee, 22 October 2019	69 - 70
(h)	Appeals Committee, 19 November 2019	71 - 72
(i)	Planning Committee, 31 October 2019	73 - 76
(j)	Planning Committee, 21 November 2019	77 - 86
(k)	Cabinet, 13 November 2019	87 - 98
(l)	Audit and Governance Committee, 14 November 2019	99 - 104

7. **Recommendations arising from Cabinet and Other Committees**

Please refer to the relevant published agenda and reports.

Cabinet 13 November 2019

Minute No 82 – BCP Corporate Parenting Strategy

RECOMMENDED that the Cabinet recommends the final corporate parenting strategy for adoption by Council.

Minute No 84 - Quarter Two Budget Monitoring Report 2019/20

RECOMMENDED that Council approves the capital budget adjustment set out in paragraph 72.

(Note – paragraph 72 relates to the report considered by the Cabinet on 13 November 2019 which can be accessed via the website)

Minute No 86 - Adoption of Bournemouth, Christchurch, Poole and Dorset Waste Plan

RECOMMENDED that Cabinet recommends the Bournemouth, Christchurch, Poole and Dorset Waste Plan to Council and requests that Council:-

- (a) resolves to adopt the Plan subject to its inclusion of the main modifications that are appended to the Inspector's Report;
- (b) confirms that the formal adoption date will begin two weeks from the date Council resolves to adopt the plan; and
- (c) delegates to the Director of Growth and Infrastructure in consultation with Portfolio Holder for Strategic Planning:
 - (i) any additional (non-material) modifications to the Plan which were the subject of consultation, together with any other additional modifications which benefit the clarity of the Plan; and
 - (ii) authority to expedite any technical/ procedural matters associated with adoption of the plan, including those connected with Dorset and BCP Council's role as Competent Authority on matters relating the Habitats Regulations Assessment of the Plan.

Minute No 87 - Adoption of Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan

RECOMMENDED that Cabinet recommends the Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan to Council and requests that Council:-

- (a) resolves to adopt the Plan subject to its inclusion of the main modifications that are appended to the Inspector's Report;
- (b) confirms that the formal adoption date will begin two weeks from the date at which both BCP Council and Dorset Council have resolved to adopt the plan; and
- (c) delegates to the Director of Growth and Infrastructure in consultation with Portfolio Holder for Strategic Planning:
 - (i) any additional (non-material) modifications to the Plan which were the subject of consultation, together with any other additional modifications which benefit the clarity of the Plan; and
 - (ii) authority to expedite any technical/procedural matters associated with adoption of the plan, including those connected with Dorset and BCP Council's role as Competent Authority on matters relating the Habitats Regulations Assessment of the Plan.

8. Review of the Political Balance of the Council

105 - 108

The Council is required in accordance with the relevant legislation to review the political balance of the Council and the allocation of seats following any changes to political groupings.

The Council is therefore asked to consider the revised political balance and the allocation of seats on Committees following the resignation of Councillor Julie Bagwell and Daniel Butt from the Poole People and ALL Group.

Consideration of the above was deferred at the Council meeting on 5 November 2019.

9. Response to Climate and Ecological Emergency

109 - 146

To present a draft action plan to meet the commitments of the Climate and Ecological Emergency Declaration made by Council on 16 July 2019 and the Corporate Strategy objective to 'tackle the climate change emergency'. The draft action plan should be seen as a summary of options to achieve carbon neutrality, since the detail will need to be consulted on with residents and stakeholders in order for it to be finalised.

10. Calendar of Meetings 2020/21

147 - 148

The Council will be asked to consider the attached draft and approve a calendar of meetings for the 2020/21 Municipal Year.

11. Notice of Motions in accordance with Procedure Rule 13

No motions have been submitted for this meeting.

12. Questions from Councillors

The deadline for questions to be submitted to the Monitoring Officer is 9 December 2019.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
COUNCIL

Minutes of the Meeting held on 05 November 2019 at 7.00 pm

Present:-

Cllr D A Flagg – Chairman

Cllr G Farquhar – Vice-Chairman

Present: Cllr H Allen, Cllr L Allison, Cllr M Anderson, Cllr S C Anderson, Cllr M Andrews, Cllr J Bagwell, Cllr S Baron, Cllr S Bartlett, Cllr J Beesley, Cllr D Borthwick, Cllr P Broadhead, Cllr M F Brooke, Cllr N Brooks, Cllr D Brown, Cllr S Bull, Cllr C R Bungey, Cllr R Burton, Cllr D Butler, Cllr D Butt, Cllr J J Butt, Cllr E Coope, Cllr M Davies, Cllr N Decent, Cllr L Dedman, Cllr B Dion, Cllr B Dove, Cllr M Earl, Cllr J Edwards, Cllr L-J Evans, Cllr D Farr, Cllr L Fear, Cllr A Filer, Cllr N C Geary, Cllr N Greene, Cllr A Hadley, Cllr M Haines, Cllr P R A Hall, Cllr N Hedges, Cllr P Hilliard, Cllr M Howell, Cllr M Iyengar, Cllr C Johnson, Cllr T Johnson, Cllr A Jones, Cllr J Kelly, Cllr D Kelsey, Cllr R Lawton, Cllr M Le Poidevin, Cllr L Lewis, Cllr R Maidment, Cllr S McCormack, Cllr D Mellor, Cllr P Miles, Cllr S Moore, Cllr T O'Neill, Cllr P Parrish, Cllr M Phipps, Cllr K Rampton, Cllr Dr F Rice, Cllr C Rigby, Cllr R Rocca, Cllr M Robson, Cllr V Slade, Cllr T Trent, Cllr M White, Cllr L Williams and Cllr K Wilson

26. Apologies

Apologies were received from Councillors M Cox, B Dunlop, M Greene, C Matthews, L Northover, S Phillips and A Stribley.

27. Declarations of Interests

There were no declarations of interest made on this occasion.

28. Confirmation of Minutes

The Minutes of the Council meeting held on 17 September 2019 were confirmed as a correct record and signed subject to clarification by Councillor Butler on the voting relating to Clause 15(a) of the minutes of the Council meeting held on 16 July 2019 when she had voted against the motion and not abstained.

29. Chairman's Announcements and Introduction

Death of Sir George Meyrick

The Chairman referred with regret to the recent death of Sir George Meyrick who was a major landowner in the area.

Death of Former Councillor

The Chairman referred with regret to the recent death of former Borough of Poole Councillor Ray Smith who was a Canford Cliffs Councillor from May

1995 to May 2007.

Ray had been Sheriff in 2002/03, Mayor in 2003/04 and Deputy Mayor in 2004/05. He had served on numerous Committees including as Chairman of the Planning Committee and Vice-Chairman of the Community Support and Scrutiny Committee. In addition he served as a Council representative on various outside bodies and was the Carers Champion in 2006/07.

In the absence of Councillor Stribley the Chairman called on Councillor Haines who paid tribute to Ray Smith. Councillors stood in silent tribute.

Urgent Items

The Chairman gave notice of the following urgent items of business that he proposed to raise following item 11 on the agenda.

- Potential deferral of the Council meeting on 17 December 2019
- Adoption of the Boscombe & Pokesdown Neighbourhood Plan
- Calendar of meetings for 2020/21

Although these matters were not included on the agenda, the Chairman agreed that they be dealt with as a matter of urgency due to the potential impact of the UK Parliamentary General Election timetable, and the requirement to comply with statutory deadlines.

30. Public Issues

The Chairman advised that 2 public questions and 2 statements had been submitted for the meeting.

Public Question from Simon Grimston

The West Hill Project & Community together tackling criminal and antisocial behaviour but this is only the tip of the iceberg. Our efforts are directed in the following ways:

- protect the environment – we, the Community,
- increase well-being for our community, inclusive of those with disabilities or victims of anti-social behaviour and crime.
- seek sustainability in resources whether voluntary, financial or advisory.

There is a high risk that if funding does not continue, all those benefits will be lost.

Will the Leader of the Council therefore give the West Hill Project a commitment to continued and sustainable funding?

Response by Councillor Vikki Slade (Leader of the Council)

Thank you for your question and thank you for inviting me to spend a morning with you so I could learn more about the issues faced by the area and so I could get to speak to business owners and residents about some

of the social problems that they face. As you know I have had several meetings with officers since we spent that time together and I was delighted to have been asked to present an award to the community team responsible for the community garden that has sparked some well needed 'good news' for the area.

As you know, the West Hill Project is a 2 year project funded by the MHCLG and is a multi-agency effort, driven by the council, which seeks to promote landlord and tenant rights and responsibilities, improve community cohesion and tackle issues relating to housing standards in the area. Over the life of this project a dedicated team of officers have developed excellent relationships with the community, who have responded positively and are now more engaged than ever before. As a result, we have been able to work with the community to better understand their experiences and their concerns, and have recently reviewed the project outcomes to ensure that not only are we delivering our baseline commitments, but to ensure that we are extending the benefit of the additional resources that come with it.

I am pleased to report that 276 inspections have taken place since the commencement of the project in June 2018, many of which have included multi agency partners in order that a range of issues are able to be identified and addressed. The outcomes from these inspections range from action to resolve housing standards issues, to direct action relating to anti-social behaviour and immigration issues. The project also includes a dedicated outreach service provided by Citizens Advice where tenants can seek advice and support and a Neighbourhood Warden who patrols the area and is able to provide a means of reporting issues, supporting residents and taking practical action to improve the area. In addition, we have invested in community engagement and development work and many improvements to the local area have been achieved, from enviro-cleans to a community garden created on a disused piece of land which won a Bournemouth in Bloom award recently.

But there are still some issues within the West Hill area which we and our statutory partners need to tackle.

Following our very recent review, I am pleased to confirm that we have committed to extending the project until January 2021 and will soon be recruiting an additional member of staff who will be able to work directly alongside the Police and the community to bring a focused approach to tackling anti-social behaviour as well as other community issues. We are currently working with the Police to review our collective understanding of the challenges West Hill faces, and will be agreeing our tactical response as partners shortly. The long term future of the work in West Hill will largely be determined by the consultation we will be launching in January 2020 around proposals to introduce Discretionary Licensing as this area is included in the proposed area for designation.

Public Question from Philip Stanley-Watts

Could the cabinet member explain to me how he is addressing the problem of sand on the promenade which is making Bournemouth and Poole seafront dangerous for pedestrians especially the disabled. This has been going on for 3 months?

Response from Councillor Lewis Allison (Portfolio Holder for Tourism, Leisure and Communities)

The seafront team have an ongoing battle to deal with windblown sand and remove over half a million tonnes of sand from the promenade each year. The team are equipped with tractors and other specialised equipment and commit to providing an accessible route along the promenade within 24 hours of a major storm. Additional support is provided from other Council departments as and when required.

Public Statement from Susan Chapman

Interactive global map coastal.climatecentral.org, shows frightening sea level rise and coastal flood risk by 2050, affecting many areas including BCP. Brilliant engineer Paul Ambrose warned Bournemouth to over-engineer the town and throw away the anachronistic 1960s handbooks. Sadly, the pre-May administration curtailed democracy; the public's 5 minute deputations and right to ask three questions per meeting. Moreover, a good week's notice was needed for any question today. And where is the Flood Advisory Group?

Yet ALL HANDS should be helping salvage Mother Nature on the Climate Emergency Deck as humanity tries to avoid triggering irreversible breakdown.

Public Statement from Sarah Ward

Following my FOI request, BCP council have revealed the Street Outreach Team are working with 319 individuals across Bournemouth and Poole. FOI requests state there are 193 homeless families living in temporary accommodation across BCP, including 273 children. It is clear that BCP has a housing crisis that needs urgent attention. I ask that UA convene an urgent multi-agency task force to establish a Homelessness Action Plan to implement measures to tackle the unfolding situation. With over 700 homeless people dying in the UK in the last year, lives are literally at stake and a crisis response is clearly overdue.

There were no petitions submitted for this meeting.

31. Record of Decisions of Cabinet and minutes of other Committees

The Committee Minutes for the last cycle of meetings were received.

Councillor Butler highlighted amendments required to the minutes of the Planning Committee held on 3 October relating to Planning Application Nos. The Chairman advised that it was a matter for the Planning Committee to determine the accuracy of the minutes when presented at a future meeting of that Committee.

Voting: Agreed

(a) Cabinet – 11 September 2019

**Minute No. 39 BCP Council Investment to Support the
One Dorset Pathology Unit**

Voting: Unanimous

(b) Cabinet – 9 October 2019

Minute No. 69 **Poole Bay Beach Management Scheme**

Voting: For - 68, Against - 0, Abstention - 1

Minute No. 71 **Community Governance Review for
Throop and Holdenhurst Draft
Recommendations for Consultation**

Voting: Unanimous

Minute No. 74 **BCP Council's Corporate Strategy**

Voting: For - 68, Against - 0, Abstention - 1

33. Review of the Political Balance of the Council

Councillors were advised that it was proposed that the review of the political balance of the Council would be deferred until the next meeting of the Council to enable further discussions.

RESOLVED that the review of the political balance of the Council be deferred until the next meeting of the Council.

34. Review of Polling Districts and Polling Places

The Leader of the Council presented a report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

The Council was asked to adopt the new polling district and polling place boundaries following a review across the BCP Council area.

The Monitoring Officer confirmed that the proposals set out in the report would not apply to the forthcoming general election.

RESOLVED that:-

- (a) the minor amendments to specific polling district boundaries within Alderney & Bourne Valley Ward, Bearwood & Merley Ward, Canford Cliffs Ward and Queen's Park Ward as set out in Appendix 3 be approved;**
- (b) it be agreed to combine polling districts in Highcliffe & Walkford Ward (HW2 & HW3), Muscliff & Strouden Park Ward (MS7 & MS8), Parkstone Ward (PS2 & PS3) and Poole Town Ward (PT4 & PT5) to make one larger polling district in each case to effect an alignment of the average electorate per polling station across the BCP Council area;**
- (c) it be agreed to continue to designate the entire Polling District as the Polling place for that Polling District.**

Voting: Unanimous

35. Independent Remuneration Panel

The Leader of the Council presented a report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Councillors were advised that agreement was sought from the Council to delegate the appointment of the Independent Remuneration Panel to the Council's Monitoring Officer and to recruit additional panel members as vacancies arise.

The Leader explained that when the current scheme of members' allowances was approved in February 2019, it was acknowledged that a review would be required during the first twelve months of the new Council's existence once the roles within the BCP Council were fully established and the work and responsibilities had been fully identified. She encouraged Councillors to engage in the review process.

It was therefore necessary to formally appoint a Panel for BCP Council to undertake the review which will report back to Council at its meeting scheduled for 18 February 2020.

RESOLVED that the recruitment and appointment of an Independent Remuneration Panel be delegated to the Monitoring Officer.

Voting: Unanimous

36. Appointment of new Director of Public Health

The Leader of the Council presented a report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

The Portfolio Holder for Adults and Health advised that a robust recruitment process was undertaken by BCP Council, Dorset Council and Public Health England in June 2019, which has led to the appointment of a new Director of Public Health, Sam Crowe. This appointment had been approved as was required by the Secretary of State for Health and Social Care.

The Portfolio Holder for Adults and Health and other Councillors commented on Sam's commitment, compassion and drive and congratulated him on this role.

RESOLVED that the Council notes the appointment of Sam Crowe as the Director of Public Health for Bournemouth, Poole and Christchurch Council and Dorset Council which has been approved by the Secretary of State for Health and Social Care.

Voting: Unanimous.

37. Potential deferral of the Council meeting on 17 December 2019

The Chief Executive reported that the General Election had been called for 12 December 2019 and the next Council meeting was scheduled for 17 December 2019 which would require the agenda and papers to be sent out pre-election. It was therefore proposed to defer the meeting until January 2020 on a date to be determined.

Councillors discussed the proposals and the implications which included highlighting that the work of the Council should continue, expressing concerns about the effect on residents and referring to key issues that were expected to be submitted to Council in December. It was also acknowledged that Councillors were aware of the purdah restrictions. A Councillor referred to the impact on officers in preparing reports for the Council who also had elections duties to fulfil.

Councillor Lawton moved and Councillor Broadhead seconded that Council business continue and the Council meeting scheduled for 17 December 2019 remain unchanged.

Upon being put to the vote the above proposal was carried:

Voting: For – 39, Against – 24, Abstentions - 6

38. Adoption of Boscombe and Pokesdown Neighbourhood Plan

The Portfolio Holder for Strategic Planning presented a report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Councillors were advised that, following a positive referendum result, the Council would make (adopt) the Boscombe & Pokesdown Neighbourhood Plan part of the statutory development plan for use in planning decisions in the Boscombe & Pokesdown Neighbourhood Area.

In moving the recommendations in the report the Portfolio Holder thanked all those involved in getting the plan to the adoption stage.

Councillors welcomed the report and acknowledged the support available from other forums in the Council area where Neighbourhood Plans had already been adopted.

RESOLVED that the Council:-

- (a) notes the results of the Boscombe & Pokesdown Neighbourhood Plan Referendum held on 31 October 2019 attached at Appendix 1;**
- (b) agrees to 'make' the Boscombe & Pokesdown Neighbourhood Plan part of the statutory development plan for the Boscombe & Pokesdown Neighbourhood Area (the area is defined in a Plan attached as Appendix 2);**
- (c) agrees to delegate to the Interim Head of Planning the publication and circulation of the final decision statement, and to format or make minor corrections where appropriate and publish the final plan.**

Voting: Unanimous

39. Calendar of meetings for 2020/21

This item was not dealt with at the meeting and will therefore be submitted to the Council meeting on 17 December 2019.

40. Notice of Motions in accordance with Procedure Rule 13

No motions had been submitted for this meeting.

41. Questions from Councillors

Question from Councillor Andy Jones

Given the anger and frustration caused to a number of disabled football fans by the removal of a significant amount of parking in Kings Park with no formal consultation, can the leader state what steps she is personally going to take to ensure that this never happens again?

Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure)

I thank Councillor Jones for his question, which the Leader has asked me to respond to, as this has been raised with me, and with officers, by members opposite previously.

The introduction of restrictions to suspend parking within Kings Park during match days was agreed through the Safety Advisory Group meetings with the football club and the Police. With the increasing success of AFC Bournemouth, the Police were concerned with access to the site for emergency vehicles and for safe access away from the site for coaches carrying visiting fans. They reported that on occasions, due to the level of parking by blue badge holders within Kings Park, coaches were prevented from leaving the site in a safe manner at the end of the match.

The restrictions have been introduced using a temporary traffic regulation order (TTRO), also in place in Thistlebarrow Road on match days. We did not enforce the restriction for the first few matches. and most people have been respecting the change.

Following feedback from blue badge holders, and in order to mitigate the impact, the club have offered them alternative parking. Members of the Safety Advisory Group recently met with local Councillors, including yourself, and blue badge holders representing the fans, to review the decision. As you will know, it was reported that the changes had made a very positive impact, not only for the safety of coaches leaving the grounds but also for all vehicles departing after the match. There was discussion on the appropriate provision of parking for blue badge holders and a commitment from the club to make some changes and ensure this is monitored over the next home fixtures, with a review in the new year. I would hope that having attended this meeting that Councillor Jones is content with the approach taken by the Council in partnership with AFC Bournemouth and guidance from the Police.

Councillor Jones will also know that I have been raising the possibility of a direct walking link between Pokesdown for Boscombe Railway station and Kings Park to help reduce matchday congestion.

We will continue to work with the Police, the club and the fans, including those with disability, to attempt to ensure that everyone has a safe and enjoyable experience.

Supplementary Question from Councillor Andy Jones

Councillor Jones asked if equality impact assessments would be undertaken for every event and for TROs.

Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure)

Councillor Hadley confirmed that equality impacts assessments were undertaken and he would expect that to be the case.

Question from Councillor Drew Mellor

Could the Portfolio Holder please outline what contractual arrangements have been historically in place with the organisers of the Bournemouth Marathon Festival and our legacy Councils and whether those contractual provisions have changed for what would have been the 2020 Bournemouth Marathon Festival? In particular, was there and is there a requirement on the organisers to provide a marathon as part of the festival?

In addition, what were the number of entrants to the festival as a whole and the marathon specifically in each year since its inception?

Response by Councillor Lewis Allison (Portfolio Holder for Tourism, Leisure and Communities)

The Marathon Festival was retendered in 2018 on a six-year contract from 2019 – 2024 and GSi Events were the only submission. The organisers are within their contractual rights to drop the Marathon distance from the weekend of events. Either party can opt out of the contract but given that the inaugural event took over 18 months to organise the 2020 races have already been agreed without the Marathon distance.

In 2020 and onwards, the half marathon distance gives the organisers the flexibility to make adjustments to the route that will make it even more attractive to runners but also far less impactful on the local residents. Over the past 7 years this has been one of the main issues where runners have had to move through residential areas in order to gain the required distance for the full marathon.

The decision by the organisers, GSI events, not to have the Marathon is partly due to the fact that they wanted a guarantee of the same route being available every year which due to development works, road changes and unknowns like cliff slips the Council is not able to provide.

The organisers have complete confidence that “**Run Bournemouth**” will continue to attract runners to the area and elongate the tourist season, being of benefit to the many hotels, accommodation providers and other leisure providers.

The overall event has grown from 5,975 entrants in 2013 to 10,646 in 2019. In 2013 the Marathon entries accounted for 35% of all entries and by 2019 this was down to 20%. The marathon distance accounts for just over 2000 entries. It perhaps is helpful to add to this information that the entries across the board for “**Run Bournemouth**” are 10% up on numbers from this time last year. 63% of the runners for the 2020 events are visitors to the area and are not local. This is very positive given that the organisers are only in their 5th week of entries being open and haven't yet released most of their marketing campaigns for the event.

The Council will continually explore trends and test the market longer-term for a Marathon.

Supplementary Question from Councillor Drew Mellor

Councillor Mellor indicated that he had taken part in the Marathon which was an iconic event and felt that the response was contradictory. He referred to the impact on Bournemouth and asked if the Portfolio Holder would look into the position and lack of ambition as other organisers may wish to organise such an event.

Response by Councillor Lewis Allison (Portfolio Holder for Tourism, Leisure and Communities)

The Portfolio Holder confirmed that the decision had been made by the organiser and the Council advised of the decision.

Question from Councillor Anne Filer

Would the portfolio holder explain the reasoning behind the decision to build the “Road to Nowhere” behind Wessex Fields

Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure)

I thank Councillor Filer for her question. Cabinet have carefully considered the road onto and through the Wessex Fields site that the previous Bournemouth Borough Council took through planning, and the shortfall of funding that they had secured to complete their scheme.

Reviewing the travel plan that was within the application documents, it is plain that the majority (87%) of people travelling to site are expected to be coming from the urban conurbation, and despite being one of the widest roads in the area Castle Lane East is already chronically busy. It has repeatedly been proven around the world that new roads induce further traffic.

We plan to consult with the public about how we can ensure that the Wessex Fields site delivers social as well as economic benefit. We don't want to build a road through the site at this stage which may constrain the potential buildings, or to load it up with traffic from Castle Lane East before there are significantly enhanced sustainable transport options in place for the whole Littledown area.

We have had good discussions recently with the Royal Bournemouth Hospital and the University to understand their plans, and in particular, how we can work together on measures to encourage travel to site by bus, by walking and cycling, as these are far more cost effective and healthy ways to reduce the congestion in the area.

We must plan to move people not just cars, and to encourage travel choices that are less damaging to the built and natural environment, not just at Wessex Fields, but across our conurbation.

Supplementary question from Councillor Anne Filer

Councillor Filer asked how patients and staff would get to the Hospital.

Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure)

The Portfolio Holder referred to the previous statements from concerned residents on congestion and highlighted that the Council was actively working with the University and the Hospital and would not be building its way out of this situation.

Question from Councillor Duane Farr

Since the May elections, the Community Infrastructure Levy – Neighbourhood Portion has been stopped. Local community groups have approached ward colleagues and myself, but we have had to turn them away for projects including a public access life-saving Defibrillator. Defibrillators save vital minutes before an ambulance can arrive on the scene, increasing chance of survival from heart attack.

Why has this service been stopped since the May elections, while others have continued?

Response by Councillor Margaret Phipps (Portfolio Holder for Strategic Planning)

I can reassure Councillors that the application process for bidding for the neighbourhood portion of the Community Infrastructure Levy (CIL) has not been stopped. If members and community groups have submitted bids to officers and have been told that the scheme has been suspended or closed, I would ask that they notify me, as this is incorrect.

Leading up to the May 2019 elections there was a pause on determining outstanding bids that had been submitted due to purdah. Since the formation of the new council, officers in discussion with the portfolio holder, have been reviewing the process for allocating neighbourhood portion CIL funds. It is anticipated a cabinet report will be forthcoming in January to look afresh at the various approaches across BCP Council that have been inherited from the legacy authorities, the aim being to have a consistent approach to allocating CIL neighbourhood portion funds across all of BCP Council.

However, in the meantime the existing systems in place will continue until a new BCP wide approach is adopted. Officers are writing to all councillors to remind them of the processes in place and to confirm that new bids are welcomed.

In Bournemouth further CIL Neighbourhood Portion Panel meetings will be established to consider any additional bids that councillors may want to put forward, including, should it be forthcoming, for a defibrillator in the Kinson ward. In respect of proposed outstanding CIL Neighbourhood portion bids, officers previously wrote to all Bournemouth councillors requesting that they

reconfirm their commitment to outstanding applications and to inform them that these applications will be considered by the reconvened CIL Neighbourhood Portion Panel at a meeting on the 21st November. The majority of councillors have confirmed that they do want the bids to be considered at this panel meeting.

In Poole the current approach of considering bids from the community for projects from the overall CIL neighbourhood pot is still in place. There is expected to be sufficient money in the Poole Neighbourhood Portion pot to run another bidding round early in 2020, which will be confirmed and publicised as part of the imminent communication to all Councillors.

In Christchurch there is total coverage of the area by Parish, Town and Neighbourhood Councils, therefore in accordance with regulations the neighbourhood portion will be passed to these bodies to be spent on local projects. It is the intention for the legacy (Pre April 2019) 15% neighbourhood proportion in the previously unparished area of Christchurch to be passed on to the new councils i.e. Christchurch Town Council and Highcliffe and Walkford Parish Council.

Supplementary Question from Councillor Duane Farr

Councillor Farr sought clarification on the 15% and 25% Neighbourhood proportion.

Response by Councillor Margaret Phipps (Portfolio Holder for Strategic Planning)

The Portfolio Holder explained the increase to 25% of the Neighbourhood proportion.

Question from Councillor Andy Jones

There have been a significant number of occasions when certain Cabinet Members have not responded or even acknowledged emails from myself and colleagues on behalf of residents, some dating back to June! What measures will the leader now put in place to address this totally unacceptable situation, and how will she ensure that this does not continue to occur in the future?

Response by Councillor Vikki Slade (Leader of the Council)

Thank you for your question, I note that I have received this question from you several weeks ago and responded within 24 hours, copying in your group leader to express my own disappointment. This must have been blind copied to others as I received an onward email from another member of your group which I duly responded to, and received confirmation that they were content with my reply. As promised in my email, I raised this individually with the cabinet members that were named, and with their group leaders.

It has been a period of great change for councillors and officers and the working relationship that some officers are developing with their cabinet member is quite different from those under previous councils. Some members have taken a little longer to establish these relationships and on occasion have relied a little more heavily than I would have liked on assuming officers might respond. I have reiterated the responsibilities that go with being a cabinet member and stressed the importance of swift replies to queries whether they are from members of the public, partners, officers or other councillors.

I would like to remind members of the council that using a portfolio holder for reporting items such as fly tipping or one-off damaged toilets is not a good use of time and would encourage them to use the reporting functions that are set up for this purpose. For general queries we now have a member services email that can help direct councillors to the correct officer for simple responses.

All members of the cabinet are fully aware of their responsibilities and the expectations on them to show leadership.

The meeting ended at 8.25 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 07 October 2019 at 10.00 am

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr M F Brooke, Cllr M Earl, Cllr G Farquhar,
Cllr L Fear, Cllr M Iyengar, Cllr R Lawton, Cllr C Rigby, Cllr R Burton
and Cllr J J Butt

49. Apologies

Apologies were received from Cllrs S Bartlett, M Greene, N Greene, R Maidment and P Miles.

50. Substitute Members

Notification had been received from the appropriate group leaders of the following changes in membership for this meeting of the Board:
Councillor J Butt to act as substitute for M Greene.
Councillor R Burton to act as substitute for R Maidment.

51. Declarations of Interests

There were no declarations of disclosable pecuniary interest.
For transparency Councillor F Brooke declared for item 6, the Housing Delivery Action Plan, that he was a Board member of the Bournemouth Development Company.
For Transparency Councillor R Burton declared that he was a landlord, with a property for rent in the BCP area outside of the Discretionary Licensing Scheme area.

52. Confirmation of Minutes

The Board agreed as an accurate record the minutes of the meeting held on 9 September 2019.
The Board agreed an amendment, to include Councillor A Hadley as present, in the minutes of the meeting held on 8th July.

53. Action Sheet

The Board confirmed the Action Sheet without amendment.

54. Public Speaking

There were no public questions, statements or petitions received for this meeting.

55. Scrutiny of Housing Related Cabinet Reports

Housing Delivery Test Action Plan

The Portfolio Holders for Strategic Planning and Housing presented a report, a copy of which has been circulated and appears as Appendix 'A' of these minutes in the Minute Book.

It was explained that in February 2017 a white paper 'fixing our broken housing market' was published setting out the government's plan to increase housing supply. The White Paper set a national target of approximately 300,000 new homes annually.

A measure to assess whether councils were building enough homes locally was introduced and included a housing delivery target. Councils that fell below 95% of their housing delivery target were required to produce a Housing Delivery Test (HDT) Action Plan.

Cabinet were being asked to agree the publication of the BCP HDT Action Plan. The Plan identified 5 key strategic factors to help drive forward the delivery of housing.

The Plan would be implemented in 2019-2022 and would be monitored by a steering group jointly led by officers across Growth and Infrastructure and Housing. Progress on the Action Plan would be reported annually to Council and staffing resources would be increased to drive forward delivery. The Board were informed that between 2016 - 2019 Bournemouth, Christchurch and Poole Councils granted planning permission for 10,425 homes, 3,705 of these were delivered. It was therefore considered important to understand the barriers to development and to work with landowners and developers to help to progress developments.

It was also recognized that the national targets had some anomalies and further work was required to understand them, with some councils struggling to meet their targets whilst others were reaching circa 200%.

Two technical errors were highlighted. On page 165, under 2.4, the figure should read 730 not 722. Additionally, on page 181, 4.12 Christchurch Town Council should be replaced with Highcliffe and Watford Parish Council.

A number of questions were raised and discussed by members of the Board at the meeting, including;

- The figures for the number of units that needed to be delivered. This was available on page 167 of the report;
- Whether the target had been appealed, what was being done to appeal it and the cost of the work. Initially the Council would gather evidence to inform its Local Plan. The Local Plan would identify a housing delivery target for the BCP area. This target would form the basis of any challenge to the national target. The work would be carried out using legacy budgets;
- That environmental constraints would be taken into consideration when identifying a housing delivery target in the Local Plan and that the Council would work with neighbours under the Duty to Cooperate to deliver housing;

- That lobbying government was important and developing housing was on the LGA's agenda. It was highlighted that this area needed further discussion;
- That taking direct action and being proactive in engaging developers was important, particularly in relation to the communications plan and in developing an understanding of barriers and reasons why sites may have stalled;
- Why the Winter Gardens wasn't on the Cabinet Forward Plan. The application would not be moved forward until a suitable alternative natural greenspace (SANG) was in place;
- That there could be a benefit in bringing forward the Strategic Planning Forum;
- Whether planning could be more flexible, particularly in relation to car parking requirements;
- The impact increased resource would have on budgeting. Existing resource would be redirected to priority areas. There could be a need for additional staff, but this was not yet determined because the new councils restructure process was underway;
- The importance of ensuring delivery of housing because national government can intervene if targets aren't being met;
- The importance of the communications plan and the engagement of key stakeholders beyond the BCP geography;
- Whether the Board could receive yearly updates on this item.

BCP Housing Strategy – approval to consult

The Portfolio Holder for Housing presented a report, a copy of which has been circulated and appears as Appendix 'B' of these minutes in the Minute Book.

The BCP Housing Strategy would be a key Policy for the Council. It would outline the local and national housing context and would assist in the funding and delivery of the Councils strategic priorities going forward.

The strategy would also anticipate future housing issues and would provide an action plan to address current local issues such as homelessness, new housing supply and private sector housing standards.

The Board were considering a report that set out the proposed consultation process to Cabinet. The proposal was for a consultation period of 12 weeks with high level communications across different channels, including a targeted interactive stakeholder consultation, engagement workshops and discussions at formal meetings.

A multi-disciplinary steering group would be established to manage the consultation process and the development of the strategy. The final strategy would be drafted in 2020 and then put to cabinet for endorsement and adoption.

A number of questions were raised and discussed by members of the Board at the meeting, including

- That the Overview and Scrutiny Board were keen to be engaged in the development of the strategy;

- That the document would benefit from incorporating passion, actions and outcomes, particularly in regard to the communications plan;
- That affordability of housing for young people should be included within the plan;
- That including ideas within the consultation process could help facilitate it.

Private Sector Housing Enforcement Policy

The Portfolio Holder for Housing presented a report, a copy of which has been circulated and appears as Appendix 'C' of these minutes in the Minute Book.

The Overview and Scrutiny Board were asked to review the BCP Private Sector Housing Enforcement Policy ahead of its consideration by Cabinet.

The BCP Private Sector Housing Enforcement Policy detailed how standards would be regulated in the Private Rented Sector and how empty homes would be tackled in Bournemouth, Christchurch and Poole.

The Policy included details of the legislation and its application across BCP. It also included information on the processes for formal and informal enforcement, risk assessments and financial penalties.

It was highlighted that the policy would also explain the service and approach that residents and landlords could expect from the private rented sector, including details of liability and expected standards. The Policy would also help to ensure a consistent approach from council officers.

The aim of the Policy was to raise standards in the Private Rented Sector by working alongside owners, landlords, letting agencies and tenants, whilst recognising that enforcement can be necessary to protect the public and the environment.

It was highlighted that there was a significant amount of legislation to support the regulation of housing conditions and the policy had aligned preceding policies with minimal change to the legislative functions and processes. It was proposed that the policy be reviewed in 24 months.

A number of questions were raised and discussed by members of the Board at the meeting, including;

- Changes to the Policy included the introduction of civil penalties and the tenant fee's act amendments;
- The aim of the policy was to work with landlords to improve housing standards informally without having to take formal action, outcomes of the previous policies included 100'000 civil penalties for offences committed;
- That owners of empty homes would be engaged as soon as possible. This could be through long-term support, advice and guidance. If the property was having a negative impact on the community there would be targeted action;
- Whether the policy was having the desired impact on landlord's behavior. It was highlighted that engagement included a landlord conference, direct emails and other methods that could promote awareness and provide skills and knowledge to landlords;

- The impact of changes to amenity standards. It was explained that partnership working was key to ensuring affordable and carbon neutral options;
- Gaps in data in The Equality Impact Assessment were due to the council not collecting personal details that weren't required for the job. It was highlighted that the policy was likely to have a positive impact on equality and where there could be a negative impact mitigation had been included within the policy;
- Details of risk assessments for Houses of Multiple Occupancy (HMO's);
- The Policy would be made available on the BCP website. There would also be signposting and work with partners to promote it;
- That a record was kept of landlords and agents who were repeatedly not managing properties effectively;
- Tenants having problems with their landlord could call the Councils helpline or contact their local Councillor;
- Whether enforcement policy had been an effective way of working with Private Sector Landlords;
- That prosecutions took up a disproportionate amount of time which meant resources for proactive work was limited;
- The Housing Health and Safety Rating System was being discussed nationally;

Discretionary Licensing

The Portfolio Holder for Housing presented a report, a copy of which has been circulated and appears as Appendix 'D' of these minutes in the Minute Book.

The report sought approval to launch a public consultation on the potential introduction of two Discretionary Licensing Schemes within the BCP area. These were Additional Licensing which is the licensing of Houses of Multiple Occupancy (HMO's) that fall outside of the mandatory licensing definition and Selective Licensing which is the licensing of units of private sector accommodation within a certain area.

It was highlighted that the private rented sector accounted for 22% of homes in Bournemouth, Christchurch and Poole compared to a national average of 19% of homes. In some areas up to 62% of homes were in the Private Rented Sector.

It was explained that high density, high population areas with high levels of private rented sector accommodation often suffered from a lack of community cohesion, tenants with challenging and chaotic lifestyles and high levels of anti-social behavior and crime.

It was recommended that Cabinet approve a 12-week consultation on the introduction of Discretionary Licensing due to the significance of this issue and the need to facilitate a greater impact than could be achieved through small-scale interventions and strategies.

The consultation process would include the development of a business case and options appraisals, that would outline the rationale for Discretionary Licensing. Residents, tenants, landlords, managing agents and members of

the community who live or operate businesses or services in the area would be consulted.

The consultation would cost £69,500. This cost would be recovered in Licensing fees if the scheme was agreed. If the scheme was not agreed the consultation response would be used to develop service responses and strategies to tackle issues that arose from the consultations evidence base. The scheme would require approval from the Secretary of State.

It was highlighted that if implemented effectively Discretionary Licensing could ensure landlords were a fit and proper person; there was good and fair management of tenancy relations; landlords had support to participate in regeneration and to tackle antisocial behavior effectively; there were protections for vulnerable tenants; strategic knowledge for targeted inspections and actions was developed; support for landlords to improve the worst properties was available; the number of occupants would be limited to the properties size and the properties would be properly maintained.

A number of questions were raised and discussed by members of the Board at the meeting, including

- That Bournemouth Council had previously looked at Selective Licensing and it was concluded through seeing it in action that positive results hadn't been seen in other councils;
- That there was no exact figure for the cost of the scheme to landlords because Cabinet approval was necessary before further work on costs could be undertaken, however the Chartered Institute of Housing said the average cost is £500 over 5 years. This is the equivalent of £1.92 a week but there was also the potential for savings, for example draft proofing could reduce energy bills;
- The costs and benefits of the scheme would be considered in the consultation;
- That the National Landlords Association and other bodies were against Discretionary Licensing;
- Whether there was a risk that the problem of bad landlords would not be resolved;
- The financial implications of the scheme, particularly considering enforcement would not be funded through the license fee. It was explained that enforcement officers were in place through existing budgets and it was expected that the need for enforcement action would reduce due to the continuous regulation of licenses;
- That persistent issues had been identified around private sector renting across BCP and a high-level analysis around whether Discretionary Licensing could support dealing with some of those issues had been carried out. The next step would be for Cabinet to agree the public consultation. Following the consultation, a detailed options appraisal would take place;
- There was concern that there was no evidence or proof that the scheme had worked elsewhere, and the Private Sector Housing Enforcement Policy covered this without the additional expense of the licensing;

- That there was evidence from different councils that Discretionary Licensing worked due to continuous regulation and the ability to target specific areas. It was also explained that having a regulatory body can engage landlords and help residents;
- Whether the increase in standards could lead to an increase in rents;
- That landlords may leave the area if licensing is introduced;
- The risk of landlord fees being higher than anticipated and of costs being passed on to tenants;
- Whether Discretionary Licensing would still require an enforcement route;
- The importance of signposting to the scheme;
- Whether or not residents were likely to benefit from the scheme;
- That an independent review by the Ministry of Housing, Communities and Local Government found Discretionary Licensing did not cause displacement of residents or landlords to move out of the area;
- That the Chartered Institute for Housing considered 50 cases of Selective Licensing across the country and said the scheme was not a quick win but many of the schemes delivered significant benefits;
- That targeted enforcement was a considerable cost to the Council and the consultation was not perusing the case for Selective Licensing but was intended to consider options;
- Whether more evidence for Discretionary Licensing should be considered before the outlay for the consultation.

RESOLVED that:-

That prior to the consultation period associated with Discretionary Licensing further information on the success of targeted enforcement be considered by Cabinet to determine whether Discretionary Licensing is necessary.

Vote: 6/5

56. Scrutiny of Transport Related Cabinet Reports

BCP Council Strategic Car Parking Review

The Portfolio Holder for Strategic Planning presented a report, a copy of which has been circulated and appears as Appendix 'E' of these minutes in the Minute Book.

The report informed the Board that parking in the BCP area had previously been managed by four councils. The report proposed a BCP Council Strategic Review in order to form a new single strategy for the provision, operation, pricing and enforcement of parking across the highway network and car parks in the area.

The plan would be linked to the BCP Council Parking Policy and the Local Plan. There would be three stages to the review. These would include the gathering of information and consultation, the assessment of data and preparation of recommendations and finally the formation of the recommendations. It was anticipated that the recommendations would go through Council in October 2020.

A number of questions were raised and discussed by members of the Board at the meeting, including

- The possible benefit of introducing variable charging rates within a carpark;
- The importance of considering competitor carpark rates and the impact charges have on commercial activity;
- The benefit of considering charging principles outside of the BCP area;
- That stakeholders including businesses, trading associations, major employers and members of the public would be engaged;
- That the report would benefit from incorporating clear benefits to focus the discussion and facilitate clear feedback.
- The role of the proposed steering group in setting the direction of the consultation;
- That a member of the Overview and Scrutiny Board should be on the Steering Group;
- That Neighborhood Forums could be engaged by Councillors and through the communications programme;
- The importance of protecting income from carparks;
- The importance of considering the aim of the policy, for example whether the intention is to make money or support sustainable travel;
- Details regarding what the Council is permitted to charge;
- The importance of rationalizing car park spaces to ensure maximum benefit;
- That disabled people should be considered key stakeholders. That some councils do not charge for off-road disabled spaces;
- That differential rates depending on the type of vehicle should be considered, some authorities include a surcharge for cars with heavy emissions.

RESOLVED that:-

That the Steering Group that considers the BCP Council Strategic Car Parking Strategy include a member of the Overview and Scrutiny Board.

Vote: Unanimous

57. Scrutiny of Environment and Climate Change Related Cabinet Reports

Revised Policy and Practice for Unauthorized Encampments

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which has been circulated and appears as Appendix 'F' of these minutes in the Minute Book.

The report informed the Board that there were variation between the existing policies and practices for unauthorized encampments across Bournemouth, Christchurch and Poole.

The report recommended that a cross party working group was established to align the policies and procedures across the BCP Council area. The unified policy for unauthorized encampments would then return to Cabinet for further consideration.

A number of questions were raised and discussed by members of the Board at the meeting, including

- Potential reasons for the differing number of incursions between Bournemouth, Christchurch and Poole, particularly why there were less incursions in Christchurch;

- The environmental impact and the cost of decontaminating and cleaning following incursions;
- The impact of height barriers and target hardening;
- The differing approaches to incursions by predecessor councils, particularly the provision of toilets and skips in Poole;
- Whether the approach would be to make incursions difficult or to provide facilities, this would be determined following an evidence gathering process;
- That the policy was urgent and important and whether some decisions could be made more quickly to meet the needs of gypsies and residents earlier;
- The large amount of work involved;
- The importance of providing training to ensure members of the Working Group had a broad knowledge and understanding of the issue;
- That the cost of the methods used by legacy councils should be considered when making a decision;
- The importance of considering whether an option is good value for money, manages public expectations and can be delivered effectively within budget;
- Whether or not a transit camp could make a difference and whether parliament should be lobbied to allow the police powers to direct to the Dorset site;
- Whether quarterly meetings with MP's would be beneficial in order to discuss items on the agenda;
- Whether pre-emptive injunctions should be considered first by the Working Group and the implications this had on other policies;
- Whether the number of Councillors on the Working Group should be reduced to allow a swifter response;

RESOLVED that:-

To suggest to Cabinet an amendment to the recommendation included within the report, as follows:

It is recommended that Cabinet establish a cross-party member working group, as outlined in para 27, to

- 1. expedite actions as a matter of urgency in anticipation of incursions for summer 2020,**
- 2. consider the alignment of policies and procedures across the council area and report back to Cabinet.**

Vote: 11/0 Abstention 1

The Chairman left the meeting. The Vice-Chairman stepped into the Chair.

Response to the Climate Change Emergency

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which has been circulated and appears as Appendix 'G' of these minutes in the Minute Book.

The Portfolio Holder highlighted that the world was on course for a temperature rise of 3-4 degrees and that climate change should be at the heart of everything the council did. This was applicable to carbon reduction but also food security, transport equality, health and clean air.

The report outlined arrangements to help facilitate the development of a Climate Change Emergency Action Plan. The Plan would be considered by Council in December 2019. The report particularly highlighted the proposed governance structure and the launch of a behavioral change campaign. It included the introduction of a Zero-Carbon Emissions Support Officer.

A number of questions were raised and discussed by members of the Board at the meeting, including

- The cost of the additional staff member and where they would be located;
- The cost of additional resources;
- The potential for savings, for example through encouraging digital access instead of using paper;
- The importance of not over promising and under delivering, and the impact this could have on the Council's reputation;
- That having climate change and sustainability at the heart of everything the council did would lead to huge changes. It was therefore important to be clear and well-informed before agreeing to take it forward;
- Whether an additional member of staff was sufficient to deliver the change needed;
- That the Council should lead by example and focus on educating the workforce to be leading the way;
- That introducing a Citizens Assembly was well received by the public gallery and the timescales for its implementation. The draft Action Plan would be put to Council in December and could include the timescale;
- Whether a Green Credentials Report which examined the council's environmental impact should be produced;
- Whether the ecological emergency should also be considered and how to reduce the environmental impact of BCP as a whole;
- How the council's work on this would be communicated to residents, this could be included within the plan;
- Whether the key mission and objectives should underpin all the Council's policies and operations;
- That the cost implications in regard to the carbon footprint would be included in all impact assessments;

RESOLVED that:-

An additional recommendation is set out in the report under (a) iv that the Council produce an annual Green Credentials Report, which may be considered by Cabinet and Overview and Scrutiny to monitor the Council's performance against targets in this respect.

Vote: unanimous

58. Scrutiny of Finance Related Cabinet Reports

The Medium-Term Financial Plan Update Report

The Portfolio Holder for Finance presented a report, a copy of which has been circulated and appears as Appendix 'H' of these minutes in the Minute Book.

The report outlined the refresh of the Medium-Term Financial Plan (MTFP) and informed the Board of the progress made towards delivering a balanced budget for 2020/21.

The report included information on the financial risks faced by the Council, progress with the disaggregation of the 31 March Dorset County Council balance sheet and details of grants available from the government to support the potential cost to the Council following the decision for the UK to leave the European Union.

It was highlighted that the forecast funding gap for 2020/21 had reduced from 15,000,000 to 7,700,000. The main changes included an additional 3,000,000 in savings and efficiencies identified by service areas, the inclusion of the Councils share of extra funding from the Adult and Children's Social Care Grant, the deferred implementation of the Negative Revenue Support Grant and the recognition of additional spending pressures.

It was highlighted that no decision had been made on whether to increase Council Tax by 4% in 2020/21, as per the government strategy to fund social care. The increase in the MTFP remained at 2.99%.

The Board were informed that delivering the resources needed for the Capital Programme and the transformation agenda were key risks. Additionally, the Schools Forum and Council were required to deliver a balanced budget for the high needs block of the Dedicated Schools Grant. More information on this would be available following further consideration on 5 November.

A number of questions were raised and discussed by members of the Board at the meeting, including

- The importance of recognising that 3,000,000 of the reduced funding gap was from savings and efficiencies and the rest was from grants and a government decision;
- That government needed to be lobbied and work needed to continue to ensure support for the high needs block within the Dedicated Schools Grant;
- That the savings and efficiencies in service areas was mostly from efficiencies and the restructuring of the Council. There would also be an increase due to inflation but tax payers would not see an increase that is much higher than inflation;
- When the council would consider its assets and buildings surplus to requirement;
- Whether the Council would pay for Dorset County Council's debts. Disaggregation was covered in paragraph 18-21 of the report;
- That the settlement announcement was usually in December but due to turbulence in national government it could be later;
- The importance of having a sustainable budget and not relying on grants;

59. Forward Plan

Members agreed the Forward Plan at their meeting on 4 October 2019. Any additions from this meeting would be agreed by the Chairman and Vice-Chairman in advance of the November meeting.

60. Future Meeting Dates

It was highlighted to the Board that a meeting to consider 5G would take place on Monday 11th November 2019.

A date had not been confirmed for the next meeting that would consider Cabinet reports. It was explained that members would be consulted if there were various options for a future date.

The meeting ended at 2.47 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 11 November 2019 at 2.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr S Bartlett, Cllr R Burton (In place of Cllr M F Brooke), Cllr T Trent (In place of Cllr M Earl), Cllr G Farquhar, Cllr L Fear, Cllr M Greene, Cllr N Greene, Cllr M Iyengar, Cllr R Lawton, Cllr M Andrews (In place of Cllr R Maidment) and Cllr L Northover (In place of Cllr C Rigby)

Also in attendance: Cllr D Butler, Cllr J Edwards, Cllr P Hilliard, Cllr A Hadley, Cllr M Howell, Cllr Dr F Rice, Cllr V Slade and Cllr K Wilson

61. Apologies

Apologies were received from Cllrs M F Brooke, M Earl, R Maidment and C Rigby.

62. Substitute Members

Notification had been received from the appropriate group leaders of the following changes in membership for this meeting of the Board:

Cllr R Burton substituted for Cllr M F Brooke
Cllr T Trent substituted for Cllr M Earl
Cllr M Andrews substituted for Cllr R Maidment
Cllr L Northover substituted for Cllr C Rigby

63. Declarations of Interests

There were no declarations of disclosable pecuniary interest or other interests.

64. Public Speaking

The Board was advised that two public statements had been submitted in relation to the agenda item on the Call for Evidence – 5G Connectivity. These were presented to the Board as follows:

Emma Johnson, local resident:

“I am a solicitor turned energy healer. I am deeply concerned about the potential impact of microwave radiation from untested 5G technology on all living things. Did you know 252 reputable EMF scientists from 43 nations presented a petition to the World Health Organisation? Did you know 5G is

uninsurable, classified as a pollutant and a high risk by Swiss Re insurance group? Did you know 5G will have a massive carbon footprint? There has been no public consultation and no consent obtained to this worldwide experiment. I trust BCP Council will join Glastonbury, Frome, Totnes, Kingsbridge, Shepton Mallet and Wellington in applying the Precautionary Principle now.”

Mike Forte, local resident:

"If you cannot answer these two questions positively I suggest that the only option is to apply the precautionary principle and call a moratorium on the BCP 5G rollout. Do I sufficiently understand the components that fall under the umbrella marketing term '5G' and what each of those elements offers over and above currently available technology? And secondly, in the absence, globally and locally, of an independent Environmental Impact Assessment: Am I satisfied that this new technology is safe to roll out in BCP where I am tasked with the guardianship of the best interests of citizens and their surroundings?"

65. Call for Evidence - 5G Connectivity

The O&S Board considered a report, a copy of which had been circulated and which appears as Appendix 'A' to these Minutes in the Minute Book.

The Chairman welcomed everyone to the meeting. He gave a summary of the methodology and timetable adopted by the O&S Board in its call for evidence in relation to 5G connectivity during September and October 2019.

He outlined the key lines of inquiry which had encouraged respondents to focus on the perceived benefits and concerns around implementing 5G. As well as inviting written evidence, the Board had listened to verbal submissions from interested parties at its meeting on 23 September. He reported that 220 written submissions had been received by the closing date of 7 October, and he thanked all those who had taken part. All councillors had been able to view the responses received. The purpose of today's meeting was to consider these responses and the officer report relating to 5G and determine the next steps required, as set out in the options at paragraph 8 of the covering report.

The Board viewed a television report on 5G which had featured in a recent episode of Click, the BBC News Channel's technology programme. The report had been brought to the Chairman's attention by officers and provided a useful summary of some of the issues the Board was considering. Although opinions were expressed in the programme, the Chairman made it clear that the Board would be considering the agenda item on the basis of the information received in the call for evidence and the officer report.

(Note: The Board took a vote on whether to show the television report, which was supported by 12 votes in favour, 2 votes against. Cllr G Farquhar asked to be recorded as voting against.)

The Overview and Scrutiny Specialist explained how the summary of verbal and written responses had been presented in Appendix 1 of the report. A list of the main issues and comments raised by all speakers at the meeting on 23 September was provided. Views submitted in the written responses had been grouped into themes, based on three or more similar views expressed, with the numbers of respondents per theme indicated. Overall, a wide variety of views had been expressed with no clear conclusion. Appendix 2 provided some background and information in relation to 5G which had been prepared by officers to assist the Board in its considerations.

The Board considered and commented on themes which were set out in Appendix 1. At each stage officers were asked for their professional input and provided additional information in response to questions.

General comments and advisory views:

The Sector Growth Manager and the Smart Place/Urban Mobility/Major Bids Manager outlined the main benefits of 5G technology and its potential to transform services, including transport systems, health and social care and manufacturing. It was noted that commercial operators were already planning to roll out 5G in the local area. 5G also formed part of the Council's digital pilot in the Lansdowne area, funded through Dorset Local Enterprise Partnership (LEP).

Officers confirmed that the Council was working closely with mobile operators to address existing coverage blackspots. It was explained that 5G provided new outcomes using the same technology as 3G/ 4G. The installation of additional antenna meant less energy was required for users. An example was given where 5G technology enabled the emergency services to be better prepared to respond to incidents, with potentially life-saving consequences. The latest Government communication to local authorities on 5G dated November 2019 was noted, including the role of local planning authorities as set out in Chapter 10 of the National Planning Policy Framework (to be discussed further below).

Summary of comments from Board members:

- There were obvious benefits to the economy and the wider community in having more connectivity - with or without 5G.
- The main concerns about 5G were around its safety and provenance, and whether this could be better evidenced and understood.
- There were opportunities to learn from other areas testing 5G prior to its implementation (it was noted that further details of the DCMS test bed programme was included in Appendix 2)

- As much of the 5G deployment was outside the Council's remit, the O&S Board should focus on those aspects which the Council could control or influence.

General concerns:

Officers confirmed that there was no cost to the Council in the commercial deployment of 5G. The Council's digital pilot at the Lansdowne pilot was LEP funded. It aimed to add social and economic value to the BCP Council area and beyond. There had not yet been detailed analysis of the impact on Council partners / suppliers. It was confirmed that a full economic analysis of 5G would be undertaken over the next six to nine months. Security issues were a focus of one of the workstreams. There was also an opportunity to raise issues through the Dorset Cyber Alliance if required.

Summary of comments from Board members:

- There were potential costs in not implementing 5G and these should also be taken into account.
- The desire to bring the local economy up to speed should not outweigh the need to give due consideration to public concerns.
- Connectivity would not resolve every issue in the local economy.
- National policy appeared to override local concerns and made a potential moratorium subject to challenge and the award of costs.
- Had the public been consulted about being included in a test bed area? It was noted that there were opportunities for the public to engage in the democratic process through O&S and Cabinet, including the report on the Lansdowne digital pilot.
- It had not yet been established whether 5G technology alone might cause an increased security risk, or whether the risk might be caused by the increase in data resulting from 5G's capabilities.

Environmental and ecological concerns:

The Development Management Team Leader outlined the role of the Council as the local planning authority (LPA) in dealing with planning related issues around 5G, as set out in Chapter 10 of the National Planning Policy Framework (NPPF) on 'Supporting High Quality Communications'.

The tone of the NPPF was clear that LPAs should support the expansion of electronic communications networks, with certain provisos – keeping the ratio to a minimum while taking into account operator requirements, using existing masts or buildings, and not imposing blanket bans or restrictions. Issuing a moratorium would therefore be contrary to the NPPF.

Paragraph 115 set out the requirements for applicants to provide 'necessary evidence' to justify proposals, including the outcome of consultation and a statement which self-certified compliance with international exposure guidelines. Paragraph 116 stated that LPAs must determine applications on planning grounds only. These grounds related to the siting and appearance of equipment. They did not include need, commercial competition, or health grounds. Proposals could be in the form

of full planning applications, permitted development requiring prior approval, or permitted development requiring notification only. The Government was currently consulting on expanding permitted development rights which if implemented would result in fewer proposals requiring prior approval or planning permission.

Any local planning policies in relation to 5G should align with the NPPF. It was noted that a new BCP Local Plan was being developed.

Summary of comments from Board members:

- The NPPF appeared to limit the ability of local residents with genuine concerns to influence the planning process. It was explained that full or prior approval applications were still subject to the usual public notification period and due democratic procedures. However, there would be less scope for this if the Government decided to relax permitted development.
- Whether there was evidence that the high frequencies for 5G posed any greater health risk than previous technologies. Public Health England's advice on 5G, as set out in Appendix 2 of the report, indicated that while there may be a small increase in overall exposure to radio waves through 5G, the overall exposure would remain low in accordance with the International Commission on Non-Ionising Radiation Protection's (ICNIRP) exposure guidelines. There should therefore be no cause for concern.
- A member commented on a previous planning application in another authority where the fear of risk to public health was used successfully as a reason for refusal. Officers agreed to find out more about this case.
- Although minimum distances could not be imposed a member asked whether consideration could be given to the proximity of antenna to schools and nurseries. It was explained that the indications were that being closer to an antenna actually took less energy. It was an area which required further research.
- A member was concerned at the environmental impact of potential tree removal to facilitate 5G deployment, particularly in light of the Council's declaration of a climate emergency.

As an outcome of this discussion the Board agreed that there was an opportunity to explore further the public's involvement in the planning process.

RESOLVED that Cabinet be asked to consider equitable ways to involve the public more in the consultation around the planning implications of the implementation of 5G technology, particularly with regard to the siting of masts.

Voting: For – 13, Against – 0, Abstentions – 1

Health concerns:

The Director of Public Health, Dorset and BCP Councils, explained how Public Health England (PHE) was dealing with health matters relating to 5G on a national level. PHE continued to monitor the evidence and update its advice as further information became available. Updated guidelines from ICNIRP were due to be published in Autumn 2019. The Director outlined his role and area of expertise in public health matters. He explained that the work undertaken in this particular field was complex and extensive, and that PHE was reliant on the World Health Organisation and ICNIRP for its advice on health matters.

The Director reported that PHE's Centre for Radiation, Chemical and Environmental Hazards (CRCE) had agreed to consider any significant scientific information submitted in the 5G call for evidence that may not have been previously considered by earlier reviews. This was currently being sifted and it was noted that some of the submissions were opinion based.

Summary of comments from Board members:

- A member queried whether the increased demand for 5G technology would result in a stronger signal being required. The Board was referred to ICNIRP guidelines which had taken into account the cumulative effect of the density of devices. The advice of PHE was reiterated.
- It was noted that PHE stated that it was the industry's responsibility to ensure overall exposure remains within ICNIRP guidelines. More information was required on how this was regulated and monitored.
- Some of the wording in the PHE advice was questioned as being too inconclusive to allay concerns. It was explained that PHE advice was usually precautionary in nature. PHE was reluctant to give definitive statements as it was continually monitoring and updating advice as more findings emerged. The ICNIRP guidelines were based on years of detailed research and exposure levels applied up to 300GHz. This was well in excess of the maximum levels (20 – 30 GHz) expected from 5G technology.
- The Director confirmed that subject to exposure levels remaining well within the ICNIRP guidelines he had not seen anything that would deem 5G to be a threat to public health. He would continue to work with the Council and PHE to monitor deployments and would keep the Council informed of any updates as and when they became available.
- Members talked about the complexities around establishing safe exposure levels, knowing exactly who and what was contributing, and understanding the difference between ionising and non-ionising radiation. The Director explained how safe exposure levels were assessed. He reiterated the point that 5G emitted non ionising radiation, meaning that it was unlikely to lead to carcinogenic cell damage.

In considering outcomes from this discussion the Board agreed that it would be helpful to formalise the arrangements for evidence collated in the 5G call for evidence to be passed to PHE and a mechanism for feedback to be agreed. The Board also felt that there was an opportunity for the Council to have direct involvement in the monitoring of exposure levels in respect of the digital pilot initiative at the Lansdowne.

RESOLVED:

- **That the Board agrees that all information submitted in its call for evidence in relation to 5G connectivity be passed to Public Health England to consider for inclusion in future reviews.**
- **That a framework be established for feedback to be provided to the Council in relation to the call for evidence information passed to Public Health England.**
- **That if Cabinet is minded to approve the deployment by the Council of 5G connectivity as part of the Lansdowne Digital Pilot continuous monitoring takes place to ensure that the levels of radio wave emissions fall within the internationally recognised limits, and the findings be reported back to the Overview and Scrutiny Board.**

Voting – Unanimous

The Chairman agreed on behalf of the Board to request through Cabinet that the Council contacts other relevant local authorities with regard to their work around 5G technology, including those local authorities who have agreed to be Government funded test bed areas and those who have declared a moratorium.

The Chairman provided a sum up of the proceedings before concluding the meeting. He hoped that the 5G call for evidence had been a useful exercise for all involved. It had provided an opportunity to explore some of the key issues at a deeper level and make recommendations to Cabinet as appropriate at this stage. The Cabinet would be requested to provide feedback on these recommendations to the O&S Board. The O&S Board may wish to continue its investigations into this work in the future.

The meeting ended at 4.35 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 11 November 2019 at 5.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr S Bartlett, Cllr G Farquhar, Cllr L Fear,
Cllr M Greene, Cllr N Greene, Cllr M Iyengar, Cllr R Lawton,
Cllr R Maidment, Cllr P Miles, Cllr R Burton (Reserve) (In place of Cllr
M F Brooke), Cllr T Trent (Reserve) (In place of Cllr M Earl) and
Cllr L Northover (Reserve) (In place of Cllr C Rigby)

Also in Cllr D Brown, Cllr P Hilliard, Cllr M Howell, Cllr Dr F Rice,
attendance: Cllr K Wilson, Cllr V Slade and Cllr S Moore

66. Apologies

Apologies were received from Cllrs M F Brooke, M Earl, R Maidment and C Rigby.

67. Substitute Members

Notification had been received from the appropriate group leaders of the following changes in membership for this meeting of the Board:

Cllr R Burton substituted for Cllr M Brooke
Cllr T Trent substituted for Cllr M Earl
Cllr L Northover substituted for Cllr C Rigby

68. Declarations of Interests

The following Councillors declared an interest for the purpose of transparency in agenda item 6, Scrutiny of Housing related Cabinet reports due to rental property interest within the BCP area:

Cllr N Greene
Cllr M Greene
Cllr S Bartlett
Cllr R Burton

69. Minutes

The minutes of the meetings held on 23 September and 4 October were approved as a correct record and signed by the Chair.

A Councillor commented, in relation to clause 45, the fourth bullet point on Transforming Cities Fund Strategic Outline Business Case, that they were experiencing difficulties in communicating with MPs. The Chairman

requested that this be initially directed through the appropriate Portfolio Holder.

70. Action Sheet

The Board's current action sheet was noted.

71. Public Items

There were no public questions, statements or petitions were received for this meeting.

72. Scrutiny of Housing Related Cabinet Reports

Homelessness and Rough Sleeping Action Plan - The Chairman invited the Portfolio Holder for Housing to introduce the report to the Board, a copy of which had been circulated and which appears as Appendix 'A' to the cabinet minutes of 13 November in the Minute Book. The Portfolio Holder outlined the aims of the report and recommendations.

The Chairman commented that this was an important issue and welcomed the report. The Board asked questions of the Portfolio Holder including:

- Whether children and young people were placed into unsuitable accommodation including bed and breakfast placements and what safeguards the Council had in place to ensure that properties owned privately were of a suitable standard. The Portfolio Holder advised that there was a list of authorised agencies to provide temporary accommodation. It was noted that whilst these 'met' the required standards there was an aspiration to improve standards for this type of accommodation over time. A Councillor referred to when residents were directed to private landlords by the Council and properties not being suitable. The Portfolio Holder undertook to take any details of particular cases and follow up on these.
- A Councillor commented that some of the action points and dates didn't line up correctly and asked about the Christchurch strategy being up to date. It was noted that the actions would be amended and that the current model for Christchurch was up to date and the new strategy was already being worked up and the Council was keen to progress this with input and support from different areas.
- A councillor asked about the Council's policy on tenants being threatened with eviction in particular those who had already received an eviction notice and the support they received before bailiffs arrived at the property. The Director of Housing advised that this was an issue for every local authority and on occasion people would be given advise that they had a legal right to remain in the property whilst the eviction process took place. The Action Plan set out everything the Council was trying to do, depending upon the circumstances of the case the Council may try to negotiate with landlords, offer rehousing, help to explore support from family. The Council would try to be creative in providing re-housing solutions.
- In response to a question about the BCP Homelessness Partnership and whether it was a public forum the Portfolio Holder confirmed it

would include members of statutory partners on the Board and would be in public.

- A Councillor commented on the programme of buying up housing to provide temporary accommodation which was bucking the national trend and asked if there was scope to expand this across the BCP Council area. The Portfolio Holder confirmed that this had been helpful in improving figures and it may be possible to expand but any actions would have to take into account the three different ways of doing things across the three preceding authorities. A councillor commented that they hope Seascope's position in identifying homelessness solutions could continue.
- The positive action outlined in the report was identified by a Board Member. The Portfolio Holder was asked about homeless people without a connection to the local area. The Board was advised that just over 25% of rough sleepers had no local connection and there was a discussion needed at a national level but the Council would work hard to help people without local connections in various ways.
- In response to a query about the winding down of the Enforcement, Prevention, Intelligence and Communication group the Director advised that it had worked so well that co-operation between partners was now mainstream and the group was no longer needed. There would, however, be a sub-group to the main Board which would be responsible for similar activity. The Board was assured that the multi-agency response to rough sleeping would continue.
- A Councillor commented that the homelessness paperwork from BCP Council was out of line with the requirements of the armed forces covenant. It was confirmed that this would be picked up and that ex-forces were placed in the 'silver' band for housing.
- A Board Member questioned what residents could do when coming across someone sleeping rough with regards to the Severe Weather Emergency Protocols (SWEP). It was noted that the SWEP policies and work would begin to kick in as the weather became colder.

Cllr P Miles arrived during this item.

73. Scrutiny of Corporate Cabinet Reports

Organisational Development - The Leader of the Council was invited to introduce the report, a copy of which had been circulated and which appears as Appendix 'D' to the Cabinet Minutes of 13 November in the Minute Book. The Leader outlined the key areas within the report and the proposed recommendations for Cabinet. A number of issues were raised in the ensuing discussion including:

- Cost – It was noted that whilst this was significant there were considerable savings which would be made, and it was important to ensure that the process was carried out effectively.
- Contract – A Councillor asked why KPMG was awarded the contract to carry out this work. The Leader explained that they had provided a fixed cost contract and would facilitate our view for the future of BCP Council rather than a generic proposal from elsewhere.

- Accommodation and location – The Board asked about pressures arising from teams and ensuring that professionals were in the right place logically. The accommodation strategy would look at a corporate hub, how current provision was utilised and the available options. It was noted that accommodation and ways of working shouldn't be separate considerations and there was an expectation that there would need to be moved to meet needs and ensure the right people were where they needed to be. There would be a Cabinet Working Group to include the Leader of the Opposition to look at accommodation options as part of a 2-3 month programme which would then come back through Cabinet. A Board member commented that this would be the main focus of resident's mind and was concerned about the lack of engagement with Councillors to date. It was noted that the exclusion of politicians from the accommodation group was deliberate in order not to influence and that this was a particularly challenging issue.
- Systems – It was noted that the high number of different software systems in place seemed horrendous but conversely it was important to ensure that the requirements of the service were met. This was agreed but there were excesses within the system for example social care was working across three different platforms. The processes for this were likely to come back through Cabinet and Overview and Scrutiny.
- Savings – In response to a question the Leader confirmed that the figures outlined were somewhat pessimistic and other Councils in similar positions had made significant savings. The capital costs outlined were related to changes in working practices and not buildings which would be the subject of a separate report.
- Operating Model – Following questions from the Board it was confirmed that the model was decided following an intensive two-day process modelling different ideas. There was a clear driver that only a digitally enable front door model would transform. The model would be designed with communities in mind with services that people were able to access themselves without having to negotiate clunky systems whilst ensuring staff were available to address more complex problems.

Corporate Performance Management Update - The Leader of the Council was invited to introduce the report, a copy of which had been circulated and which appears as Appendix 'F' to the Cabinet Minutes of 13 November in the Minute Book. The Leader outlined the key areas within the report and the proposed recommendations for Cabinet. A number of issues were raised in the ensuing discussion including:

- The Leader asked the Board for any feedback on the areas that the report should include in the future. The Chairman asked the Board to exclude Children's and Adults in its consideration as there were separate Scrutiny Committees to address these areas.
- A Member asked about the information on planning applications and the ability to turnaround householder applications. It was noted that it was important to know how much out of time those applications were, as the statistics only included the percentage of applications which did not meet the target. It was noted that the expectation was that the benchmark would be met. The Corporate Director would be asked

specifically why this had reduced but it was also noted that there were staffing pressures within the planning department.

- The Board requested information on waste diverted from landfill and TROs completed on time. The Leader advised that she had already requested further information on transport, roadworks and other traffic issues to be included.
- It needed to be decided, where there was no national benchmark, what was a reasonable target. Benchmarks would need to be integrated into the new model of working. The more embedded these were into the system the better they could be utilised. It was also hoped to develop an electronic performance scorecard to monitor performance as it is changing.
- It was noted that this work sat alongside the base budget review programme which would enable a more joined up review of statistics and more informed conversations to take place. Performance would be an ongoing piece of work for the O&S Board and an issue for future consideration.

74. Scrutiny of Finance Related Cabinet Reports

Quarter Two Budget Monitoring Report 2019/20 - The Portfolio Holder for Housing was invited to introduce the report, a copy of which had been circulated and which appears as Appendix 'E' to the Cabinet Minutes of 13 November in the Minute Book. The Portfolio Holder outlined the key areas within the report including those areas with budget pressures and the details of these. A number of issues were raised in the ensuing discussion including:

- Whether the cost of the build for the projects outlined in paragraphs 69 and 70 of the report included the land cost or not. It was confirmed that it did not include the cost of land and it was commented that this then seemed too high. The Board was advised that there was contingency built into the cost outlined and the project would.
- A Councillor noted that the pressure from Children's services hadn't moved and whether there was an expectation of an explanation for this from the Corporate Director. It was explained that this was a projection for quarter 3 and this was an issue that further feedback would be sought on. A Councillor requested that a further exception report on this be included as a recommendation of Cabinet. It was agreed that there needed to be communication between the Board and the Children's Services Overview and Scrutiny Committee on how to address the budget pressures arising in Children's Services and deficit arising from the High Needs Block of the Dedicated Schools Grant.
- A Board Member asked whether there were any unused government grants which needed to be returned to central government. It was confirmed that there were none returned or expected to be returned.
- A Member questioned when the capital projects added since February were agreed. It was noted that this had taken place across a number of meetings since February and were previously approved by Cabinet or Council.

- In response to a question on the return on investments the Portfolio Holder advised that the return, which was better than expected was not as a result of using reserves and the Audit and Governance Committee had received a full paper on the £95k variance.
- In response to a query it was confirmed that the listing for the Bournemouth Council Group should be recorded as Seascope group.
- The Board questioned the variance in administrative receipts from the Community Infrastructure Levy. These had been worked over to ensure greater consistency in moving forward. It was noted that the administrative processes had been undertaken but not accounted for in the correct way and the different accounting practices in preceding authorities would be drawn together.

75. Forward Plan

The Overview and Scrutiny Specialist advised that it was important that the Forward Plan was owned by the whole of the Board and requested feedback from the Board members on which items from the Cabinet Forward Plan they wished to be considered by the Board. The Board noted a number of items it wished to consider at the next meeting and asked that the Chairman and Vice-Chairman agree the remaining items and that the agreed items be circulated to the Board for further consideration.

Regarding the Pokesdown Station lifts a Councillor mentioned that following feedback from residents he was following up on the issue as the advice being provided on the accessibility transfer services was not always in-line with that advertised.

A Councillor asked for her concern with the timing of meetings to be placed on record – in particular that the change of time to daytime meetings amounted to indirect discrimination under the Equalities Act 2010. Another Councillor commented that most meetings should have a 7.00pm start time. The Chairman noted that the Board needed to be reactive to what was being agreed by Cabinet but accepted the principle that a better solution was required

76. Future Meeting Dates

The dates of future meetings were noted. It was noted that the Centre for Public Scrutiny would be providing a training session on 4 December along with the S151 officer and all Councillors would be invited. The Board was advised that the Cabinet meeting date for December was likely to change and therefore the date for the Overview and Scrutiny Board was also likely to be moved from that currently planned.

The meeting ended at 8.03 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY
COMMITTEE

Minutes of the Meeting held on 18 November 2019 at 6.00 pm

Present:-

Cllr L Northover – Chairman

Cllr L-J Evans – Vice-Chairman

Present: Cllr J Edwards, Cllr C Johnson, Cllr L Lewis, Cllr C Matthews,
Cllr K Rampton, Cllr R Rocca, Cllr T Trent, Cllr P Hilliard and
Cllr J Kelly

27. Apologies

Apologies were received from Councillors H Allen and N Geary.

28. Substitute Members

Councillor J Kelly acted as substitute for Councillor H Allen.
Councillor P Hilliard acted as substitute for Councillor N Geary.

29. Declarations of Interests

There were no declarations of Pecuniary Interest or other interests made at this meeting.

For transparency Councillor C Matthews informed the Committee he was a Governor at Dorset Healthcare University NHS Foundation Trust. Additionally, he informed the Committee he worked for the Alzheimer's Society and the Memory Support and Advisory Service so would leave the room for the duration of Item 8, the Dementia Service Review.

For Transparency Councillor C Johnson informed the Committee she was a staff nurse at Royal Bournemouth Hospital.

30. Confirmation of Minutes

The Committee confirmed the minutes of the meeting held on 2 September 2019 as an accurate record.

30.1 **Action Sheet**

The Committee confirmed the action sheet without amendment.

31. Public Issues

There were no public questions, statements or petitions received for this meeting.

32. Information Circulated Between Meetings

The following item was circulated to the Panel for information since the last meeting on the Committee. Members were asked to confirm whether further scrutiny was required in respect of the items below:

a. Branch Closure of GP Surgery

The Director of Primary and Community Care, NHS Dorset Clinical Commissioning Group attended the meeting. The Committee were given some background on the closure of the practice. It was highlighted that the closure would allow Dorset Healthcare to deliver Sexual Health Services and to provide improvements to the local GP services.

A number of questions were raised and discussed by members some of which included;

- That the Out of Hours Service would be available from Walpole Road;
- Whether measures were in place to ensure the proposed changes were suitable long-term. It was explained that previously decision making had been made nationally but a change in custodianship to Dorset NHS providers meant provisions could be made to suit local need.

RESOLVED that: -

No further scrutiny was required on the above report.

33. Adult Social Care Charging Strategy

The Senior Research Officer, Service Director for Adult Social Care and the Head of Service Development presented a report, a copy of which has been circulated and appears as Appendix 'A' of these minutes in the Minute Book.

The report presented the committee with proposals for a public consultation which would outline the principles for a new BCP Adult Social Care Charging Policy.

An updated policy was required to align the policies of the three predecessor councils and to ensure all residents, carers and clients across BCP received an equitable service. Following consideration by Committee any recommendations would be included in a report considered by Cabinet, for approval, on 20 December.

The Service Director for Adult Social Care Services explained that the Bournemouth and Poole Policies had recently been reviewed and were not dissimilar. The policy in Christchurch was a legacy policy from the former Dorset County Council. It was important to be mindful of the potential impact of increases in charging for Christchurch residents, as it was Christchurch residents who pay the maximum level of charge, who would see

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the most significant change as a result of the principles proposed in the report.

The Head of Service Development outlined the charging options within the report. It was highlighted that the recommended model was a Full Cost Recovery Model, which meant the maximum charge for a service would be the cost of delivering that service. No profit would be made by the Council and only residents who could afford to pay would be required to do so. It was particularly highlighted that this was not an income raising proposition.

Details of the proposed changes to key charges were explained to the Committee. These were identified within the report and included charges for out of area assessments, (which would be charged to other Councils), deferred payments, day centres and standard transport.

It was highlighted that due to the General Election on 12th December, the Cabinet meeting had been postponed which meant the dates for the consultation, within the report, would be put back a few weeks.

The Senior Research Officer informed the Committee that all service users would be sent a consultation document, a questionnaire and a free post envelope.

The consultation document would explain the background and reasons for the changes. It would then, for each proposal, explain the service, the current situation, the proposal and its impact. Service users would also be given information on where further help and information was available.

The principles for the consultation included using plain and simple language, having a clear layout, easy read versions, translations and audio versions, and drop in events for questions. The Committee were talked through the day centre attendance proposal as an example. The general public will also be able to participate in the consultation through an on-line survey.

Several questions were raised and discussed by members some of which included;

- That the financial assessments would be individually assessed, and each client's case would be reviewed before implementation in order to understand the client's needs and individual circumstances;
- Details around the process for communication;
- The potential for mitigating factors to be put in place where there is the potential to cause hardship;
- That the Working Group and the Committee would be given the opportunity to comment on the consultation results before the final strategy is presented to Cabinet;
- The importance of bearing in mind the potential impact on individuals who might choose to stay home rather than attend a day centre because they don't want to pay;

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- That the charges would be reviewed each year to consider issues such as inflation given the principle of full cost recovery being proposed;
- Whether the letters would outline the implications of the changes;
- The importance of ensuring clear messaging to mitigate and avoid anxiety;
- That work with day centres and providers would be undertaken to ensure they can support people with concerns;
- That the consultation would look at whether to include transport costs within the daycare charge;
- Details of deferred payments, particularly the annual fee on homes and the interest rates. The interest rate would be circulated to members after the meeting;

The Chairman gave the Committee an update on the Work of the Adult Social Care Charging Policy Working Group. During their first meeting several principles were agreed to help facilitate the development of the proposals. The second meeting considered a list of the proposals and a breakdown of the individual service costs.

It was agreed the consultation would be extended from 6 to 8 weeks and members emphasized that the consultation and explanatory letters should be clear, honest, accessible and easy to understand. All service users and carers in the area would be consulted and the consultation would be open to members of the public.

The Group requested sight of the questionnaire before it went out to members of the public. Members requested the dates for consultation events so they could attend.

The next meeting of the Working Group would be held in April/May and would consider the consultation feedback and analysis of the response. Policy approval would be in summer 2020.

RESOLVED that: -

- (a) The Committee considered and commented on the Cabinet Recommendations.**

34. Dementia Services Review

The Principal Programme Lead, the Head of Service and the Clinical Commissioning Lead for Mental Health and Dementia, within the Primary and Community Services Directorate for the Dorset Clinical Commissioning Group (CCG), presented a report, a copy of which has been circulated and appears as Appendix 'B' of these minutes in the Minute Book.

The Committee were provided with an update on the Dementia Services Review and the proposed new model of care. It was highlighted that the Dementia Service Review had progressed through consultation and a new model of care had been proposed. The full business case was awaiting final

approval by the NHS Dorset Governing Body. Approval was expected early 2020.

The Committee were informed that the Dementia Service Review began in 2017 and went through several stages, that included view seeking, options modelling and development, NHS Assurance, Consultation and implementation. The aim of the review was to improve care for people from their diagnosis to end of life

The case for change, cost implications and benefits were explained to the Committee. The benefits of the review would include a smoother and quicker diagnostic process, improved outcomes for people living with dementia, greater support and resilience for families and carers, more services in the community accessible near to home, more efficient and cost-effective services, greater compliance with NICE standards and additional return on investment and cost benefits.

It was particularly highlighted that a new dementia coordinator role would help people to navigate the health and social care system and would ensure both people living with dementia and their families had a contact for advice, guidance and sign posting to other community services.

Several questions were raised and discussed by members some of which included;

- The improvements to support for carers and their families and whether the support services would be readily accessible;
- Funding for the service, particularly that funding was subject to the NHS Long Term Plan Finance Settlement. It was highlighted that the model had been agreed by the Governing Body, had strong system support and was a priority area for investment;
- Details of the primary care element of the model, the new model would be more primary care focused with the introduction of dementia coordinators, the Memory Assessment Service and alignment with Primary Care Networks;
- The benefit of being able to connect with local and voluntary sector services through the Dementia Co-coordinators;
- That the Plan was considered more robust and efficient, particularly regarding screening;
- Whether training sessions and workshops on dementia care could be delivered in conjunction with CCG Colleagues;
- That a Dementia Service Directory would be available to members of the public that would give information and would signpost to a range of community service related to Dementia;
- Whether the CCG could return in two years to provide an update;

RESOLVED that: -

- (a) The committee noted the update.**
- (b) Requested that the Dorset CCG provide an up-date report in two years time so that the Committee could scrutinise the impact of the new service model.**

35. External Scrutiny - Quality Accounts

The Principal Officer Planning and Quality Assurance presented a report, a copy of which has been circulated and appears as Appendix 'C' of these minutes in the Minute Book.

It was highlighted to the Committee that all NHS Trusts provided an annual Quality Accounts Report around April. The report summarised the performance and the quality of the service over the preceding year. Examples of considerations included key areas for improvement, quality indicators and customer feedback.

The Committee were informed that following the Francis Enquiry 2010-2013, which identified serious failings in care at Mid Staffordshire NHS Foundation Trust, it was recommended that quality accounts contain observations and comments from commissioners, overview and scrutiny committees and local Healthwatch.

It was suggested that two Councillors could be aligned to each of the four trusts, which were Dorset Healthcare Trust, Poole Hospital NHS Foundation Trust, The Royal Bournemouth and Christchurch Hospital NHS Foundation Trust and the South Western Ambulance Service NHS Foundation Trust.

The councillors would work with a nominated officer and their allocated trust to scrutinise the Trust's Quality Accounts and would provide a formal response, that would be signed off by the chair, before submission for inclusion in the Trust's quality accounts report.

A number of questions were raised and discussed by members some of which included;

- That Councillors would not scrutinize trusts they worked for;
- That Dorset County Hospital Trust had not been scrutinized by the preceding councils and would be scrutinized by Dorset Council, the Committee could request feedback from Dorset Council if required;
- The South Western Ambulance Trust would facilitate discussions through teleconference or skype call.

RESOLVED that: -

- (a) The Committee noted the update.**
- (b) Democratic Services would email members to establish which Trusts they would be interested in scrutinizing.**

36. Annual Report on Complaints and Customer Feedback

The Principal Officer Planning and Quality Assurance and the Quality Assurance Team Manager presented a report, a copy of which has been circulated and appears as Appendix 'D' of these minutes in the Minute Book.

The Committee were provided with an update on the statutory responsibility under the Local Authority Social Services and National Health Service Complaints (England) regulations 2009 to report complaints and other representations about Health and Adult Social Care.

It was particularly highlighted that work was underway to align the complaints service across BCP Council, which had previously been managed by three separate authorities. BCP Council had begun to manage feedback on Adult Social Care for Christchurch and the service across the three areas would shortly be managed by one team.

The report provided a summary of the feedback and learning from the predecessor Councils, Bournemouth Borough Council and Poole Borough Council. The summary of learning included a need to improve communication and the perceived standard of service and professional practice.

It was also highlighted that complaints training would be reviewed and a new online learning module would be available for all BCP staff. Additionally, in 2019/20 learning workshops would be rolled out using the Bournemouth and Poole complaints process to improve service delivery.

The Committee were also given details of some of the 20 national performance indicators as well as information on additional feedback and engagement activities that were taking place, particularly the rolling programme of care provider events.

It was highlighted that performance, statutory surveys and customer engagement were all also in the process of being aligned for adult social care. This and the complaints work would feed into a Quality Assurance and Standards Framework.

A number of questions were raised and discussed by members some of which included;

- Details of the timescales for responding to complaints;
- Whether the higher proportion of white irish, any other black and women raising complaints in Bournemouth was evidence of discrimination, information on this could be circulated after the meeting;
- That some complainants make several complaints a year. If someone does not have a resolution following the first complaint, they should report it to the LGSO for an independent review;

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- There are complaints that don't make the formal statistics e.g. if someone doesn't want to make a formal complaint or if something is dealt with under a normal care management process;
- The need for improvement in Poole regarding the Carer Survey. Targeted work was carried out with client groups to drill down and understand the findings from the survey;
- That the quality of life score for Bournemouth would be provided after the meeting;
- That the surveys were currently being developed and would be sent out as BCP Council however the team would ensure results were considered in detail;
- The response rate to the survey by carers. This would be circulated following the meeting;
- Concern around the question on 'having enough contact with people I like'. It was highlighted there was work on tackling loneliness underway.

RESOLVED that: -

(a) The Committee agreed to note the update.

37. Cabinet Performance Report

The Corporate Director for Adult Social Care presented a report, a copy of which has been circulated and appears as Appendix 'E' of these minutes in the Minute Book.

The Committee received a copy of the Corporate Performance Management Report that went to Cabinet on 13 November 2019. The Corporate Director for Adult Social Care took the Committee through the Adult Social Care Performance Indicators. She drew attention to key indicators where initial performance for BCP Council is below national averages (in particular the percentage of people with a learning disability living in suitable accommodation and who are in employment) and said that the future Adult Social Care Strategy would set out plans for improvement in these areas.

It was explained that a selection of indicators were identified to allow an overview of Adult Social Care. It was the first time the report had gone to Cabinet and the Committee were asked to comment on the basket of indicators, particularly whether there were any recommended additions.

A number of questions were raised and discussed by members some of which included;

- That the Council would examine opportunities for people with learning disabilities to gain employment and training. That Crumbs could potentially input into this discussion;

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COMMITTEE
18 November 2019

- Whether there should be an indicator for rough sleeping and homelessness and a recognition that the issue sits within Housing but overlaps with health and adult social care.

RESOLVED that: -

- (a) The committee noted the overall Q2 performance levels**
- (b) Considered the attached exception reports relating to areas of current adverse performance**

38. Forward Plan

The Committee approved plans to work jointly with Dorset Council on joint scrutiny proposals and noted that there would be work to develop a protocol for joint scrutiny between Dorset and BCP Council, building on the protocol which existed between the predecessor Councils.

RESOLVED that: -

- (a) The committee agreed the Forward Plan without amendment.**
- (b) Officers work with Dorset Council to establish a joint scrutiny protocol in order that the identified items for joint scrutiny can be progressed in a timely manner.**

39. Future Meeting Dates

Members discussed moving the next meeting of the Committee to Bournemouth Council. It was also highlighted that the council would benefit from skype and video call meetings.

RESOLVED that: -

- (a) The next meeting of the Committee, 20 January 2020, be held in Bournemouth**

Vote: For – 7; Against – 1; Abstentions - 2

The meeting ended at 20:10

CHAIRMAN

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BOURNEMOUTH CHRISTCHURCH AND POOLE CORPORATE PARENTING BOARD

MONDAY, 14 OCTOBER, 2019

Present: Councillor Sandra Moore – **Chairman**

Councillor Richard Burton
Councillor Lisa Lewis
Councillor Lawrence Williams (substitute)
Judith Ramsden
Jane White
Sian Thomas, Learning Partnership
Insight Representative, Children in Care
Unite Representative, Children in Care
Unite Representative, Children in Care
Duncan Williams

9 Apologies

Apologies were received from Cllr M White.

10 Substitute Members

Cllr L Williams substituted for Cllr M White.
D Williams substituted for L Bond.

11 Declarations of Interests

None were received.

12 Confirmation of Minutes

The minutes of the meeting held on 30 September were approved as a correct record and signed by the Chairman.

13 BCP Corporate Parenting Strategy

The Corporate Parenting Board considered the draft strategy which had been developed using the thoughts and ideas which were shared by the Corporate Parenting Board at its last meeting. The Chairman invited any further comments or suggested amendments from the Board. The following issues were raised:

- Pledges should be appended to the strategy, rather than within the main document
- Insight and Unite recently had an opportunity to feed their ideas into the Strategy from young people's residentials, their experiences and views formed the basis of the for Boards workshop in September and shaped the strategy and commitments within it;
- Suggestions were made relating to monitoring of performance moving forward and how successful BCP Council wanted to be. It was suggested that statistics on current performance and improvements could be appended in an overview of data;
- What constituted suitable accommodation for young people. Different authorities used different definitions. A definition should be produced which could be used by the Board;
- The levels of support and processes in place for different types of placements and carers;

- Under the section on expectations and aspirations there should be clear commitment on providing the right tools to be aspirant and creative. This was raised with regards to young people having the right equipment to pursue training in their chosen profession, e.g. a photography degree, and the right IT equipment.
- That work experience and internships should be provided by all partners;
- It was noted that the detail on many of the issues raised would need to be worked on. It was confirmed that a delivery plan would be brought to the next meeting.
- Further detail on contact with extended family, friends and support from former foster carers should be strengthened within the document;
- Further emphasis on life story work, identity and diversity should be included and strengthened along with the support for unaccompanied young people and LGBTQ+;
- The role of the 'pushy' corporate parent should be emphasized;
- The diagram within the report should show the Board as directly accountable to Cabinet and Council, Aspire Adoption should also be included;
- That adopters, foster carers and special guardians' voices should be included;
- The importance of the emotional wellbeing offer and support for children and young people with Education, Health and Care Plans;
- The important role of the police and youth offending;
- The Strategy needed to specify exactly who were corporate parents;
- More emphasis should be placed on early years and given the best start in life, including in the Council's role as corporate grandparents.
- A piece of work to understand the experience of care experienced young people, what support was available and how it could be improved was needed;
- That the ambition should be to have no permanent exclusions from school for children in care.

It was noted that the annual survey of children in care and care experienced young people on whether the Council was delivering on its promises would be conducted at the end of next year if the pledges were agreed in March. This would be reported to the Board in early 2021.

The Chairman mentioned the issue of Council Tax support for care experienced young people and that this was being worked on at present and would be reported back to the Board.

A Board member asked about current performance and under the previous authorities. The Director reminded members that there were several predecessor reports circulated prior to the September meeting which included this information. It was further suggested that if any members wanted it an informal session to look at this it could be arranged.

The Board discussed the issue of housing and accommodation for care leavers. It was suggested that the Board should have an opportunity to contribute to the development of the Council's homelessness and housing strategies.

The Board also discussed the information that it wanted to see included within the health report which was due to come to the Board at its next meeting.

The Board considered whether it wished to move forward the item on education to come to the first meeting once the validated data was received. It was noted that this would be shared with schools in January.

RESOLVED:

That updates to the strategy should be made as suggested by the Board and that the Portfolio Holder should sign-off on the final version before submission to Cabinet.

The Children's Services Overview and Scrutiny Committee would also be given the opportunity to comment on the Strategy prior to submission to Cabinet and would receive an update at its next meeting.

A Corporate Parenting delivery plan with timelines for key pieces of work would be reported back to the next scheduled meeting on 16 December: The delivery plan should include actions to co-produce a definition of suitable accommodation with young people; and work to understand the experiences of care experience young people, the offer of support currently in place and to co-produce a Local Offer that meets their needs and aspirations.

14 Forward Plan

The Forward Plan for the Board was noted. The suggestions made during the consideration of the strategy and developing the delivery plan would be incorporated into the Boards Forward Plan.

J Ramsden left the meeting.

15 Quality and Impact Report

The Board considered a presentation which outlined a number of different performance data sets. The Board was advised that this was a work in progress and was asked for its feedback on the selected indicators and presentation. The data included indicators on:

- General performance, including the number of children in care and on time visits which was at amber. No of Children in care would be reported to each meeting;
- Placements – the Board requested more information on the types of placements to understand the reasons why children and young people were placed where they were. Information on the age of children was also requested. Three care leavers were currently in B&B accommodation. The Board noted that the information available on 21-25 year olds was still a developing picture and it needed to be ascertained what the needs of this group were.
- Education – The Board asked further questions about the 21-25 year old age group and also for information on early years.
- Health – The Board asked for a more general measure in relation to Emotional Health and Wellbeing in addition to the suggestion of a specific measure for those accessing tier 4 provision;
- Safeguarding, including children reported missing from care. It was suggested that this should include the number of those offered and received a return home interview;
- Offending, it was noted that additional indicators were being developed

A member requested further detail to be included with performance indicators, as whilst an indicator may look healthy without the background it was difficult to judge.

The following needed to be added to the performance data set:

- Social Worker retention and recruitment
- Health Including emotional wellbeing
- Accommodation
- Care placements
- Permanency planning
- Virtual School and education
- How many Social Workers a Child in Care or care experienced young person has had

Members requested information within an education report on the following:

- Post-16 retention rates
- Exclusion
- Attendance levels

- Personal Education Plans
- Missing from education
- NEETS – Those not in Education, Employment or Training

It was agreed that these should be included within the data set brought to each meeting.

The Head of the Virtual School provided more in depth detail on educational attainment for children in care. In response to a question it was noted that the 78 children in education outside of BCP was broadly in line with other authorities. Further information on this was requested. The Board was advised that the children missing from education could be linked to those in mental health provision, refusing to attend or linked to EHCPs.

Data on results from all key stages was provided to the Board, including on early learning goals. There was considerable variation in the Key Stage 1 results from 2018 but it was noted that this was a small cohort and small numbers often had a statistically large impact, for example there were three absentees from the cohort as they had been placed in out of borough adoptions. There was no particular relation to attendance or certain schools.

It was noted that within key stage 2 there were a high number of pupils in the cohort with SEN. There was a strong focus on writing to raise attainment at the key stage. It was at key stage 4 that a number of young people came into care. There were a number of action points for this age group including improving information sharing and involvement in alternative provision study. It was noted that 26% of the cohort were Not in Education, Employment or Training (NEET). Some young people in this cohort were accessing a contracted curriculum.

It was noted that there was a strategic plan in place to address some of the issues discussed, including capturing the young persons' voice as part of the Personal Education Plans. There was also a proposal for a peer review to take place in 2020.

Data on attendance and exclusions was provided, there were larger numbers of exclusions within some schools.

Resolved that the information within the presentation be noted and that the information requested be included within future performance reports to the Board.

16 Update from Unite and Insight on their Work Programmes

This item was postponed to the December meeting when a more detailed update would be provided.

Duration of the meeting: 5.02 - 7.05 pm

Chairman

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
HEALTH AND WELLBEING BOARD

Minutes of the Meeting held on 25 September 2019 at 9.00 am

Present:-

Cllr V Slade – Chairman, Leader of the Council (BCP Council)

T Goodson – Vice-Chairman, NHS Dorset Clinical Commissioning Group

Present: Cllr S Moore Portfolio Holder for Children and Families (BCP Council)
Cllr K Wilson Portfolio Holder for Housing (BCP Council)
J Thurgood Corporate Director, Adult Social Care (BCP Council)
J Ramsden Corporate Director, Children's Services (BCP Council)
S Crowe Director, Public Health (BCP Council)
D Parker, NHS Poole Hospital and Royal Bournemouth and
Christchurch Hospital
E Yafele Dorset Healthcare Foundation
S Sandcraft NHS Dorset Clinical Commissioning Group
R Ramtohal NHS Dorset Clinical Commissioning Group
D Richardson NHS Dorset Clinical Commissioning Group
T Knight NHS Dorset Clinical Commissioning Group
L Bate Healthwatch
S Why Dorset and Wiltshire Fire and Rescue Service

11. Apologies

Apologies were received from Councillor L Dedman, and G Farrant, D Fleming, K Ryan, K Loftus and J Vaughan.

12. Substitute Members

D Parker Deputy Chief Operating Officer Royal Bournemouth and Christchurch Hospitals acted as substitute for D Fleming.

13. Confirmation of Minutes and Action Sheet

The minutes of the meeting held on 24 July 2019 were agreed as an accurate record.

The Action Sheet was agreed and noted by Board Members.

14. Declarations of Interests

There were no declarations of Pecuniary Interest or any other interests made at this meeting.

15. Public Issues

There were no public questions, statements or petitions submitted for this meeting.

16. Our Dorset - Looking Forward

The BCP Council Director for Public Health presented a report, a copy of which has been circulated and appears as Appendix 'A' of these minutes in the Minute Book.

The Board were provided with the first draft of the refreshed Integrated Care System Plan, Our Dorset – Looking Forward 2019-2024. The narrative, high-level themes and ambitions of the Plan were explained to the Board.

The Plan included a focus on delivering sustainable health and care services, the shifting of care closer to home and the delivery of a radical scaling up of prevention to help people stay well.

The plan had been through consultation with public sector partners, the voluntary and community sector and members of the public. It was highlighted that the plan was created through genuine partnership and engagement.

It was a five-year plan. Following the development of the plans ambitions the detailed work would begin to emerge through the task and finish groups outlined in the report. It was highlighted that the Board may want to consider oversight of the plan's progress.

The Health and Wellbeing Board were asked to sign-off the plan as the statutory board that promotes integration and prevention for the BCP area and to delegate authority to the Chair and Vice-Chair the approval of any subsequent changes to the draft plan before submission to NHS England on 27 September 2019.

Members of the Board raised and discussed a number of questions, including the following;

- It was recommended that the plan include details of how partners were engaged in its development;
- When further iterations would be provided to the Chair and Vice-Chair;
- Whether there could be further clarification regarding the climate change percentages on page 6. It was agreed this could be amended;
- That the Dorset and Wiltshire Fire and Rescue Service had resources for prevention and would like to promote their ability, in the plan, to provide opportunities for people to be signposted;
- That the plan needed to clarify the Integrated Care System (ICS) status. The wording on page 2 on the ICS could be removed.
- Page 40 could include capacity and accessibility to CAHMS and emotional support services for children and young people with those needs;

RESOLVED that:-

(a) The Health and Wellbeing Board note and approve the narrative of the draft plan, Our Dorset, Looking Forwards;

(b) The Board delegate authority to the Chair and Vice-Chair to approve any subsequent changes to the draft plan before submission to NHS England on 27 September 2019;

Vote: Unanimous

17. The Better Care Fund - Planning for 2019/2020

The Principal Officer, Quality Assurance and Planning, for BCP Council presented a report, a copy of which has been circulated and appears as Appendix 'B' of these minutes in the Minute Book.

The report provided an overview of the contents of the Better Care Fund (BCF) Plan 2019-20. The Fund was a key delivery vehicle for providing person centred integrated care within health, social care, housing and other public services.

The Board were asked to sign off the Plan prior to it being submitted for national assurance on 27 September. It was highlighted that the Plan was on track to receive assurance.

The programme had run since 2013 and most of the pooled resources for the plan came from existing funds. Additional contributions were made by the Local Authority and the CCG. There were also extra short-term grants including the winter pressure grant.

The plan included details such as income and expenditure, progress on plans, and performance metrics. The plans initiatives and operational activities were also highlighted. The Board were informed that the 5 key schemes from the 17-19 plan would be carried over and additional work would be undertaken.

The Corporate Director for Adult Social Care highlighted the success of the plan and its benefit to local people, particularly in reducing delayed transfers of care.

Members of the Board raised and discussed a number of questions, including the following;

- Where the focus needs to be to develop the schemes;
- The importance of working collaboratively;
- A recognition there are still challenges and a need for continued focus on these;
- Healthwatch had undertaken work on access to primary care in care homes and would be keen to work collaboratively to improve access for those who live in care homes;
- The numbers and timescales for delayed transfer of care targets and the targets' impact;
- That an update on whether the Plan had passed the national assurance test be provided at the next meeting, and the next full update be provided in March;

RESOLVED that:-

(1) The Board approved the Better Care Fund Plan for 19/20, including the investment and delivery plans outlined in the report.

Vote: Unanimous

18. Special Educational Needs and Disabilities (SEND) - Quarterly Update

The Interim Service Director Inclusion and Family Services presented a report, a copy of which has been circulated and appears as Appendix 'C' of these minutes in the Minute Book.

The report provided the Board with an update against the recommendations presented at its meeting in July 2019. The Board were informed that there had been significant progress in the creation of a self-assessment covering health, education and care.

It was also explained that a workshop would be held on 18 October to aid the development of a BCP Joint Commissioning Strategy for special educational needs.

The Joint Commissioning Strategy, self-assessment and implementation plan would be brought to the next meeting of the Health and Wellbeing Board.

Members of the Board raised and discussed a number of questions, that included the following;

- Ways BCP Council was engaging with parents of children with special educational needs. A survey had been carried out and the SEND Transformation Board would be looking at the summary of results. There was also a coproduction focus group with Parents Together Forum and BCP Council were looking at the network of opportunities parents had to engage with other systems.
- The survey was designed to underpin the Plan and the Self-Assessment and would be available to the Health and Wellbeing Board. The Chairman requested that the outcomes of the survey, including any input from those age 18-25, were included in the next quarterly update;
- BCP Council would be looking to develop a BCP approach to SEND which would be brought to the Board at the next meeting;
- That BCP Council were working on a model to prepare young people for adulthood. The model would seek to strengthen the range of early planning available to families, parents, carers and young people. Its aim was to help young people achieve their aspirations for the future;
- New independent living flats had been developed to help young people reach their aspirations and live a more fulfilled adult life;
- That the increase in EHCP's was part of a national and local picture and it was important to understand why some parents might feel the need to escalate their child's needs to an EHCP;

- The importance of engagement with headteachers and parents and the provision of support that would enable them to help children with emotional and mental health needs remain in a mainstream setting and receive the additional help and support they need.

RESOLVED that:-

- (1) The panel noted the progress against the recommendations presented to the Board in July 2019**
- (2) The Board would continue to support the BCP Joint Commissioning Strategy**
- (3) The Board considered and agreed a Peer Review for SEND to be held in January 2020**
- (3a) To work with the LGA at the next development session to agree the scope of the Peer Review. The length of the development session would need to be extended to accommodate this.**

19. Pharmacy Applications

The BCP Council Director for Public Health presented a report, a copy of which has been circulated and appears as Appendix 'D' of these minutes in the Minute Book.

The Health and Wellbeing Board had a statutory responsibility to publish a Pharmaceutical Needs Assessment (PNA) every three years and a role as a statutory consultee when pharmacies made an application to NHS England through its Primary Care Support Team.

Primary Care Support England had notified the Board of two applications. One relocation of a pharmacy with a response due by 20 September and one consolidation of pharmacies with a response due by 27 September.

The report included analysis on whether, within the Pharmaceutical Needs Assessment, any impact on the local populations ability to access pharmaceutical services could be identified.

It was considered that there would be a negligible impact on access in the first application and no material difference in access caused by the second application.

Members raised and discussed a number of questions including the following;

- Whether enhanced services were considered when assessing applications, including opening hours, services and staff skill's and training, particularly knowledge of the exploitation agenda. It was highlighted that the way the pharmacy was run was also important to ensure residents needs were being met;
- Details of the recommended delegation to the Public Health Team of applications of no significant change, including that applications where there would be a significant loss would go to the Board and a process would need to be agreed for this;

- That working with the Medicines Management Team at the CCG could be beneficial;
- The Director of Public Health would find out whether changes to dispensing Doctors was included in the applications for consultation;
- How people who use the pharmacy are informed of potential changes and can comment. The Director of Public Health agreed to find out and provide a response.

RESOLVED that:-

- (1) The Board noted the applications and that no response had been made for application 1;**
- (2) The Board approved the response to the Primary Care Support Team in respect of application 2, as set out in appendix 1 of the report;**
- (3) The Board delegated authority to the public health team to respond to applications for relocation where there is no significant change.**

Vote: Unanimous

20. Forward Plan

A draft Forward Plan was circulated at the meeting.

Members of the Board raised and discussed a number of questions, including the following;

- Details of the developmental session on 28th November and the addition of an item to discuss the scope of the SEND Peer Review;
- The addition of an item on suicide prevention, to aid the development of a suicide prevention plan for BCP. That the report include links to online training and other useful communications on suicide prevention;
- The details of a talk on suicide prevention being held at the Arts by the Sea Festival;
- The benefits of the WaitLess application, Healthwatch were talking to people about their experience in A&E and could promote it;

21. Future Meeting Dates

30 January 2020, 10am – 12 noon.

26 March 2020, 10am – 12 noon.

17 June 2020, 10am- 12 noon.

Developmental Sessions

28 November 2019, 9.30am – 12 noon.

27 February 2020, 10am -12 noon.

The meeting ended at 10:10

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
APPEALS COMMITTEE

Minutes of the Meeting held on 22 October 2019 at 10.00 am

Present:-

– Chairman

Cllr M Le Poidevin – Vice-Chairman

Present: Cllr S C Anderson, Cllr G Farquhar, Cllr N Hedges and Cllr P Miles

Also in
attendance:

37. Apologies

Apologies for absence were received from Cllr P Hilliard – Chairman, and Cllr D Borthwick.

38. Substitute Members

There were none.

39. Declarations of Interests

There were none.

40. Confirmation of Minutes

The Minutes of the Meeting held on 10 September 2019 were confirmed as an accurate record.

41. Exclusion of the Press and Public

RESOLVED that:-

The Committee exclude the Press and Public for items 6 and 7 of the Agenda under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information, as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act, as the public interest in withholding the information outweighs such interest in disclosing the information.

42. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a bus pass.

In considering the appeal, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority,

including verbal submissions made by the Local Authority and the appellant at the meeting.

RESOLVED that:-

That, having taken careful note of all the evidence presented by all parties, the appeal in respect of the appellant named in Report at **6** be upheld, as there were exceptional circumstances to depart from the home to school transport policy on this occasion. The assistance was granted in the form of a bus pass for the child to travel to and from school each day until the end of the 2020/2021 academic year.

43. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a bus pass.

In considering the appeal, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority and the appellant at the meeting.

RESOLVED that:-

That, having taken careful note of all the evidence presented by all parties, the appeal in respect of the appellant named in Report at **7** be upheld, as there were exceptional circumstances to depart from the home to school transport policy on this occasion. The assistance was granted in the form of a bus pass for the child to travel to and from school each day until the end of the 2020/2021 academic year.

The meeting ended at 11.33 am

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
APPEALS COMMITTEE

Minutes of the Meeting held on 19 November 2019 at 10.00 am

Present:-

Cllr P Hilliard – Chairman

Present: Cllr S C Anderson and Cllr N Hedges

Also in attendance: Carly Williams – Admissions Services Team Leader

44. Apologies

There were no apologies for absence.

45. Substitute Members

There were no substitute members.

46. Declarations of Interests

There were no declarations of interest.

47. Confirmation of Minutes

RESOLVED that:-

The Minutes of the Meeting held on 22 October 2019 were confirmed as an accurate record and signed by the Chairman.

48. Exclusion of the Press and Public

RESOLVED that:-

The Committee exclude the Press and Public for items 6 and 7 of the Agenda under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information, as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act, as the public interest in withholding the information outweighs such interest in disclosing the information.

49. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a bus pass or taxi.

In considering the appeal, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority and the appellant at the meeting.

RESOLVED that:-

Having taken careful note of all the evidence presented by all parties, the appeal in respect of the appellant named in Report at '6' not be upheld, as there were no exceptional circumstances to depart from the Home to School Transport Policy on this occasion.

50. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a dedicated school bus pass.

In considering the appeal, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority and the appellant at the meeting.

RESOLVED that:-

Having taken careful note of all the evidence presented by all parties, the appeal in respect of the appellant named in Report at '7' be upheld, as there were exceptional circumstances to depart from the Home to School Transport Policy on this occasion. The assistance was granted in the form of a dedicated school bus pass for the child to travel to and from school each day until the end of the current academic year.

The meeting ended at 11.30 am

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
PLANNING COMMITTEE

Minutes of the Meeting held on 31 October 2019 at 1.00 pm

Present:-

Cllr S Bull – Chairman

Cllr S McCormack – Vice-Chairman

Present: Cllr S Bartlett, Cllr P R A Hall, Cllr T Johnson, Cllr D Kelsey,
Cllr M Le Poidevin, Cllr D Mellor, Cllr T O'Neill, Cllr A M Stribley,
Cllr T Trent and Cllr M Haines

79. Apologies

Apologies were received from Cllrs M Davies, B Dunlop and P Hilliard.

80. Substitute Members

Cllr M Haines replaced Cllr B Dunlop as a substitute member of the Committee.

81. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

In relation to item 6b, Councillor T Trent disclosed that he is a trustee of an organisation that will benefit from a building project, delivered by an organisation that had received funding from the Talbot Village Trust. Cllr T Trent confirmed that he would remove himself from the meeting for the duration of item 6b.

In relation to item 6b, Councillor D Mellor disclosed, for transparency purposes, that he is the governor of a school that has been awarded grants from the Talbot Village Trust.

In relation to item 6b, Councillor S McCormack disclosed that he was a trustee of a charity that had applied to the Talbot Village Trust for funding. Cllr S McCormack confirmed that he would remove himself from the meeting for the duration of item 6b.

82. Confirmation of Minutes

The minutes of the Planning Committee held on 3 October 2019 were confirmed as a correct record and signed.

83. Public Issues

There were a number of requests to speak from members of the public, applicants and from Ward Councillors. These were heard as and when the relevant item was considered.

84. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices A-C to these minutes in the Minute Book. Further to this, the Committee received an update sheet in relation to the applications, a copy of which had been circulated and which appears as Appendix E to these minutes in the Minute Book. The Committee considered the planning applications as set out in Minutes 85 to 87 below.

85. Former Winter Gardens site, Keystone House and 20, 20a and 20b Exeter Road

(Westbourne and West Cliff – pre-May 2019, now located in Central Ward)

Application Number: 7-2017-1273-AZ

Development Considered:

Demolition of existing buildings & construction of a mixed use scheme comprising 352 residential apartments (use class C3) in buildings between 3 storeys & 15 storeys, between 4124sq.m. and 5284sq.m. of leisure (use class D2), between 1160sq.m. and 1204sq.m. of convenience retail (use class A1), between 854sq.m. and 2058sq.m. of restaurant/cafe (use class A3), 774sq.m. of mixed use restaurant/bar (use class A3/A4), 370sq.m. of offices (use class B1), associated servicing & loading areas, 225 public car parking spaces, 369 private car parking spaces, public open space, public realm enhancements & associated engineering works. Application for Reserved Matters in respect of application 7-2017-1273-AY

Representations at Meeting:

In Objection: None

In Support: Peter Lamb, Savills.

Ward Councillor: None

RESOLVED that:- The application be GRANTED planning permission in line with the recommendation within the report.

Voting: For - 12 Against - 0 Abstentions – 1

Councillor Ann Stribley clarified that her abstention was due to the fact she was absent for part of the item.

86. Land South of Gillett Road, Talbot Village, Poole, BH12 5BF

Councillor T Trent and S McCormack withdrew from the meeting for the duration of the item.

(Talbot & Branksome Woods)

Application Number: APP/19/00870/F

Development Considered:

Erection of a two-storey building for use as a digital exchange, with associated access road, car park, bin store, cycle store, back-up diesel generator and associated works.

Representations at Meeting:

In Objection: Sheila Warner (Talbot Woods Residents' Association) & Nick Dobbs.

In Support: Peter Lamb, (Savills)

Ward Councillor: Karen Rampton – Objection.

RESOLVED that:- the application be REFUSED contrary to the recommendation in the Officer report for the following reasons:

1. The proposals are on land identified by Policy PP21 2(a) of the Poole Local Plan (November 2018) as being reserved for growth to deliver expansion of Bournemouth University and the Arts University on land that is located primarily on, or adjacent to, the existing campuses (Area TV1). The proposals would therefore be contrary to the provisions of Policy PP21 1(b) in that they would potentially prejudice the delivery of the requirements set out in PP21 2(a) to the detriment of the growth and future economic success of the Universities, both of which perform a vital role in the economies of Poole; Bournemouth; and the wider South East Dorset area. Moreover, the proposals represent a form of development for which express provision is made on land adjacent to the application site, identified as TV2 by Policy PP21 2(b), on which the proposed development could potentially be accommodated without prejudicing the objectives and purpose of Policy PP21 2(a).
2. The proposals do not make any provision for incorporating renewable energy sources to provide a proportion of the proposed development's future energy use. The proposals would therefore make no contribution to tackling climate change contrary to the provisions of Policy PP37 (Building Sustainable Homes and Businesses) of the Poole Local Plan (November 2018).
3. The proposals do not incorporate sustainable drainage solutions for all surface water sources, specifically the proposed building which is proposed to be connected to existing storm water drains. The proposals would therefore add to the risk of flooding from heavy or

sustained rainfall, contrary to the provisions of Policy PP38 (Managing Flood Risk) of the Poole Local Plan (November 2018).

Voting: For - 8 Against – 3 Abstentions – 0

87. 137 Rosemary Road, Poole, BH12 3HE

(Newtown and Heatherlands)

Application Number: APP/19/00759/P

Development Considered:

Demolish existing dwelling and erect a block of 4 no 2-bedroom flats with parking, bin and cycle storage (Outline)

Representations at Meeting:

In Objection: Richard Ames

In Support: Richard Carr, (Fortitudo).

Ward Councillor: Millie Earl

RESOLVED that:- The application be GRANTED planning permission in line with the recommendation within the report.

The Committee voted on a motion to refuse the application. The motion was defeated, with the voting as follows:

Voting: For - 6 Against - 7 Abstentions – 0

(Cllr S McCormack voted against the motion).

The Committee voted on a motion to grant the application in accordance with the recommendation in the report. The voting was as follows:

Voting: For - 7 Against - 3 Abstentions – 1

(Cllr S McCormack voted for the motion).

In line with Part 4 – Procedure Rules - 16.4 of the Constitution, Cllr S McCormack requested that his vote be recorded.

88. 6 St Georges Avenue, Poole, BH12 4ND

Application number APP/19/00770/F

The application was WITHDRAWN by the applicant, prior to the meeting.

The meeting ended at 3.20 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
PLANNING COMMITTEE

Minutes of the Meeting held on 21 November 2019 at 1.00 pm

Present:-

Cllr S Bull – Chairman

Cllr S McCormack – Vice-Chairman

Present: Cllr S Bartlett, Cllr S Baron, Cllr M Davies, Cllr P R A Hall,
Cllr T Johnson, Cllr D Kelsey, Cllr M Le Poidevin, Cllr T O'Neill,
Cllr A M Stribley and Cllr T Trent

Also in attendance: Cllr M Earl, Cllr K Rampton and Cllr P Parrish

89. Apologies

Apologies were received from Cllr B Dunlop and Cllr P Hilliard.

90. Substitute Members

There were none.

91. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

In relation to item 6a Cllr T Trent declared that he had attended residents meeting where the state of the site and security issues had been discussed.

In relation to item 6g Cllr S Bartlett declared that as he was related to the objector he would not speak or vote and he left the meeting room when the application was considered.

In relation to items 6k and 6l which he had called in and requested a site visit, Cllr P Hall declared that that he had not predetermined the applications.

In relation to item 6h which she had called in and requested a site visit, Cllr M Le Poidevin declared that she had not predetermined the application.

92. Confirmation of Minutes

The minutes of the meeting held on 31 October 2019 were confirmed and signed as a correct record.

93. Public Issues

There were a number of requests to speak from members of the public, applicants and their representatives, and ward councillors, which were received when each application was considered.

94. Schedule of Planning Applications

The Committee considered planning application reports, copies of which had been circulated and which appear as Appendices A – L to these minutes in the Minute Book. Further to this the Committee received an update sheet in relation to the applications, a copy of which had been circulated and appears as Appendix M to these minutes in the Minute Book. The Committee considered the planning applications as set out in Minutes 95 to 106 below.

95. Parrs Quality Confectionery, 26 Alder Road, Poole, BH12 2AQ

(Branksome West Ward – now Alderney and Bourne Valley)

APP/18/00551/F

Development considered:

The demolition of vacant existing buildings, and the erection of a Class A1 discount foodstore (1,801 sqm gross) and a Class A1/A3 coffee shop (195 sqm gross) with associated access, car parking and landscaping.

Representations at meeting:

In Objection: None

In Support: Lee McCandless, on behalf of the applicant, and Barbara Bayliff, local resident

Ward Councillors: Application called in by former councillors pre May 2019 for the reasons specified in the report.

RESOLVED that the application be REFUSED for the reasons set out in the recommendation within the report.

Voting: For – 7, Against - 5

96. The Fountain, 1 High Street, Christchurch BH23 1AE

(Christchurch Town Ward)

8/19/0990/FUL

Development considered:

Proposed construction of a 2/3 storey building comprising a ground floor commercial unit (A1, A2 or A3) with six apartments and a coach house style building with two apartments over, together with parking and landscaping.

Representations at Meeting:

In objection: Susan Suliman, on behalf of Christchurch Conservation Trust
In support: Matt Holmes, Spruce Town Planning, on behalf of the applicant
Ward Councillor: Cllr P Hall (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be

- (A) **GRANTED permission with the conditions set out in the report, which are subject to alteration/addition by the head of planning services provided any alteration/addition does not go to the core of the decision and the completion of a Section 106 agreement with the following terms:**

SAMM Strategic Access Management and Monitoring Contribution - the sum of one thousand four hundred and thirty two (£1,432) Pounds Index Linked to be paid by the Owner towards Strategic Access Management and Monitoring which avoid or mitigate against any adverse effect on the Dorset Heathlands in accordance with the Dorset Heathlands Planning Framework SPD 2015-2020

and

- (B) **if the section 106 legal agreement in recommendation A) above is not completed by 31 January 2020, the application be refused due to the detrimental impacts of the scheme on the integrity of the protected heathlands**

Voting: For – 9, Against – 3

Cllr P Hall and Cllr S McCormack asked to be recorded as voting against the decision to grant the application.

Note: A prior move to refuse the application was lost by 3 votes for and 9 votes against.

97. 1 Twynham Avenue, Christchurch BH23 1QU

(Christchurch Town Ward)

8/19/0026/OUT

Development considered:

Demolish existing chiropractic clinic and replace with a 3 storey development with 6.no flats with associated parking and vehicular access from Twynham Avenue.

Representations at meeting:

In objection: Philip Upton, local resident, and Susan Suliman

In support: Darryl Howells, Pure Town Planning, on behalf of the applicant
Ward Councillors: Cllr M Cox and Cllr P Hall (Committee member) called in the application for the reasons specified in the report. A written statement objecting to the application was read out on behalf of Cllr Cox in his absence.

RESOLVED that the application be REFUSED contrary to the officer's recommendation for the following reasons:

1. **The proposals, by virtue of; the scale and layout of built form, would have an adverse effect upon the character of the area particularly in terms of the Twynham Avenue street scene. Thus the development would be contrary to the provisions of Policy HE2 of the Christchurch and East Dorset Local Plan, Part 1 - Core Strategy (2014) and Saved Policy H12 of the Borough of Christchurch Local Plan.**
2. **The proposed building by reason of its siting and built relationship would have a detrimental impact on the living conditions of the neighbouring property, 1A Twynham Avenue, by virtue of an overbearing impact and loss of outlook. As such the proposal would be contrary to Policy HE2 of the Christchurch and East Dorset Local Plan, Part 1 – Core Strategy (2014) and to Saved Policy H12 of the Borough of Christchurch Local Plan.**

Voting: For – 12, Against – 0

98. 13 Danecourt Road, Poole, BH14 0PG

(Parkstone Ward)

APP/19/00920/P

Development considered:

Demolish existing building and erect a new development of 9no flats with associated parking

Representations at meeting:

In objection: Jan Miller, on behalf of Viewpoint Residents Association and Neighbourhood Watch

In support: Darryl Howells, Pure Town Planning, on behalf of the applicant
Ward Councillor: Cllr A Stribley (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be REFUSED contrary to the officer's recommendation for the following reasons:

The proposal, by virtue of scale of the building and plot coverage, including the layout of car parking, would have a dominant

appearance which would be out of keeping with the established pattern of development in the street. The proposal would therefore be contrary to PP27 and PP28 of the Poole Local Plan (2018).

Voting: For 7, Against – 3, Abstentions – 2

99. 15 Danecourt Road, Poole, BH14 0PG

(Parkstone Ward)

APP/19/01003/P

Development considered:

Demolish existing building and erect a new development of 9no flats with associated parking

Representations at meeting:

In objection: Jan Miller, on behalf of Viewpoint Residents Association and Neighbourhood Watch

In support: Darryl Howells, Pure Town Planning, on behalf of the applicant
Ward Councillor: Cllr A Stribley (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be REFUSED contrary to the officer's recommendation for the following reasons:

The proposal, by virtue of scale of the building and plot coverage, including the layout of car parking, would have a dominant appearance which would be out of keeping with the established pattern of development in the street. The proposal would therefore be contrary to PP27 and PP28 of the Poole Local Plan (2018).

Voting: For – 6, Against – 4, Abstentions – 2

100. 76 Huntly Road, Bournemouth, BH3 7HJ

(Talbot and Branksome Woods)

7-2019-19052-E

Development considered:

Erection of two dwellinghouses – Reconsideration of an application that has been resubmitted.

Representations at meeting:

In objection: Sheila Warner, on behalf of Talbot and Branksome Woods Residents Association

In support: Darryl Howells, Pure Town Planning, on behalf of the applicant

Ward Councillor: Cllr K Rampton called in the application for the reasons specified in the report and spoke in objection at the meeting.

RESOLVED that the application be GRANTED in accordance with the recommendation in the report.

Voting: For – 11, Against – 0, Abstentions – 1

101. 88 Alma Road, Bournemouth, BH9 1AL

(Winton East Ward)

7-2019-19298-D

Development considered:
Conversion of dwellinghouse into two flats

Representations at meeting:

In objection: Russell Bartlett, local resident

In support: None

Ward Councillor: Cllr C Rigby called in the application for the reasons specified in the report and a written statement objecting to the application was read out in his absence.

RESOLVED that the application be GRANTED in accordance with the recommendation within the report.

Voting: For – 6, Against – 4, Abstentions – 1

Note: A prior move to grant the application was lost by 5 votes for, 6 votes against (including the Chairman's casting vote) and 1 abstention. A subsequent move to refuse the application was lost by 4 votes for, 5 votes against, and 2 abstentions.

In accordance with his declaration of interest Cllr S Bartlett did not speak or vote and left the meeting when the above application was considered.

102. Land R/O 26 & 24 Brixey Road & Land R/O 89-93 Rosemary Road, 32 Brixey Road, Poole, BH12 3PD

(Newtown and Heatherlands Ward)

APP/19/00576/F

Development considered:
Demolish existing dwelling and erect 6 x 2 bedroom and 6 x 3 bedroom houses with parking.

Representations at meeting:

In objection: None

In support: Darryl Howells, Pure Town Planning, on behalf of the applicant
Ward Councillors: Cllr M Le Poidevin (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be DELEGATED to the relevant Senior Planning Officer to APPROVE subject to the completion of a Section 106 agreement securing contributions towards Dorset Heathland SAMM; Poole Harbour Recreation SAMM; and Affordable Housing (if indicated by the outcome of the viability assessment) and subject to the conditions set out in the report and the update sheet, which are subject to alteration / addition by the head of planning services provided any alteration / addition does not go to the core of the decision.

Voting: For – 10, Against – 0, Abstentions 2

Cllr D Kelsey left the meeting after the determination of this application.

103. The Emporium, Bridge Street, Christchurch, BH23 1DY

(Christchurch Town Ward)

8/18/2927/OUT

Development considered:

Outline application with access and scale for consideration for the demolition of the existing building and the erection of a three storey office (B1) building.

Representations at meeting:

In objection: None

In support: Giles Moir, Chapman Lily Planning Ltd, on behalf of the applicant

Ward Councillor: Cllr P Hall (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be GRANTED subject to conditions in accordance with the details within the report

Voting: For – 8, Against – 2, Abstentions – 1

Cllr P Hall and Cllr S McCormack asked to be recorded as voting against the decision to grant the application

Note: A prior move to refuse the application was lost by 3 votes for and 8 votes against.

Cllr M Davies left the meeting after the determination of this application.

104. 193 Churchill Road, Poole, BH12 2JD

(Newtown and Heatherlands)

APP/19/01199/F

Development considered:

Remove roof and reconfigure creating rooms in the roof.

Representations at meeting:

In objection – Michael Brooks, local resident

In support: None

Ward Councillor – Cllr M Earl called in the application for the reasons specified in the report and spoke in objection at the meeting.

RESOLVED that the application be DEFERRED for a site visit to enable the Committee to view the impact of the proposals on 40 Southill Road and 7 Sunnyside Road, with cross sections north to south and east to west showing the relationship between the properties to be provided in the officer's report.

Voting: For – 7, Against – 0, Abstentions – 3

Cllr S Baron left the meeting after the determination of this application.

105. 7 Watermead, 23 Willow Way, Christchurch BH23 1JJ

(Christchurch Town Ward)

8/19/1314/HOU

Front dormer to serve permitted loft conversion.

Representations at meeting:

In objection: None

In support: Kim Blunt, Southern Planning Practice Ltd, on behalf of the applicant, and Graham Lockyear, the applicant

Ward Councillor: Cllr P Hall (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be GRANTED contrary to the officer's recommendation with the conditions set out below, as it is considered the proposals will enhance the character of the area in accordance with Policies H12 and HE2 of the Christchurch Local Plan:

- **Standard commencement condition – 3 years**
- **Development to be built in accordance with approved plans**

- **Materials to match**

Voting: For – 9, Against – 0

106. 8 Watermead, 23 Willow Way, Christchurch BH23 1JJ

(Christchurch Town Ward)

8/19/1315/HOU

Front dormer to serve permitted loft conversion

Representations at meeting:

In objection: None

In support: Kim Blunt, Southern Planning Practice Ltd, on behalf of the applicant, and Graham Lockyear, local resident

Ward Councillor: Cllr P Hall (Committee member) called in the application for the reasons specified in the report

RESOLVED that the application be GRANTED contrary to the officer's recommendation with the conditions set out below, as it is considered the proposals will enhance the character of the area in accordance with Policies H12 and HE2 of the Christchurch Local Plan:

- **Standard commencement condition – 3 years**
- **Development to be built in accordance with approved plans**
- **Materials to match**

Voting: For – 9, Against - 0

The meeting was adjourned between 3.50pm and 4.00pm and 5.30pm and 5.45pm approximately.

The meeting ended at 7.22 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
CABINET

Minutes of the Meeting held on 13 November 2019 at 10.00 am

Present:-

Cllr M Howell – Vice-Chairman (In the Chair)

Present: Cllr L Allison, Cllr D Brown, Cllr L Dedman, Cllr A Hadley,
Cllr S Moore, Cllr M Phipps and Cllr K Wilson

Also in Cllr S Bartlett, Cllr P Broadhead, Cllr D Butler, Cllr B Dove, Cllr G
attendance: Farquhar, Cllr S McCormack and Cllr T O'Neill

76. Apologies

Apologies were received from Councillor Vikki Slade (Chairman) and Councillor Felicity Rice.

77. Declarations of Interests

There were no declarations of interest submitted on this occasion.

78. Confirmation of Minutes

The Minutes of the Cabinet meeting held on 9 October 2019 were confirmed as a correct record and signed.

In proposing the adoption of the minutes the Deputy Leader asked Cabinet to note that there were two further recommendations of the Overview and Scrutiny Board meeting on the 4 October, which were not originally recorded in the minutes, as follows:-

- (a) Interim arrangements be brought forward as a matter of urgency to access the current CIL fund;**
- (b) Cabinet commits to work closely with the Overview and Scrutiny Board as future arrangements are developed on this issue.**

In respect of the recommendations the Deputy Leader advised that he was delighted to be able to respond to the first recommendation and advised that we have now set up the process for addressing the current CIL neighbourhood portions. Further to this the Deputy Leader advised that the Bournemouth meeting was scheduled for next week, a meeting for Poole was being convened for the new year and that the Christchurch funds were being passed to the relevant parish/town councils.

In response to the second recommendation, the Deputy Leader advised that Cabinet shall of course work closely with the Overview and Scrutiny Board as future arrangements are being developed. Further to this Cabinet were advised that a report is to be brought to Cabinet in January 2020 and the contributions from Overview and Scrutiny Board will be welcomed.

To ensure that future recommendations from the Overview and Scrutiny Committee are captured the Deputy Leader asked that a standing item be

included by Democratic Services' officers, on the agenda for all future Cabinet meetings.

In addition the Deputy Leader asked Cabinet to support the Leader's request to the Audit and Governance Committee's working party which is reviewing the Constitution to work out a longer-term process for the Cabinet to consider recommendations for Cabinet that are outside of the current Cabinet agenda, and to build that into the council's Constitution.

Voting: Unanimous

79. Public Issues

The Deputy Leader reported that no public questions had been received on this occasion but that three statements had been received.

Statement from Mr Mike Forte, local resident:

"If you cannot answer these two questions positively I suggest that the only option is to apply the precautionary principle and call a moratorium on the BCP 5G rollout.

Do I sufficiently understand the components that fall under the umbrella marketing term '5G' and what each of those elements offers over and above currently available technology?

And secondly, in the absence, globally and locally, of an independent Environmental Impact Assessment:

Am I satisfied that this new technology is safe to roll out in BCP where I am tasked with the guardianship of the best interests of citizens and their surroundings?"

Statement read out by the Chief Executive on behalf of Michael Hancock, Community Alliances, Poole:

I applaud that the COMBINED HOMELESSNESS & ROUGH SLEEPING ACTION PLAN is before cabinet today. I am however concerned that the voice of those with direct "Lived Experience" is absent from the Homelessness Reduction Board, or that a "Lived Experience" subgroup is not evident in the action plan to enable those with Lived Experience to have a direct input into the co-design of services. A good example is Leeds Poverty Commission. I would ask that members consider an amendment to the action plan to include the formation of this subgroup, or a specific direction to officers that this issue be addressed in the Strategic Review.

Statement from Susan Chapman, local resident:

The sacrifices of previous generations have just been acknowledged, "For our tomorrow they gave their today."

Unfortunately this generation is taking our children's tomorrow for our today. Decarbonisation needs to happen almost overnight- 2050 is too late. Today's item 8: BCP's plan - and all our Plans- need(s) updating.

A "cleaner sustainable future" is being undermined by fossil fuel addiction. And public confusion.

Last week's report of "untold suffering" & accelerating climate damage from

11,000 scientists from 153 countries should be part of any planning documents. The response to my question of the Flood Advisory Group 30th January remains unanswered. *

Statement from Jon Hartley, Unison:

UNISON have serious concerns about the transformation programme, the engagement of consultants and the impact on staff and service users from increased use of digital technology, bringing all services under “one hub” and the loss of up to 15% of the current staffing complement.

We call on the Council, as an employer of choice, to ensure that UNISON, as one of the recognised Trade Unions, is fully involved, from pre-design through to implementation, so that the best outcomes can be achieved for the employer, the staff and the local community.

80. Homelessness & Rough Sleeping Action Plan

The Portfolio Holder for Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Cabinet were advised that Bournemouth, Christchurch and Poole have separate legacy homelessness & rough sleeping strategies which require alignment, as per the statutory orders set out when the new Bournemouth, Christchurch and Poole Council was created.

By winter 2019, all local authorities are required to update their action plans online for the Ministry of Housing, Communities & Local Government.

The common objectives detailed within each of the preceding council strategies have provided a framework to align current activity in each area into a single action plan, found at Appendix 1. The attached report sets out the Action Plan in line with current work and priorities across BCP. It consolidates current priorities and actions from across BCP and will form the basis of a comprehensive review during 2020 in order to publish a new BCP Homelessness Strategy.

Plans have been developed to provide robust future governance arrangements of this activity through the introduction of a new multi-agency BCP Homelessness Partnership and Homelessness Reduction Board which will monitor the action plan and develop the new strategy.

The Chairman of the Overview and Scrutiny Board reported that the Board welcomed the report and had been largely supportive of the report following a good and robust discussion at the recent meeting of the Board.

RESOLVED that:-

- (a) Cabinet notes and approves the Homelessness & Rough Sleeping Action Plan; and**
- (b) Cabinet supports the development of a new Homelessness Strategy in 2020, to be brought forward for consideration to Cabinet following a full review and consultation period.**

Voting: Unanimous

Portfolio Holder: Housing

81. Consultation on School Admissions Arrangements 2021-22 and the Relevant Consultation Area

The Portfolio Holder for Children and Families presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cabinet were advised of the statutory requirement to consult prior to the setting of School Admission arrangements for schools for which it is an admission authority and a single co-ordinated scheme for the school place application and offer process.

In relation to this Cabinets permission was sought to consult on proposed admission arrangements and supplementary information form (SIF) and to recommend that a single Relevant Area for consultation on proposed admission arrangements be adopted.

RESOLVED that:-

- (a) Cabinet adopt: the single Relevant Area for consultation on school admission arrangements for the 2021-22 year in accordance with Part III, Chapter I, Section 89(3) of the 1998 School Standards and Framework Act;**
- (b) Cabinet approve the commencement of statutory consultation on;**
 - (i) the admission arrangements for maintained community schools in accordance with Part III, Chapter I, Section 89 of the 1998 School Standards and Framework Act and Section 1 of the School Admissions Code 2014**
 - (ii) the co-ordinated Admissions Scheme for the administration of the 2021-22 year in accordance with Part III, Chapter I, Section 89 of the 1998 School Standards and Framework Act and paragraphs 2.20-2.22 of the School Admissions Code 2014.**

Voting: Unanimous

Portfolio Holder: Children and Families

82. BCP Corporate Parenting Strategy

The Portfolio Holder for Children and Families presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Cabinet were reminded that every councillor and officer within a council has a statutory responsibility to make good decisions for children in our care and care experienced young people (also known as care leavers) as a parent would for their own child, and that in this context councillors were Corporate Parents.

Cabinet were further advised that the corporate parenting strategy had been created through the newly established BCP Corporate Parenting

Board in consultation with our children in care and care experienced young people. In relation to this Cabinet were advised that the strategy set out the councils ambition for our children in care and experienced young people, and how this will be achieved. Further to this Cabinet were advised that the Corporate Parenting Board was developing a delivery plan to make the ambition in the strategy a reality.

In relation to this Cabinet were asked to note the partnership development of the strategy and to consider the recommendation of the strategy for adoption by Council.

Cabinet Members spoke in support of the item, praising the work of the officers and highlighting the responsibility that all Councillors have.

RESOLVED that Cabinet:-

- (a) Notes how the strategy was developed in partnership and the feedback received from Children's Overview & Scrutiny Committee; and**

RECOMMENDED that Cabinet:-

- (b) Recommends the final corporate parenting strategy for adoption by Council.**

Voting: Unanimous

Portfolio Holder: Children and Families

83. Organisational Development – Design Outcomes

The Deputy Leader presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Cabinet were advised that the proposed organisational design presented an opportunity to define the transformation programme for BCP Council, and further to this were advised that the ambition and scale of the proposed programme provided a level of benefits consistent with the challenges in the Medium Term Financial Plan.

In relation to this Cabinet were requested to consider the adoption of the strategic vision and design for the organisation and the establishment of a Transformation Programme to deliver.

The Chairman of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Board had had a good debate and had questioned the Leader with regards to the principles and implications of the central hub. In relation to this the Overview and Scrutiny Board Chairman expressed the Boards confusion as to how this process was developed and that there seemed to be two pieces of work, the work relating to this report and the pay and reward strategy.

The Chief Executive advised that this would be a hugely challenging process and would include a long term agenda of change.

Cabinet thanked officers involved in drafting the report and stressed the importance of continuing to listen to residents and the need to ensure local

bases and local facilities. Further to this Cabinet highlighted the importance of recognising the impact on officers delivering services and in ensuring that the trade unions are involved.

RESOLVED that Cabinet:-

- (a) Adopt the proposed Operating Model as the basis of BCP Council's Transformation Programme, including the adoption of the "Single Council Hub" principle;**
- (b) Establish a Working Group to consider the options for the development and/or location of a "Single Council Hub" and agree to receive a further report on this issue in January 2020;**
- (c) Approve a programme of procurement exercises to assess and test the availability and costs of potential partnering arrangements to support the implementation of the Transformation Programme;**
- (d) Authorise the S151 Officer to consider the potential impact of the costs and benefits of the High Level Business Case on future versions of the BCP Council Financial Strategy and Medium Term Financial Plan; and**
- (e) Agree to receive a further paper in April 2020 setting out the delivery plan and funding arrangements for the BCP Council Transformation Programme, underpinned by the adoption and implementation of the proposed Operating Model**

Voting: Unanimous

Portfolio Holder: Leader of the Council

84. Quarter Two Budget Monitoring Report 2019/20

The Portfolio Holder for Finance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Cabinet were advised of the council's performance against budget for the period 1 April 2019 to 30 September 2019.

In presenting the report the Portfolio Holder for Finance advised that following the Overview and Scrutiny Board meeting and conversations with the Portfolio Holder for Children and Families that he wished to propose an additional recommendation at (f) to read:

"requests that the Corporate Director for Children's Services sets out in the 2019/20 Budget Monitoring report for the third quarter the budget variances within the directorate and the actions being taken to bring the budget into balance. This includes variances within the High Needs Block of the Dedicated Schools Grant and the actions being taken to address this deficit".

The Chairman of the Overview and Scrutiny Board addressed Cabinet and advised that the additional recommendation was welcomed, and that at the Boards recent meeting that had been an area of particular concern. In addition the Chairman of the Board advised that concerns had been

expressed with regards to paragraph 23 of the report relating to CIL and the administration of receipts and that this had been explained by the s151 officer, and paragraph 26 which highlighted the pressure relating to the seafront. In relation to this the Chairman did however highlight that it was very positive that the investments were performing better than expected.

In relation to the comments of the Overview and Scrutiny Board the Portfolio Holder for Finance advised that it is allowable to use some of the CIL money towards the administration of the process, which can sometimes be quite a burden to pursue legitimate money owed to the Council.

In relation to the comments of the Overview and Scrutiny Board in respect of the pressure relating to the seafront the Portfolio Holder for Tourism advised that this was mainly due to the commencement date of the Poole seafront development having now been moved to next year.

Further to the report Cabinet praised the work of the adult social care team with the tremendous amount of work they have had to carry out particularly in respect of the disaggregation with Dorset which has been a huge task for the directorate.

RESOLVED that Cabinet:-

- (a) approves the actions set out in paragraphs 89 and 90;**
- (b) approves the capital adjustments set out in paragraphs 69 and 70;**
- (c) notes the reports contents and the projected outturn position;**
- (d) notes the reports from the Corporate Directors;**
- (e) notes the forecast year end outturn positions for capital, reserves and Housing Revenue Account neighbourhood accounts;**
- (f) requests that the Corporate Director for Children's Services sets out in the 2019/20 Budget Monitoring report for the third quarter the budget variances within the directorate and the actions being taken to bring the budget into balance. This includes variances within the High Needs Block of the Dedicated Schools Grant and the actions being taken to address his deficit.**

RECOMMENDED that Cabinet recommend that Council approves the capital budget adjustment set out in paragraph 72.

Voting: Unanimous

Portfolio Holder: Finance

85. Corporate Performance Management Update

The Deputy Leader presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Cabinet were requested to note the overview of performance at the end of September 2019 for BCP Council and to consider the exception reports relating to areas of current adverse performance.

Cabinet were advised that the report had been informed by an interim basket of measures that provide the Council with a health check at a point in time.

The Chairman of the Overview and Scrutiny Board addressed Cabinet advising of the value of performance monitoring but stressing the importance of ensuring that as many as possible are automated.

Cabinet members recognised the importance of the indicators and of being much more data and intelligence driven to ensure that gathering this data doesn't create too great a burden. In addition Cabinet emphasised the importance of ensuring that all the indicators add value.

RESOLVED that Cabinet:-

- (a) Note overall Q2 performance levels**
- (b) Consider the attached exception reports relating to areas of current adverse performance**

Voting: Unanimous

Portfolio Holder: Leader of the Council

86. Adoption of Bournemouth, Christchurch, Poole and Dorset Waste Plan

The Portfolio Holder for Strategic Planning presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

Cabinet were requested to consider recommending to Council that the "main modifications" recommended by the Inspector appointed by the Secretary of State be accepted and the Bournemouth, Christchurch, Poole and Dorset Waste Plan be adopted.

RECOMMENDED that Cabinet recommends the Bournemouth, Christchurch, Poole and Dorset Waste Plan to Council and requests that Council:-

- (a) resolves to adopt the Plan subject to its inclusion of the main modifications that are appended to the Inspector's Report;**
- (b) confirms that the formal adoption date will begin two weeks from the date Council resolves to adopt the plan; and**
- (c) delegates to the Director of Growth and Infrastructure in consultation with Portfolio Holder for Strategic Planning:**
 - (i) any additional (non-material) modifications to the Plan which were the subject of consultation, together with any other additional modifications which benefit the clarity of the Plan; and**
 - (ii) authority to expedite any technical/ procedural matters associated with adoption of the plan, including those**

connected with Dorset and BCP Council's role as Competent Authority on matters relating the Habitats Regulations Assessment of the Plan.

Voting: Unanimous

Portfolio Holder: Strategic Planning

87. Adoption of Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan

The Portfolio Holder for Strategic Planning presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'H' to these Minutes in the Minute Book.

Cabinet were requested to consider recommending to Council that the "main modifications" recommended by the Inspector appointed by the Secretary of State be accepted and the Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan be adopted

RECOMMENDED that Cabinet recommends the Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan to Council and requests that Council:-

- (a) resolves to adopt the Plan subject to its inclusion of the main modifications that are appended to the Inspector's Report;
- (b) confirms that the formal adoption date will begin two weeks from the date at which both BCP Council and Dorset Council have resolved to adopt the plan; and
- (c) delegates to the Director of Growth and Infrastructure in consultation with Portfolio Holder for Strategic Planning:
 - (i) any additional (non-material) modifications to the Plan which were the subject of consultation, together with any other additional modifications which benefit the clarity of the Plan; and
 - (ii) authority to expedite any technical/procedural matters associated with adoption of the plan, including those connected with Dorset and BCP Council's role as Competent Authority on matters relating the Habitats Regulations Assessment of the Plan.

Voting: Unanimous

Portfolio Holder: Planning

88. Forward Plan

The Deputy Leader advised that the latest Cabinet Forward Plan had been published on the Council's website.

Further to this the Deputy Leader advised that the next meeting of the Cabinet originally scheduled for 11 December 2019 was to be postponed until Friday 20 December due to the forthcoming parliamentary elections.

In relation to the change in date of the December meeting the Chairman of the Overview and Scrutiny Board expressed concerns with regards to the timing of the publication of the Cabinet agenda and requested that consideration be given on this occasion to publishing the Cabinet agenda early to enable more time for consideration by the Overview and Scrutiny Board. In relation to this the Deputy Leader requested that the Chief Executive consider a way in which to increase the time between the Overview and Scrutiny Board meetings and the Cabinet meeting at which the Overview and Scrutiny recommendations are being considered in order to allow for proper review in-between.

Prior to closing the meeting the Deputy Leader invited the Chairman of the Overview and Scrutiny Board to present the recommendations not otherwise included within the Cabinet agenda. In doing so the Deputy Leader advised that future agendas would include a standing item to deal with such matters.

The Chairman of the Overview and Scrutiny Board presented the following recommendation from the Overview and Scrutiny Board meeting held on 11 November 2019.

Overview and Scrutiny Board Agenda Item 5 – Call for Evidence – 5G Connectivity

The Overview and Scrutiny Board resolved:

- (a) That Cabinet be asked to consider equitable ways to involve the public more in the consultation around the planning implications of the implementation of 5G technology, particularly with regard to the siting of masts.**
- (b) That if Cabinet is minded to approve the deployment by the Council of 5G connectivity as part of the Lansdowne Digital Pilot continuous monitoring takes place to ensure that the levels of radio wave emissions fall within the internationally recognised limits, and the findings be reported back to the Overview and Scrutiny Board.**
- (c) That the Board agrees that all information submitted in its call for evidence in relation to 5G connectivity be passed to Public Health England to consider for inclusion in future reviews.**
- (d) That a framework be established for feedback to be provided to the Council in relation to the call for evidence information passed to Public Health England.**

Note: In discussing this item, the Chairman agreed on behalf of the Board to request through Cabinet that the Council contacts other relevant local authorities with regard to their work in this area, including those who have agreed to be Government funded test bed areas and those who have declared a moratorium.

The Deputy Leader thanked the Overview and Scrutiny Board for their recommendation and acknowledged the requirement for consideration of this matter to take place by Cabinet within two months which would mean a report being presented to Cabinet by the January meeting.

Further to this Councillor Butler present at the meeting requested permission to address the Cabinet on this matter making the following statement;

“The roll out of 5G would affect everyone – blanket coverage with no individual opt out. If BCP Council are truly concerned about the health of the environment and humans the ‘Precautionary Principle’ is needed to identify health and hazards of 5G prior to any installation or activation.

This requires BCP Council to:-

- *Listen and take note of eminent scientists from various countries*
- *Note the actual effects experienced in places already running 5G – insects, animals, plants and humans.*
- *Prepare a baseline health record of residents now – listing present levels of 3G/ 4G radio frequency radiation.*
- *Seek consent from residents*
- *Seek opinions of Full Council”*

The Deputy Leader thanked Councillor Butler for her statement and further advised that this matter would be discussed at a future meeting of the Cabinet.

The meeting ended at 11.30 am

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
AUDIT AND GOVERNANCE COMMITTEE

Minutes of the Meeting held on 14 November 2019 at 10.30 am

Present:-

Cllr J Beesley – Chairman

Cllr L Williams – Vice-Chairman

Present: Cllr M Andrews, Cllr S Bartlett, Cllr M Cox, Cllr M White and
Cllr A M Stribley

38. Apologies

Apologies for absence were received from Councillors Butt, Dunlop and McCormack.

39. Substitute Members

Councillor A Stribley attended as a substitute for Councillor B Dunlop.

40. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

41. Confirmation of Minutes

It was noted that at agenda item 18 of the meeting on 10 October 2019 the Chief Executive had advised the Committee that he was liaising separately about issues raised by a member of the public, Mr Roger West, and that, if appropriate and if considered to be of assistance to the Committee, he would report back to the Audit and Governance Committee at the conclusion of those discussions.

Subject to the above, the Minutes of the meeting held on 10 October 2019 were confirmed as a correct record and signed by the Chairman.

42. Public Issues

A member of the public, Mr Roger West, asked the following questions.

Question 1:

How was it possible that the Kinson Community Association had not prepared Audited Accounts for many years whilst being managed by an employee of Bournemouth Borough Council? During this time I have been informed that over £100,000 has been found to be missing.

Response by the Chairman of the Committee:

The Police, legacy Bournemouth Borough Council (BBC), and the Independent Investigator (appointed by legacy BBC with the agreement of KCA) have not been provided with any evidence to substantiate allegations of theft of any financial sum or any other financial wrongdoing. The failure to prepare audited accounts is a matter for Kinson Community Association (KCA) and the Charity Commission, the following press release has recently been made by the Charity Commission.

'The Charity Commission has opened an inquiry into Kinson Community Association ([215169](#)) due to concerns of mismanagement and/or misconduct at the charity. The community centre is set up to promote spiritual, mental, physical and social development to the Kinson community in Bournemouth. The inquiry was opened on 19 September 2019.

The charity was entered into a class inquiry in February 2018 to look into charities which had repeatedly defaulted on their statutory filing requirements. Despite continued engagement during the course of that inquiry the charity's financial accounts for the FYE 31 December 2015 and 2016 are still outstanding and 31 December FYE 2017 are now also overdue.

These issues raise concerns over the charity's accountability and transparency. As such, the inquiry will examine the governance, management and administration of the charity, including having regard to:

- the extent to which the trustees have complied with previously issued regulatory guidance.*
- whether the trustees have properly exercised their duties and responsibilities under charity law in the administration of the charity and in particular their duty to account for the charity's funds.*

It is the Commission's policy, after it has concluded an inquiry, to publish a report detailing what issues the inquiry looked at, what actions were undertaken as part of the inquiry and what the outcomes were. Reports of previous inquiries by the Commission are available on [GOV.UK](#).'

Question 2:

The quality of the audio recording is very poor. Christchurch Council was much further advanced than this Council and video recorded their council meeting. When will BCP Council follow their example?

Response by the Chairman of the Committee:

BCP Council has inherited the audio equipment in each of the three main office locations. In order to provide recording facilities for all meetings, additional equipment has been installed in the committee room in Poole at no additional cost. However, it is acknowledged that the age and technical specification of the

equipment at each site varies significantly and as consequence, audio recordings do vary in quality. It is not considered to be in the public interest to incur significant expenditure on upgrading the equipment in all meeting locations at this time.

At the meeting of Cabinet held on 13 November 2019, a Working Group was established to consider the options for the development and/or location of a 'Single Council Hub', as an integral part of the Council's Transformation Programme. The outcome of this work will help inform the future meeting space requirements. It will then be appropriate to define the specification requirements for the installation of new audio-visual equipment.

43. Statement of Purpose and Review of CIPFA Guidelines for Audit and Governance Committees and Statutory Financial Reporting Duties for Local Authorities

CIPFA Guidelines for Audit Committees

The Committee was introduced to the Chartered Institute of Public Finance and Accountancy ('CIPFA') 'Audit Committees' document (2018 Edition) which, it was explained, provided practical guidance for all Local Authorities and which represented best practice throughout the sector. The document provided a list and assessment of expected core functions and also suggested a range of wider activities which is was open to Local Authorities to adopt. A comparison of the respective roles of the Overview and Scrutiny and the Audit and Governance Committees was also presented.

The Committee received an appraisal and comparison of its own existing Terms of Reference compared with recommended best practice as set out in the CIPFA document. The results of a process of matching from the two sources was set out and, overall, there was reported to be a sound match between the two. In some instances BCP Council went beyond the minimum standards suggested by CIPFA.

Clarity was sought about the status of the Standards Committee and it was accepted that, quite correctly, the Standards Committee stood separate and independent from Audit and Governance with the function of implementing, in practice, the ethical standards as agreed and laid down by the Council and as included within the Code of Conduct.

In response to a further question about the 'Value for Money' ('vfm') assessment it was noted that the annual report of the Chief Internal Auditor included (for the legacy Councils) a section on vfm arrangements and provided an opinion on adequacy. The Committee were of the view that Terms of Reference of Audit and Governance Committee should, as recommended in the CIPFA document, expressly include vfm .

The Committee considered in turn each line of the matching process and particularly a number of areas where a completely explicit match did not exist. The Committee was accordingly referred to the following CIPFA model Terms of Reference not specifically included in BCP Council Terms and made suggestions set out for further discussion or for consideration by the Constitution Working Group.

CIPFA Model terms:

Governance, Risk & Control

12. To review the governance and assurance arrangements for significant partnerships or collaborations

Internal Audit

14. To review proposals made in relation to the appointment of external providers of internal audit services and to make recommendations (Not Applicable)

23. To contribute to the QAIP and in particular to the external quality assessment of internal audit that takes place at least once every 5 years

25. To provide free and unfettered access to the audit committee chair for the head of internal audit including the opportunity for a private meeting with the committee

External Audit

26. To support the independence of external audit through consideration of the external auditors annual assessment of its independence and review of any issues raised by PSAA or the authority's auditor panel as appropriate

27. To advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies

Accountability Arrangements

34. To report to those charged with governance on the committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of their governance, risk management and internal control frameworks, financial reporting arrangements, and internal and external audit functions.

35. To report to full council on a regular basis on the committee's performance in relation to the terms of reference and the effectiveness of the committee in meeting its purpose.

36. To publish an annual report on the work of the committee.

Governance Risk and Control of partnerships (CIPFA model term 12) – It was explained that whilst the outcomes of Internal Audit's work in relation to partnership governance were reported to the Committee, the full range of controls and systems were not explicitly reported. It was noted that this could be achieved by simply extending the current reporting to include more detail or by producing a separate report.

Internal Audit (CIPFA model terms 14, 23 and 25) – In response to questions, the Committee was reassured that external specialist expertise (for example in specialist computer and audit skills) was always bought in when required and that there was budgetary provision to do that.

External Audit (CIPFA model terms 26 and 27) – In response to questions, the background to the process for the appointment of External Auditors since the disbanding of the Audit Commission was outlined including the

way in which the Public Sector Audit Appointments ('PSAA') opt-in regime provided a national tendering and contract framework. The PSAA system provided significant economies of scale, and there were strict Governmental regulations and accreditation regimes which meant that only six External Audit Companies were able to offer this work. It was noted that the opportunity to review BCP Council's 'opt-in' approach could be considered at the end of the current contract and the Internal Audit Manager undertook to advise Members of the contract end date.

[Post meeting noted : The current appointing period covers the audits of the accounts for 2018/19 to 2022/23]

Accountability Arrangements (CIPFA model 34 to 36) – The Committee expressed the view that these accountability arrangements should be included within the Terms of Reference of the BCP Council Audit and Governance Committee.

The guidance from CIPFA also included a statement of the areas of knowledge that should ideally be present within an Audit Committee although it was accepted that the aim should be to have a balance of skills and experience represented. The availability of quality training opportunities, self assessment facilities and evaluation of effectiveness were considered to be essential going forward. Training should be provided through a blend of internal and external provision and this was something that was being investigated and would be reported back to the Committee.

The Committee also underlined the importance of transparency and encouraging widest possible opportunities for engagement by other Councillors. The Committee was also of the view that to promote transparency and clarity a formal 'Statement of Purpose' in respect of the Committee should be included within the Constitution as an opening paragraph to the Terms of Reference.

In response to a specific question at this point, Members were informed that the current Constitution provided for and allowed the formal substitution of Committee Members who were absent.

Statutory Financial Reporting Duties for Local Authorities

During the second part of the presentation, the Statutory reporting duties were outlined and explained including Public Rights of Inspection provisions and other CIPFA and Governmental Codes which applied.

Procurement Transparency

It was explained that transparency was achieved by publication through the website of details of all expenditure on a monthly basis. Contract data was also published through the BCP Council Contracts Register accessible through the website. Tendering opportunities were also advertised through the BCP Council's tendering portal. This meant that future and ongoing procurement information was available and that the ability to tender was

open to all and available through a process that was available free to all suppliers. The degree to which local and small businesses were being supported was also apparent through this approach. It was noted that a report on Sustainable Procurement Strategy would be submitted to the meeting of the Committee in January 2020.

Conclusion

The Chairman thanked the Officers for their comprehensive and valuable set of presentations and a number of important items for further discussion at the Constitution Working Group had been identified. There was agreement that this was a productive way to use the additional meetings to address identified areas and subjects highlighted for further attention by members of the Committee.

The meeting ended at 11.56 am

CHAIRMAN

COUNCIL

Report subject	Review of the Political Balance of the Council
Meeting date	17 December 2019
Status	Public Report
Executive summary	<p>The Council is required in accordance with the relevant legislation to review the political balance of the Council and the allocation of seats following any changes to political groupings.</p> <p>The Council is therefore asked to consider the revised political balance and the allocation of seats on Committees following the resignation of Councillor Julie Bagwell and Daniel Butt from the Poole People and ALL Group.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <ul style="list-style-type: none"> (a) the revised political balance of the Council as set out in the report be agreed. (b) the allocation of the total number of seats be considered and approved. (c) the allocation of seats on Committees to each political group be considered and approved. (d) subject to the above and changes in the allocation of seats on Committees the Council is asked to consider any nominations for those seats. (e) it be noted that there will be a change in representation on the Police and Crime Panel.
Reason for recommendations	To ensure compliance with the Local Government and Housing Act 1989 and associated Regulations in approving the political balance of the Council and the allocation of seats together with any other associated issues.

Portfolio Holder(s):	Councillor Vikki Slade, Leader of the Council
Corporate Director	Julian Osgathorpe, Corporate Director, Resources
Report Authors	Karen Tompkins, Deputy Head of Democratic Services
Wards	All Wards
Classification	For Decision

Background

1. The Local Government and Housing Act 1989 and associated Regulations set out the statutory requirements in reviewing the political balance of the Council.
2. Councillors Julie Bagwell and Daniel Butt have given notice that they are no longer members of the Poole People and All Group. Set out below is the revised political balance of the Council, the entitlement of each political group and the current allocation of seats.

Table 1	No. of Seats	% of total of Seats	90 seats on Committees/Boards	Current total allocation of seats
Conservatives	36	47.37	42.63	42
Liberal Democrats	15	19.74	17.76	17
Christchurch Independents	7	9.21	8.29	8
Poole People & All Group	6	7.89	7.11	9
The Bournemouth Group	4	5.26	4.74	5
Labour	3	3.95	3.55	5
Others	5	6.58	5.92	4

3. The following principles are contained within Section 15 of the Local Government and Housing Act 1989, and applied in order:
 - (a) Not all the seats on a committee are allocated to the same political group.
 - (b) Where a group has a majority of seats on the Authority it should have the majority of seats on each committee.
 - (c) The third rule provides that, without being inconsistent with the first two rules, the number of seats allocated to each political group on all the Committees taken together be as near as possible proportionate to their proportion of seats as a proportion of the authority as a whole.
 - (d) Finally, so far as is consistent with the above each group should be allocated seats on each committee to reflect their proportion of seats on the authority.

Table 2	Conservatives	Liberal Democrats	Christchurch Independents	Poole People & All Group	The Bournemouth Group	Labour	Others
Planning Committee (15)	7	3	2	1	1	0	1
Licensing Committee (15)	7	3	1	2	0	1	1
Standards Committee (7)	3	1	1	1	1	0	0
Appeals Committee (7)	3	1	1	1	0	1	0
Audit and Governance Committee (9)	4	2	1	1	0	0	1
Overview and Scrutiny Board (15)	8	3	0	1	1	1	1
Health and Adult Social Care O&S Committee (11)	5	2	1	1	1	1	0
Children's Services O&S Committee (11)	5	2	1	1	1	1	0
Total	42	17	8	9	5	5	4

4. Set out in the table above is the current allocation of seats to Committees. In accordance with the revised political balance the Poole People and ALL Group is required to reduce their number of seats from 9 to 7.
5. To comply with Paragraph 3 rule (c) Council is required to determine how it wishes to allocate the total number of seats in accordance with the political balance of the Council. (See table 1)
6. Subject to paragraph 5 to comply with rule (d) set out in paragraph 3, the Council is asked to determine the number of seats on each Committee for each political group. (See table 2)
7. If there are changes in allocation of seats to each political group the Council is asked to consider the nominations for those seats.
8. The Council is advised that representation on the Police and Crime Panel and Dorset and Wiltshire Fire Authority is based on the political balance of the Council. The allocation of seats on these bodies does not change however the Poole People and ALL Group will need to nominate a Councillor to fill the seat for this Group on the Police and Crime Panel.

Summary of financial implications

9. There are no financial implications associated with this report.

Summary of legal implications

10. The Council is required to comply with the relevant legislation and regulations when considering and approving the political balance of the Council and the allocation of seats.

Summary of human resources implications

11. There are no human resources implications associated with this report.

Summary of environmental impact

12. There are no environmental implications associated with this report.

Summary of public health implications

13. There are no public health implications associated with this report.

Summary of equality implications

14. There are no equality implications associated with this report.

Summary of risk assessment

15. There are no risk implications associated with the this report.

Background papers

Published works.

Appendices

There are no appendices to this report.

COUNCIL



Report subject	Response to Climate and Ecological Emergency
Meeting date	17 December 2019
Status	Public Report
Executive summary	To present a draft action plan to meet the commitments of the Climate and Ecological Emergency Declaration made by Council on 16 July 2019 and the Corporate Strategy objective to 'tackle the climate change emergency'. The draft action plan should be seen as a summary of options to achieve carbon neutrality, since the detail will need to be consulted on with residents and stakeholders in order for it to be finalised.
Recommendations	<p>It is RECOMMENDED that Council supports the following course of action:</p> <ol style="list-style-type: none"> 1. Endorse the draft Climate and Ecological Emergency Action Plan as the basis for a public consultation with a final report back to Council 2. To take the delivery of this Council's Climate and Ecological Emergency commitments into account in setting the Medium Term Financial Plan, with a view to additional financial support being added to the Climate Change Reserve (£120k) and Salix Fund (£120k) 3. Continue commitment to participate in the Global Covenant of Mayors for Climate and Energy, single-use plastic reduction initiatives and work towards a plastic-free Council 4. Development of a new overarching Environment Strategy, to include climate change adaptation, mitigation, ecology and all related issues.
Reason for recommendations	To allow the Council to meet its commitments under the Climate and Ecological Emergency Declaration and help global efforts to keep climate warming below 1.5°C to avoid further environmental damage, population displacement, biodiversity loss and risk to life.

Portfolio Holder(s):	Councillor Dr Felicity Rice – Portfolio Holder for Environment and Climate Change
Corporate Director	Kate Ryan - Corporate Director of Environment and Community
Contributors	Larry Austin – Director of Environment Neil Short – Sustainability Manager (Green Economy and Energy) Roxanne King – Sustainability Manager (Environment and Green Economy)
Wards	All
Classification	For Decision

Background

1. On 16 July 2019, BCP Council declared a Climate and Ecological Emergency. The headline commitments of this were to make BCP Council and its operations carbon neutral by 2030, and to work with partners to set a target date for when the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050. An action plan was required to be submitted to Council in December 2019.

Climate & Ecological Emergency Action Plan

2. The draft Climate & Ecological Emergency Action Plan is presented at Appendix A. This contains actions selected to achieve the Council emission reduction target by 2030 and actions to help achieve the area-wide target pre-2050. Council is requested to confirm support for the draft Action Plan (Recommendation 1), on the understanding that this will then form the basis of a number of public consultations during 2020 and used as the starting point for further work by the Climate Action Members Working Group, the Climate Action Council Steering Group and the Climate Action Place Leadership Board. This is not an exhaustive list of the actions required to achieve the Place target. Many more, some utilising innovative technologies not yet widely available, will be needed and the scale of many of the projects means that each will require detailed assessment, consultation and approval.
3. The Action Planning process has drawn on the ideas of the public (submitted via the Council website), Elected Members, officers, published research and the work of other councils and best practice guides (including those produced by Friends of the Earth, Association of Public Service Excellence (APSE) and Ashden).

4. The draft Action Plan should be viewed against the background of the Committee on Climate Change (CCC) recommendations that Government must take significant action nationally, including: decarbonising electricity, developing hydrogen production, making homes and businesses energy efficient, increasing Electric Vehicle uptake, tree growing, aviation and shipping efficiency/reduction, decarbonising the gas grid, reducing all waste and banning biodegradable waste from landfills. The Government response to this confirmed that it is largely in agreement with the recommendations. Therefore, local authorities should encourage the Government to push ahead with these improvements.
5. There is also a need for development of a new overarching BCP Council Environment Strategy (Recommendation 4). This would take account of climate change adaptation, mitigation and the ecological aspects of the Climate and Ecological Emergency. It would also include all related issues contributing to and being affected by climate change, such as air quality, waste and recycling, energy efficiency and biodiversity.

Emissions data

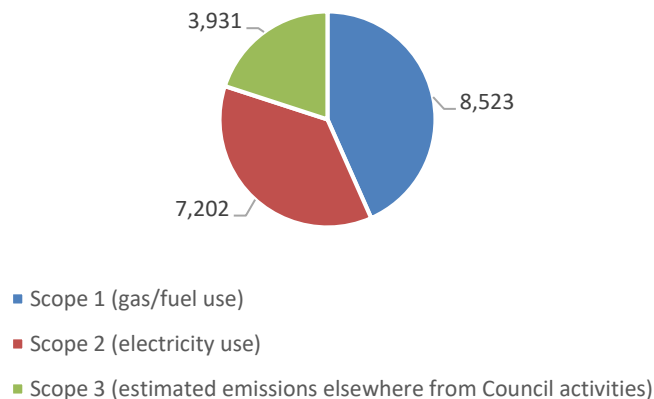
6. Benchmark data has been compiled on Council and area-wide emissions. It should be noted that figures shown are derived from data made available in 2019, the year of BCP Council formation.

Table 1 below contains the total carbon dioxide emissions for the Council and administrative area.

Table 1				
Carbon Dioxide Emissions	Scope 1	Scope 2	Scope 3	Total
BCP Council area (tonnes CO ₂ e) 2017 data, produced 2019	1,027,343	530,004	385,984	1,943,331
BCP Council operations (tonnes CO ₂ e) 2018/19	8,523	7,202	3,931 (estimated)	19,656 (estimated)

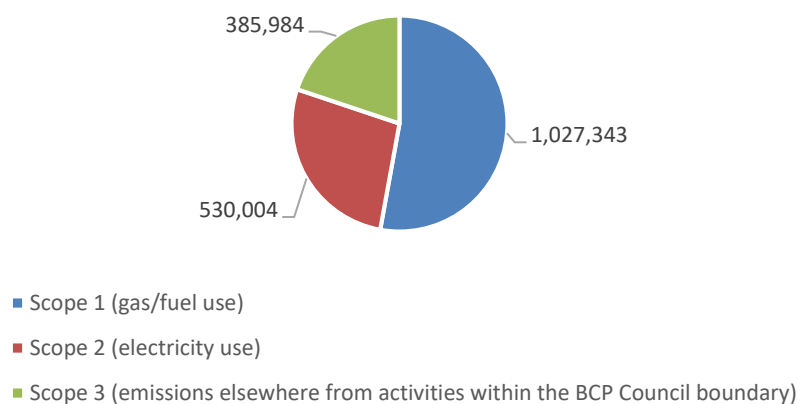
Council Scope 1 emissions are from the direct burning of fuel (gas in buildings, diesel in vehicles), Scope 2 emissions are indirect, from the generation of the electricity we buy, and Scope 3 emissions are caused outside our boundary by our activities (staff travel, waste disposal and items we procure). This is illustrated at Fig.1. Council emissions for Scope 1 and 2 have been calculated directly from consumption data. Scope 3 requires further work to confirm sources and calculate quantities, so at this point it has been estimated to be of the same proportion as the area Scope 3 emissions (20% of the total emissions).

Fig. 1. BCP Council: Total 2018/19 Operational Emissions (tCO₂e) by scope



7. Area-wide emissions data has been made available to the Council from its ongoing involvement in the Global Covenant of Mayors for Climate and Energy. Emissions in Scopes 1, 2 and 3, are based on the latest emissions data provided by the Government for 2017. This is illustrated at Fig.2.

Fig.2. BCP Council Area: Total 2017 Area-Wide Emissions (tCO₂e) by scope



8. It is proposed that BCP Council continue to participate in beneficial climate-relevant programmes including: Global Covenant of Mayors for Climate and Energy to monitor and report on progress annually (Recommendation 3), ensuring that our efforts attract global attention and opportunities for collaboration and continue to support plastic-free initiatives corporately and in the community to help marine ecosystems remain healthy and therefore continue to be useful stores of global CO₂.
9. To deliver on the Council's commitments, additional financial support is required. It is possible to achieve the Council target in year one by offsetting all Council emissions immediately, by buying reductions generated by others but this does not reduce our actual emissions. These continue to contribute to

climate change, while the annual cost of offsetting increases, placing further pressure on finances. It is intended that the limited amount of emissions remaining at 2030 will be offset by local tree-planting and biodiversity programmes or renewable energy installations, which are a more reliable and accurate option.

10. It is recommended that the Climate Change Reserve be replenished as current funds are fully allocated to energy saving projects. To fund feasibility studies for energy-efficient retrofit of buildings and renewable energy installations a sum of £120k is requested.
11. In addition, the 'Salix' fund to loan Council services funds to carry out energy improvements is near-fully spent and a top-up of a further £120k is sought (this is then match-funded by Government).

Summary of financial implications

12. Achieving the recommendations contained in the Draft Climate & Ecological Emergency Action Plan presented with this report will require substantial revenue and capital funding, much of which is currently not identified. However, this report requests that Council approves the draft Action Plan for onward public consultation. It is to be understood that many of the individual projects contained within it will require appropriate consideration, consultation and approval, following corporate procedures. Additional financial support is required to be added to the Climate Change Reserve (£120k) and Salix Fund (£120k). This represents an in-year financial implication for 2019/20 and will be met though the 2020/21 budget setting process for the Environment and Community Directorate.

Summary of legal implications

13. There are many legal implications in delivery of the draft Action Plan that will be considered as each project moves forward. In addition, an environmental law organisation has recently given notice to one hundred local authorities that have declared a Climate Emergency (including BCP Council), and are revising their Local Plans, that they will challenge those that do not sufficiently take account of the Climate Emergency in their new Local Plan.

Summary of human resources implications

14. Considering the scale of the proposed actions and possible projects, if the BCP Climate & Ecological Emergency is to be meaningfully addressed it will require additional human resources. Some actions may require external expertise to deliver individual projects (e.g. Citizens Assembly) whilst others would last the duration of the project and so would require new Council posts (e.g. Climate Change Support Officer). We will continue to explore re-focusing of roles within the Environment Directorate and wider Council to minimise costs and use resources efficiently.

Summary of environmental impact

15. In addressing the BCP Council Climate and Ecological Emergency, the actions proposed in this report are intended to deliver a carbon neutral Council and wider area.

Summary of public health implications

16. Climate change will result in heatwaves, extreme weather events, floods, disease and increased cancer risk. The measures to reduce it will limit the dangers and those activities can also have direct positive health effects (e.g. increased fitness from cycling and better air quality from reducing car journeys).

Summary of equality implications

17. There are no negative impacts identified on the protected characteristics groups of the Equalities Act 2010 from the recommendations in this report. However, an Equalities Impact Assessment will be undertaken, as necessary, for individual projects in the draft Action Plan before commencement to ensure this.

Summary of risk assessment

18. We are uncertain of the full extent that the effects of climate change will have on our area but know it will be more severe if we do not act now. Non-achievement of our declaration commitments will contribute to a further degraded and hostile global environment – with local consequences, lack of energy supply resilience for the area and legal challenge from environmental organisations. However, acting positively and rapidly, many of the actions that are proposed will help to make our society thrive. Having declared a Climate and Ecological Emergency, a risk identified is that of non-achievement of targets, which will result in reputational damage from negative publicity (locally, nationally and internationally). As we move to implementation and projects develop, business cases will consider further associated risks and benefits.

Background papers

Published works

<https://www.gov.uk/government/news/uk-becomes-first-major-economy-to-pass-net-zero-emissions-law>

BCP Council Climate and Ecological Emergency:
<https://democracy.bcpCouncil.gov.uk/mgAi.aspx?ID=1065>

Appendix

- A. Draft Climate and Ecological Emergency Action Plan (2020 – 2030/2050)
for consultation



**Draft Climate and Ecological Emergency
Action Plan (2020 – 2030/2050)
for consultation**

Draft Climate and Ecological Emergency Action Plan (2020 – 2030/2050) for consultation

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1. Executive Summary

Each day seems to bring new evidence that our activities as humans are causing the planet to get warmer. This in turn is causing changes to our climate that will be extremely harmful to our future if we don't act now.

BCP Council took the decision to declare a Climate and Ecological Emergency in July 2019, following the same action by UK Parliament, the Committee on Climate Change 'net zero carbon 2050' report and a groundswell in public opinion supporting this course of action.

This document is the Council's draft Climate and Ecological Emergency Action Plan, setting out the course of action we will carry out for the Council and wider area to become carbon neutral. This is the first step towards a carbon neutral future for Bournemouth, Christchurch and Poole, which will involve lifestyle changes for us all.

This draft Action Plan will be open for public consultation so that all members of the community can comment on the proposals.

The actions we propose to make the Council carbon neutral by 2030 include reducing the need for our staff to travel, making our buildings very energy efficient, generating more power from renewable resources and minimising our waste.

The actions we propose to contribute towards making the area carbon neutral before 2050 include creating a supportive environment with sustainable planning policies, transport infrastructure improvements, energy efficiency and waste minimisation schemes. These actions will be presented to stakeholders for discussion and to foster joint working to enable all organisations to contribute to a carbon neutral area.

Most importantly, every resident will need to play their part by doing things differently. We look forward to working with you to help these improvements take place and create a better future for us all.

2. Introduction

On 1 May 2019 the UK parliament became the world's first national parliament to declare a Climate and Ecological Emergency. It has since amended the UK's Climate Change Act to legislate for Net Zero carbon emissions by 2050. This coincided with publication of the report from the Committee on Climate Change (CCC), 'Net Zero – The UK's contribution to stopping global warming' (May 2019), which recommended this new target.

The Government Response to the CCC Report 'Leading on Clean Growth: Reducing UK Emissions' (BEIS, 2019) confirms that the Government is aligned with most of the CCC's recommendations. It states that the Government has allocated £2bn to decarbonisation projects since the 'net zero by 2050' target amendment was ratified, much of it to the areas of hydrogen, carbon capture and green finance. Action is promised on the built environment, specifically commercial building energy efficiency standards, and transport, which is now the UK's most emitting sector. The Department for Transport will publish a plan in 2020 to decarbonise all modes of transport.

In addition, the Environment Bill introduced to parliament in October 2019 is intended to be a key vehicle for delivering the vision set out in the Government's 25 Year Environment Plan. The Bill sets out a post-Brexit domestic framework for environmental governance, including the establishment of a new Office for Environmental Protection, to ensure urgent and meaningful action to deal with the environmental and climate crisis. The Bill introduces many initiatives connected to climate change: mandatory biodiversity net gain - the requirement for new developments to enhance biodiversity, consistency of local authority materials recycling, charges on single-use plastic products, measures to tackle both droughts and flooding and improvements in air quality. Local authorities will be key to effective implementation of the proposals.

2019 has seen continuing public protests pressing for action on climate change. This increased awareness and concern was flagged by the Government's Department for Business, Energy and Industrial Strategy (BEIS) Public Attitudes Tracker, published in March 2019, in which 80% of the public said they were either fairly or very concerned about climate change. This is the highest proportion of overall concern since the survey started.

BCP Council is one of over 260 local authorities who have announced Climate Emergency Declarations – 64% of UK councils. Whilst the scope and targets within these varies widely, BCP Council's is in line with the more ambitious.

3. The BCP Council Climate and Ecological Emergency

On 16 July 2019, a Climate and Ecological Emergency motion was endorsed, committing the Council to the actions below. A progress update is shown under each commitment.

- i. Declare a 'Climate and Ecological Emergency';
(Declared 16 July 2019)
- ii. Pledge to make BCP Council and its operations carbon neutral by 2030, taking into account both production and consumption emissions (scope 1, 2 and 3);
(Now a key objective in the Council Corporate Plan)
- iii. Work with partners, businesses and the wider community to investigate, make recommendations and set a target date for how early the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050;
(Climate Action Place Leadership Board will meet in early 2020)
- iv. Call on Westminster to provide the powers and resources to make the 2030 and other interim targets possible;
(Council has, and will continue to, communicate with Government)
- v. Work with other governments (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C;
(This is ongoing via involvement in Global Covenant of Mayors, APSE, ADEPT, Key Cities)
- vi. Continue to work with partners across the city region to deliver this new goal through all relevant strategies and plans;
(Climate Action Place Leadership Board will meet in early 2020)
- vii. Set-up a Citizens' Assembly to enable views of the general public to be taken into account;
(Included in the draft Action Plan)
- viii. Report to Full Council within six months with the actions the Council will take to address this emergency. As discussed with officers an action plan with clear quantifiable milestones should be submitted to Full Council in December 2019.
(This document presented to Council on 17 December 2019)

4. Council actions since declaring a Climate and Ecological Emergency

Since declaring the Climate and Ecological Emergency the Council has taken steps to begin delivering progress at every opportunity. These short-term actions include:

- Setting up of a governance structure comprising: a cross-party Member Working Group and sub-groups to provide Councillor oversight and guidance, a Carbon Action Council Steering Group to guide work on the Council's own 2030 target and a Carbon Action Place Leadership Board of stakeholders to build support across institutions, create strategy and mobilise action on the area-wide pre-2050 target.
- Climate Change and Sustainability have been made key priorities within the Council's Organisational Design Programme (restructuring operational assets and using behaviour change, smarter working and technology to limit staff travel and reduce resource use) as well as the People Strategy which will set the culture of the organisation.
- From October 2019, 82% of Council electricity has been sourced from renewable UK generation. In April 2020 all the Council's electricity will be renewable and our Scope 2 footprint will be greatly reduced.
- A public 'Climate Emergency – Your Ideas' page has been added to the Council website at: www.bcpCouncil.gov.uk/climate to enable direct submission of community views and suggestions for action. These have fed into the draft Action Planning process and will be considered by the Climate Action Members Working Group.
- Climate Emergency Staff Communications have been created and the Autumn and Winter editions of BCP News include articles telling residents about the declaration and how to act.
- Aircraft flight emissions from the 2019 Air festival, amounting to 240 tonnes, have been 'offset' to make that element of the event carbon neutral and support projects that reduce carbon emissions. An impact assessment is being conducted on the event to inform future activity.
- A BCP Council Senior Managers Network event on the Climate Emergency was held on 27 November 2019 to inform on best practice from local partners and across the UK.
- Engagement with local businesses on the Climate and Ecological Emergency at Regional sustainability forums.

5. The Key commitments examined

Commitment ii: Pledge to make BCP Council and its operations carbon neutral by 2030, taking into account both production and consumption emissions (scope 1, 2 and 3);

The meaning of 'Carbon Neutral'

Much of the activity generated by the Climate and Ecological Emergency Declaration will be to reduce and avoid carbon emissions. However, the motion uses the term 'carbon neutral'. This means the same as the term used by the Committee on Climate Change: 'net zero carbon'. Being carbon neutral or having a net zero carbon footprint means that we are balancing any carbon released with the same amount sequestered (captured and stored) or offset (made up for by sponsoring carbon-reducing activities elsewhere).

The meaning of 'Scope 1, 2 and 3'

The Greenhouse Gas Protocol classifies an organisation's emissions into:

- Scope 1 emissions are direct emissions from owned or controlled sources - fuel combustion in buildings (e.g. gas) and Council-owned vehicles (e.g. diesel fuel)
- Scope 2 emissions are indirect emissions from the generation of purchased energy (e.g. electricity)
- Scope 3 emissions are all indirect emissions (not included in scope 2) occurring outside the area (e.g. from purchased goods and services, business travel, staff commuting, waste disposal and investments)

BCP Council's Climate and Ecological Emergency Declaration commits the Council to making all three scopes carbon neutral by 2030. Progress will be measured in tonnes of Carbon Dioxide equivalent (CO₂e). This allows inclusion of other greenhouse gases that are produced alongside carbon dioxide when fossil fuels are burned, which also have a warming effect in our atmosphere. However, some data used in this report gives measurements and projections for carbon dioxide 'from energy only'. These are expressed as CO₂.

Commitment iii: Work with partners, businesses and the wider community to investigate, make recommendations and set a target date for how early the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050;

The work on Commitment ii makes a small contribution to Commitment iii: achieving carbon neutrality for the BCP region. This challenging undertaking will require the support and mobilisation of the population and organisations operating in the BCP area, along with Government action, to do before 2050 what the Council aims to achieve by 2030. Whereas the Council controls its own resources and has drafted a clear action plan to become carbon neutral by 2030, the process of creating a carbon neutral region must involve a wide range of players to do likewise. As a first step towards achieving this, the Council is facilitating a Carbon Action Place Leadership Board of influential partners that can lead and support the wider area to become carbon neutral.

6. Drivers for responding urgently to the Climate and Ecological Emergency

The Council is committed to taking decisive action after declaring the Climate and Ecological Emergency. Although the target dates may at first seem distant, the case for urgent action is made by the Tyndall Centre for Climate Change Research in their report: Local and Regional Implications of the United Nations Paris Agreement on Climate Change (2019). This states that if we are to stay within the Paris Agreement global warming threshold of 'well below 2°C', 'end point targets such as 'net zero' by 2050...can be useful indicators of ambition, but it is ultimately the cumulative CO₂ released on the way to that target that is of primary significance to achieving climate change goals.' To this end, the Council will develop carbon budgets to clearly guide its progress towards its 2030 target, aiming to make significant reductions as soon as possible, whilst the Climate Action Place Leadership Board will similarly consider data on the yearly reductions needed to support the Paris Agreement and bring the area successfully to the pre-2050 target. In addition to addressing climate change, there are other reasons for creating a low carbon area:

Economy: There are clear economic advantages to reducing energy use. Place-based Climate Action Network (PCAN) reports from 2017 estimate that the BCP area spent £610 million on energy and fuel, of which £119 million could have been saved if available energy efficiency and low carbon measures were taken up by residents and businesses. This is calculated to reduce CO₂ emissions by between 25-30% and potentially create 1,385 years of employment in low carbon industries. Furthermore, the Grantham Research Institute on Climate Change and the Environment (part of the London School of Economics and Political Science) concludes in its report 'How to price carbon to reach net-zero emissions in the UK' (2019), that a 'carbon price could start at around £40 per tCO₂ in 2020, rising to £125 per tCO₂ or more in 2050.' This is intended to illustrate that the cost of taking simple energy-efficiency measures today will be far lower than waiting for future technological fixes, such as 'carbon capture and storage', that are anticipated to be much more expensive. The UK low carbon and renewable energy economy grew by 6.8% in 2017 to reach almost £45 billion. Over the last ten years, annual growth of the UK Gross Domestic Product (GDP) has been between 1.5% and 3.1% while the green economy has consistently grown at around 5% (Ashden, 2019).

Ecology: A large amount of carbon is stored in the natural environment, so it is in our interests to maintain habitats and biodiversity. The State of Nature report 2019, from the State of Nature Partnership (a coalition of over 70 conservation organisations) found that over 50 years of monitoring, 41% of UK terrestrial and freshwater species have decreased in abundance. It concludes: 'Climate change is driving widespread changes in the abundance, distribution and ecology of the UK's wildlife, and will continue to do so for decades or even centuries to come. The 21st century so far has been warmer than the previous three centuries. Since the 1980s, average UK temperatures have increased by nearly 1°C.' The IPBES Global Assessment Report on Biodiversity and Ecosystem Services (2019) finds that globally, 'around 1 million animal and plant species are now threatened with extinction, many within decades, more than ever before in human history.' Biodiversity is our ally, so must be protected and enhanced, trees and plants take in and store carbon, whilst it has been found that in the UK's most deprived groups, the number of mortalities is halved, and levels of anxiety are lower in areas with the greenest space (Ashden, 2019).

Health: Many activities that reduce emissions have health benefits, either from reduced pollution or the act of participation. For instance, particulate matter and nitrous oxides from transport contribute to around 40,000 air pollution-related deaths per year in the UK, whereas active travel promotes good health - an increase in physical activity in the UK has been estimated to generate a potential saving to the NHS of £17 billion within 20 years. The cost of cold homes to the NHS is estimated at £2.5 billion a year, while extreme weather events, such as heatwaves, have significant health impacts – the UK heatwaves in 2016 resulted in 908 excess deaths (Ashden, 2019).

7. Draft Climate & Ecological Emergency Action Plan (2020 – 2030/2050)

This draft Action Plan is initially for consultation. Following that it will be a 'living document' that may be added to and amended to best ensure success in fulfilling the commitments of the BCP Council Climate & Ecological Emergency. Many of the actions are intended to be carried out within 5 years with some scheduled for completion nearer the relevant target end date.

Action Areas

Energy

Half of UK electricity generation in 2017 was from low-carbon sources. This low-carbon electricity generation helps lower emissions in sectors where electricity is consumed, such as buildings and industry. Emissions from electricity generation have fallen by 50% since 2013 and 64% since 1990 as coal use for generation declines, electricity demand has fallen and the supply from renewables has increased. Fully decarbonising the electricity supply can be achieved by increasing the share of renewables and low-carbon power from around 50% today to around 95% in 2050, whilst meeting additional demand from electric vehicles and heat pumps. Decarbonised gas will be required for the remaining 5% (CCC, 2019). Emissions from electricity use account for 27% and 37% of the Council's and area-wide carbon footprints respectively. Following the declaration of the Climate and Ecological Emergency in July 2019, the Council took the decision to purchase renewable electricity for its buildings, operations and streetlights. Existing contracts allowed 82% of electricity for Council use to be renewable from 1 October 2019, with the remaining 18% becoming renewable from 1 April 2020. This will reduce the Council's scope 2 emissions dramatically from that time. Whilst at the same time we will be reducing the amount of electricity used through rationalising our building stock and making the buildings we retain as energy efficient as possible. Householders and businesses in the wider BCP area can follow suit with encouragement and grant-funded assistance wherever possible to reduce electricity use and switch to electricity from renewable sources.

BCP Council will:

- Procure all Council electricity from zero-carbon renewable sources
- Assess the energy efficiency of Council buildings
- Review energy project funding options
- Install energy saving measures in retained Council buildings
- Install renewable energy measures in retained Council buildings

BCP Council will work with Partners to:

- Continue the Local Energy Action Partnership scheme to help residents save energy at home
- Promote low carbon grants to businesses
- Investigate options to offer residents renewable electricity

- Seek to identify and consider purchase of sites for large-scale renewable energy installations
- Consider a cost-effective insulation programme for homes
- Promote home energy demand reduction and low-cost improvements

Buildings

Emissions from buildings have fallen by 13% since 2013 and are around 20% below 1990 levels. Current Government commitments for low-carbon homes include bringing as many as possible up to Energy Performance Certificate Band C by 2035 and to stop the installation of gas heating in new homes from 2025. The CCC suggests the next steps to be the roll-out of technologies such as heat pumps, hybrid heat pumps and district heating in conjunction with hydrogen, and new smart storage heating, combined with high levels of energy efficiency. From 2025, new homes should not be connected to the gas grid and by 2035 replacement heating systems for existing homes must be low-carbon. The current share of low-carbon heating in the UK housing stock is only 4.5% and must be 90% by 2050. Remaining emissions in 2050 would then come from a small proportion of homes that are very expensive or difficult to treat due to their structure or space constraints. The Government intends to decarbonise industry through improved energy efficiency and low-carbon technologies. These include the ambition to improve business energy efficiency by at least 20% by 2030. To improve comfort levels, lower energy bills and prepare the building stock for a switch to low-carbon heating, retrofit of hybrid heat pumps, enabling continued use of existing boilers and radiators, could sensibly be done alongside energy efficiency improvements (CCC, 2019).

BCP Council will:

- Establish a Corporate Property Group to review accommodation
- Assess the energy efficiency of Council buildings
- Dispose of unwanted/inefficient buildings, after reviewing their energy efficiency, or redevelop sites to build new carbon neutral homes
- Implement new accommodation strategy
- Investigate procurement of zero-carbon green gas for Council buildings
- Install energy saving measures in retained Council buildings
- Install renewable energy measures in retained Council buildings
- Install water saving measures in retained Council buildings
- Install waste saving, reuse and recycling measures in retained Council buildings
- Consider review of the land attached to each building asset to establish opportunities to improve biodiversity and staff involvement
- Develop a Sustainable Construction Policy for corporate buildings

- Publish the bi-annual Home Energy Conservation Act Report to Government
- Develop a Sustainability Strategy for Housing including improving energy efficiency of the Council's new build programme and considerations for retrofitting existing stock
- Seek to influence the house building sector on sustainability and input to the Local Plan on future new build standards
- Seek to influence landlords on the sustainability of existing stock
- Enforce Minimum Energy Efficiency Standards in private rented sector where appropriate
- Tackle the illegal mis-selling of energy products and supplies

BCP Council will work with Partners to:

- Extend the multi-agency Affordable Warmth Partnership across the BCP area
- Use ECO-Flex to facilitate energy saving grants to fuel poor residents
- Consider heating improvement promotion to businesses (boilers, heat pumps and heating controls)
- Promote cost-effective energy improvements to businesses
- Consider waste reduction, reuse and recycling improvements to buildings

Planning and Land Use

Local authorities are regulatory authorities for town and country planning and this role can be used to positive effect in the action against climate change. Higher levels of energy efficiency in developments and on-site renewable generation of electricity can be required (APSE, 2019). The new Local Plan covering Bournemouth, Christchurch and Poole is being prepared for publication in 2022 and the Council has asked for initial views on key issues including how to 'tackle the challenges posed by climate change'.

BCP Council will:

- Conduct a review of current sustainable planning policy to aid enforcement
- Seek to include policies in the new Local Plan for climate change mitigation and adaptation, including a policy to encourage zero carbon developments, subject to viability testing
- Seek to include policies in the new Local Plan for Policy for new homes to be built to higher than current Building Regs standards
- Seek to make it a requirement in the Local Plan for renewable energy and sustainable waste management to be integrated into all new developments
- Seek to include Flood Protection Policies in the new Local Plan and policies aimed at creating biodiversity net gain

- Consider carrying out a strategic parking review to examine parking/car club standards
- Encourage energy-efficient/renewable energy retrofitting of homes
- Investigate the use of developer contributions (CIL, S106, 273) to fund climate change measures
- Identify suitable areas for large-scale renewable energy in the Local Plan
- Investigate and promote installation of PV on all viable properties
- Consider identifying and procuring land suitable for tree planting schemes and other mitigation measures
- Seek to develop incentives for brown field sites awaiting development to be used as temporary SUDS and carbon capture sites
- Explore greater use of natural burial over cremation, procuring additional space for natural burial, to be used as tree planting sites following burial
- Consider a review of culverted, piped and covered surface water drains, possibly breaking them open as vegetated SUDS
- Encourage minimising the use of sealed and non-porous surfaces on all new infrastructure projects
- Seek to promote development of green roofs and walls, street trees and urban greening
- Seek to include Air Quality policy in the new Local Plan

Travel

UK emissions from transport have increased by 6% since 2013 and are now 4% higher than in 1990. Vehicles have become more fuel efficient, but this has been offset by increasing travel demand. The Government's current key commitment is to phase-out sales of conventional petrol and diesel cars and vans by 2040. However, the CCC recommends that to achieve net zero carbon, all cars and vans need to be electric by 2050, and most HGVs should be electric, or hydrogen powered. These changes are likely to result in an overall cost saving but getting all cars and vans to be electric by 2050 will require all sales to be electric by 2035 at the latest. It also requires 3,500 rapid and ultra-rapid chargers near motorways and 210,000 public chargers in towns and cities. HGVs are harder to decarbonise, with new research suggesting that it is possible to get to very-low emissions by 2050 by switching most of these vehicles to hydrogen power or electrification. A hydrogen-based switchover would require 800 refuelling stations to be built by 2050 and electrification would need 90,000 depot-based chargers for overnight charging (CCC, 2019).

BCP Council will:

- Consider enhancing 'Cycle to work' scheme discounts to facilitate increased cycling to work, and 'get back on your bike' training for less confident cyclists
- Seek to install more high-quality showers, lockers, changing facilities, secure cycle parking for staff at work and residentially, such as on-street bicycle hangers
- Conduct a review of the Council's vehicle fleet
- Publish a BCP Council Corporate Travel Plan that will be monitored and acted upon
- Consider introducing School Travel Plans to all schools to promote alternatives to car use
- Seek to implement measures to reduce staff car use
- Introduce 'New ways of Working', in conjunction with accommodation changes and technology to facilitate less staff travel and to reduce the use of consumables
- Continue to expand tele-conferencing facilities in major buildings
- Develop a policy/strategy for installing meeting room AV equipment
- Investigate provision of additional facilities to support active travel
- Explore development of an extended network of EV charging points for Council use to provide certainty of provision
- Assess the feasibility of congestion charging options in BCP and other means of changing behaviours towards more sustainable options
- Consider a best practice proportion of the transport budget to be ring fenced for spending on developing Active Travel networks
- Explore how the taxi licencing criteria could be amended to encourage newly licensed vehicles to be electric or hydrogen fuelled
- Consider a review of public off-street car parks in main centres
- Consider a review of free workplace car parking (where currently available) for staff and elected members
- Seek to develop partnership offers with bus and rail companies for staff season ticket discounts on public transport
- Investigate providing Park and Ride sites and favourable pricing schedule, with secure cycle parking and traffic free cycle route from sites
- Seek to carry out Climate Change Assessments on transport projects
- Investigate replacement of Council vehicles with zero emission EVs or hydrogen vehicles, or alternatives where practicable, such as cargo-bikes

- Investigate viability of fleet of cargo-bikes, electric cycles and motorcycles for staff use
- Promote bridges and underpasses to include proper wildlife crossing opportunities
- Investigate investment in 'safe routes to school' including crossings, wider pavements and safe cycle routes
- Consider rolling out 'School Streets', where streets around schools become pedestrian and cycle access only at school run times
- Consider the trial of temporary measures such as car free days and segregated cycle lanes created by movable barriers
- Investigate adoption of Streetscape Guidance setting high standards for the design of streets and spaces prioritising walking, cycling and public transport

BCP Council will work with Partners to:

- Develop a BCP Walking and Cycling Strategy 2020 -2035 and expand cycle network and storage facilities at major destinations
- Assess provision of segregated cycle lanes, cycle priority at traffic lights and training programme for safe cycling
- Promote and expand car club schemes across the BCP Council area
- Promote and expand the Business Travel Network
- Investigate provision of electrical hook-up points at Port of Poole to enable shipping to turn off engines
- Examine use of sail and solar power for container traffic in Port of Poole
- Assess the feasibility of the introduction of electric or hydrogen buses and charging/fuelling infrastructure
- Seek to work with operators to deliver smart, integrated ticketing and innovative pricing structures to encourage use
- Investigate carrying out of a Strategic Parking review and new Parking Policy to deliver parking pricing schedule for BCP car parks that is commensurate with reducing car trips for commuting and leisure, while providing high quality public transport alternative
- Commence Transforming Cities Fund sustainable travel initiatives
- Consider a workplace car parking levy to fund sustainable transport
- Consider installing electric vehicle charging points across the conurbation
- Review feasibility of parking charges at 'Out of Town Centre' retail parks

- Seek to hold car-free days to encourage modal shift and investigate the creation of car free town centres in Bournemouth, Poole and Christchurch
- Investigate development of a Freight and Movement of Goods Strategy, to look at light goods vehicle licencing minimum emissions standards with major distributors in logistics sector
- Seek to work with Bournemouth Airport to encourage reduce emissions from flights and passenger travel

Nature

Reaching the necessary level of CO₂ removal through tree planting by 2050 in the UK requires an early and sustained increase in tree-planting rates. These must increase from current rates below 10,000 hectares per year to at least 30,000 hectares per year (CCC, 2019).

BCP Council will:

- Develop a Green Infrastructure Strategy and carbon offsetting plan aiming for the 2030 target
- Investigate the allocation of land to allow natural woodland generation from trees, natural habitat and heathlands at scale to absorb carbon and become 'carbon sinks'
- Investigate community tree-planting and biodiversity enrichment programmes
- Assess the introduction of a programme of public realm tree planting
- Work with Environmental Finance and Vivid Economics to better understand the value of parks and open space for nitrate absorption and carbon sequestration and encourage investment in this.
- Consider review all mown amenity sites for woodland creation or allowing natural succession. Amenity being spaces not allocated for recreation, pitches etc. such as large verges and greens in housing estates
- Seek to develop native garden spaces within formal parks and recreation grounds
- Work to develop information and incentives with partners to encourage better practice within private spaces and gardens, such as hedgehog corridors and native amenity planting
- Create nature sanctuaries that minimise disturbance for ground nesting birds and other animals.

BCP Council will work with Partners to:

- Investigate potential of a large scale tree planting programme

- Promote a ban on polluting activities that are harmful to nature (e.g. sky lantern and balloon releases)
- Work closely with local wildlife groups to support biodiversification and the reintroduction of lost species
- Work with partners on landscape scale wildlife conservation programmes e.g. Stour Valley, Christchurch Harbour and Poole Harbour
- Encourage developers to include habitat measures within residential and commercial developments. Ensure habitat measures are included in all council build projects e.g. swift/sparrow boxes, peregrine boxes, bug bricks
- Investigate natural flood defence and coastal protection opportunities for intertidal habitat creation (e.g. saltmarsh), which can store more carbon than woodland

Adaptation

Being prepared for climate change can help communities and councils to lessen the disruptive effects. The BCP Council area can expect to be warmer, with more intense rainfall and more frequent storms. In England temperatures are now 0.5°C–1°C higher than they were in the 1970s and sea levels could increase by 12–76 cm by the end of the century, compared to 1990 levels. If emissions remain high, this is predicted to be 2 metres by 2100 and could lead to the displacement of hundreds of millions of people worldwide (PNAS, 2019). A 2019 NASA study found that unchecked emissions will result in the entire Greenland Ice Sheet melting by the year 3000, causing up to 7 meters of sea level rise. Recent storms have led to significant costs for councils. The winter storms of 2013 directly cost Kent County Council an estimated £4.4 million, rising to over £11 million when taking into account repairs to infrastructure. Heatwaves increase the demand for health and social care services, resulting in costs to providers, including councils, sometimes more than £600 per patient per day. Some of these costs will fall on council budgets under the Health and Social Care Act. At a household level, average domestic fuel bills have more than doubled in the last ten years in real terms, pushing large numbers of households into fuel poverty. Preparing for climate change, as well as reducing carbon emissions, can put councils in the strongest possible position to deal with these challenges (Ashden, 2019).

BCP Council will:

- Update Climate Change Risk Assessment
- Produce Supplementary Planning Document for climate change place adaptation

BCP Council will work with Partners to:

- Create Strategies and Action Plans to engage all sectors in adaptation work
- Seek to ensure that via communication, communities and sectors are aware of future risks, pre-emptive actions and how to mitigate

Waste

UK emissions from waste have fallen by 69% since 1990, due to the landfill tax reducing the amount of biodegradable waste going to landfill, and an increase in methane captured at landfill sites. The CCC recommends additional emissions reduction from treatment of waste water, stopping sending biodegradable waste to landfill by 2025 and increasing recycling rates to 70% across the UK (CCC, 2019).

BCP Council will:

- Reduce Council waste sent to landfill and increase recycling from Council buildings
- Reduce resource use, particularly paper for printing and single-use plastic
- Unify household waste, recycling and food waste collections across the area to increase recycling and reduce residual waste
- Procure new residual waste disposal and non-residual waste processing contracts exercising where possible the proximity principle
- Enhance commercial waste and recycling services offered to local businesses
- Engage with staff, residents, schools and visitors on waste reduction and recycling initiatives and campaigns
- Seek to progress towards single-use plastic-free status and support community plastic-free initiatives
- Seek to minimise or cease the sale of single use plastics and encourage alternative materials throughout our retail operations
- Support the Environmental Innovation hub built to inform Seafront waste reduction

BCP Council will work with Partners to:

- Support community single-use plastic-free initiatives
- Enhance recycling facilities 'on the go'
- Support and promote community waste reduction and reuse initiatives such as sharing and donation of materials
- Promote business minimisation of packaging
- Seek to apply the proximity principle to treat and/or dispose of wastes in reasonable proximity to their point of generation
- Seek to influence the behaviour of our commercial partners and lessees in their retail operations to minimise or cease the sale of single use plastics

Doing things differently

Technological improvements can bring about much carbon saving, but many emission reductions rely on people changing their behaviour. The CCC estimates that around 10% of the emissions reduction in their more ambitious scenarios involve a significant change in societal and consumer behaviours. These include the shift towards healthier diets with reduced consumption of meat and dairy products. Over half of the CCC emissions reduction scenarios require some change from consumers, such as the purchase of an electric bike or installation of a heat pump. The Government must engage with consumers over why and how they can make these improvements and take supporting actions (e.g. ensuring that road infrastructure use is a safe option for all) and raise awareness of the need to move away from natural gas heating and what the alternatives might be. There is a limited window to engage with people over future heating choices, to understand their preferences and to factor these into strategic decisions on energy infrastructure (CCC, 2019). The Council has recently undergone a major structural change, with Local Government Reorganisation, which puts it in a good position to change organisational practices to support a more low-carbon approach. The communities served by the Council also have a history of protecting their environment by using the services provided by the Council and the Council and partners must ensure this co-operation continues.

BCP Council will:

- Hold a Climate Emergency Citizens Assembly
- Publish an Engagement Strategy to better involve people in decision-making
- Introduce a 'New Ways of Working' behaviour change programme, in conjunction with accommodation changes and technology to encourage less staff travel
- Draw up an internal Communication Plan
- Endorse a Zero Carbon Workplace Charter for behaviour change
- Launch a Decision Impact Assessment tool to embed sustainability
- Carry out a review and adopt sustainable procurement strategy and guidance – including practices to reduce carbon in the supply chain, local sourcing, full-life-costing and assessment of suppliers to encourage energy and waste reduction
- Promote and encourage low carbon best practice among commissioned services
- Investigate a carbon charge on projects/decisions to fund offsetting
- Investigate divestment of fossil fuels from the Council Pension Fund
- Promote consistency in decision-making to ensure that we are consistent in communicating and acting on this emergency

BCP Council will work with Partners to:

- Consider a 'Smart Place' approach to support new ways of moving around, better health outcomes and other community services
- Launch a behaviour change programme for residents on all issues, including: energy, waste, water, travel, food, shopping
- Inform residents, businesses and visitors of progress

Working together

Together with partners on the Climate Action Place Leadership Board, the Council will work to improve the voluntary and business sector emissions and collaborate with local authorities and others across the world to tackle climate change.

BCP Council will work with Partners to:

- Develop and agree a science-based emission reduction pathway for the BCP area
- Support the Voluntary & Community sector to reduce emissions
- Work with business organisations to signpost them towards sustainable practices for all business sectors
- Investigate an integrated policy approach to Climate Change and Air Quality
- Encourage businesses subject to emissions controls to adopt an Environmental Management Policy
- Expand the successful Leave Only Footprints environmental awareness campaign
- Submit annual emissions data to CDP for Global Covenant of Mayors
- Participate in networks of similar organisations addressing climate change (Covenant of Mayors, LGA, APSE, local and regional partnerships)
- Consider developing a local offsetting scheme for area-wide emissions remaining at 2050

Implementation

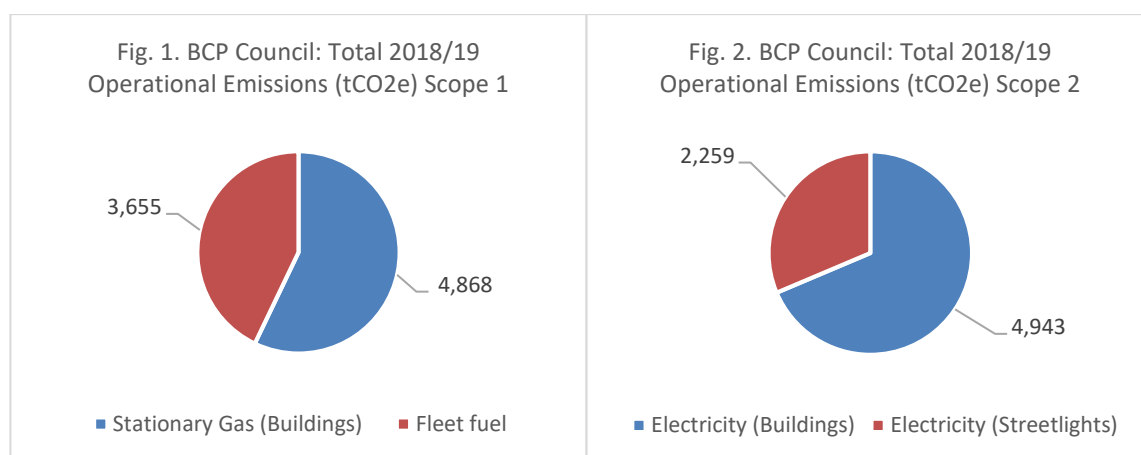
BCP Council will:

- Prioritise measures that have the most impact
- Monitor and communicate progress via a Climate Emergency Annual Report
- Seek to establish 'carbon budgets' for Council services
- Maintain communication with Government and encourage positive action on all related legislation

8. BCP Council emissions from our own operations

Table A				
Carbon Dioxide Emissions	Scope 1	Scope 2	Scope 3	Total
BCP Council operations (tonnes CO ₂ e) 2018/19	8,523	7,202	3,931 (estimated)	19,656 (estimated)

Council emissions for Scope 1 and 2 have been calculated directly from consumption data – shown in Table A and illustrated in Fig.1 and 2.



Scope 3 requires further work to confirm sources and calculate emission quantities, so at this point it has been estimated to be of the same proportion as the area Scope 3 emissions (20% of the total emissions). This information is still evolving following Local Government Reorganisation, as some emissions will move scope as all local services migrate to be under the direct control of BCP Council. Scope 3 will be calculated by April 2020, and include emissions from:

- Purchased goods and services
- Capital goods
- Upstream transportation and distribution
- Waste generated in operations
- Business travel
- Employee commuting
- End-of-life treatment of sold products
- Downstream leased assets
- Investments

BCP Council emission reduction milestones

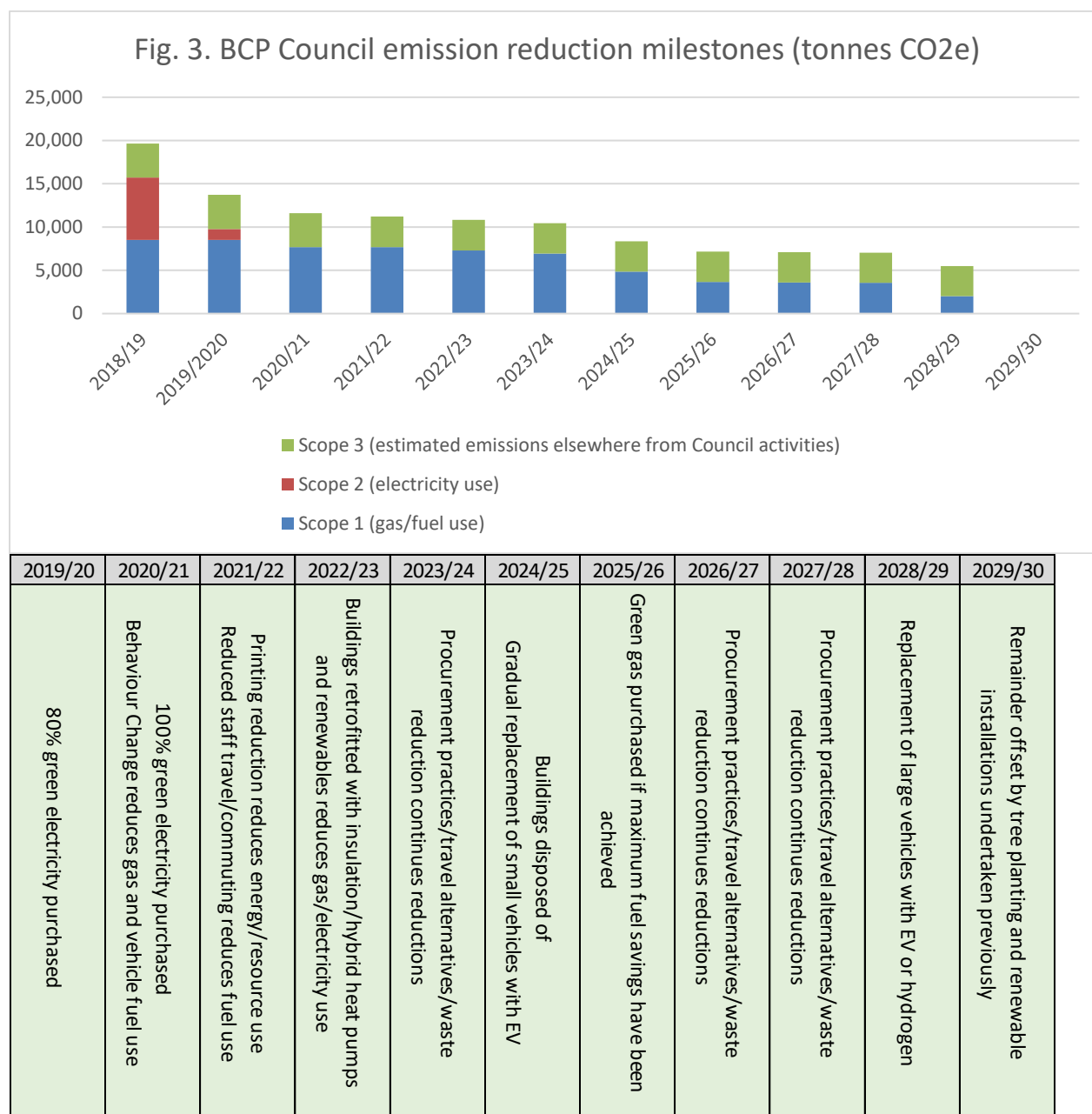


Fig. 3 above illustrates how the actions proposed in the Action Plan are intended to reduce the Council's carbon emissions year-on-year to 2030.

The decision to purchase renewable electricity in 2019 reduces the Scope 2 (electricity) amount by 82% then in 2020 this reduces further to zero.

Implementation of 'New Ways of Working' from 2020 in conjunction with new technology and implementation of the Accommodation Strategy and other behaviour changes reduce the Scope 1 (gas/vehicle fuel) amount gradually year on year. This reduces significantly in 2025 when the Accommodation Strategy is fully implemented, and assets disposed of. Ongoing energy efficiency works in retained buildings and the gradual introduction of EVs in the vehicle fleet further reduce

Scope 1 emissions. Procuring green gas will be a consideration, once usage levels off, and in 2028, large vehicles begin to be replaced, bringing the Scope 1 total to near zero.

Once the constituent sources of the Council's Scope 3 emissions have been identified and measured, this will be reduced by the reduction in the need for staff travel, due to flexible working. Sustainable travel options will be encouraged for the workforce commute. Paper use will be reduced due to new monitoring and reduction reporting and waste disposal will be targeted for improvement. It should be stressed that the Council's Scope 3 emissions are not yet known, so the reductions shown in Fig.3 are indicative only.

Remaining emissions at 2030 will be offset, preferably by Council renewable energy installations, tree planting and biodiversity measures carried out in intervening years and calculated to absorb this amount.

9. Area-wide emission baseline data

Below is a summary of the 2017 carbon emission data for the BCP Council area, made available in 2019. Source data was provided by UK Government.

In line with standardised reporting frameworks, 24 sources of carbon emissions are identified but not all have complete figures due to lack of data availability – this will be updated as data is published. Sources with less than 1% of each scope's total emissions or no recorded emissions are omitted from this summary report. The recognised sources of CO₂e are as follows:

- Residential buildings
- Commercial buildings & facilities
- Institutional buildings & facilities
- Industrial buildings & facilities
- Agriculture
- Fugitive emissions
- On-road
- Rail
- Waterborne navigation
- Aviation
- Off-road
- Solid waste disposal
- Biological treatment
- Incineration and open burning
- Wastewater
- Industrial process
- Industrial product use
- Livestock
- Land use
- Other AFOLU
- Electricity only generation
- CHP generation
- Heat/cold generation
- Local renewable generation

Fig. 4. BCP Area: Total 2017 Emissions (tCO₂e) by scope

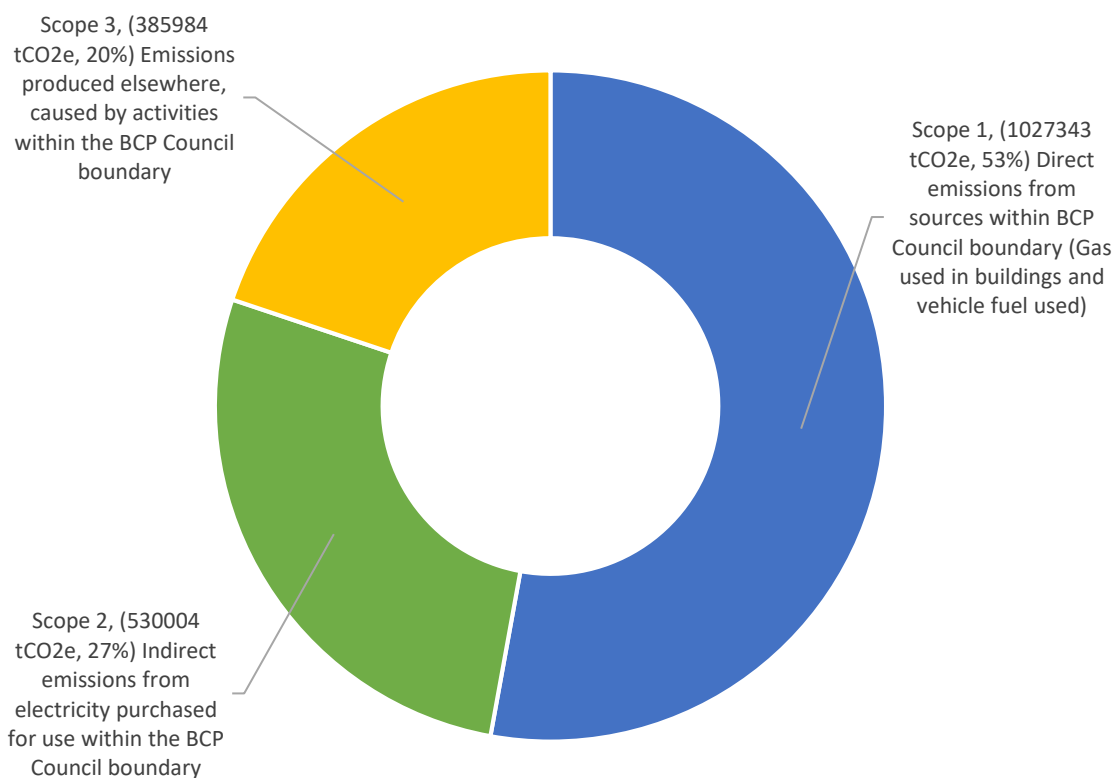
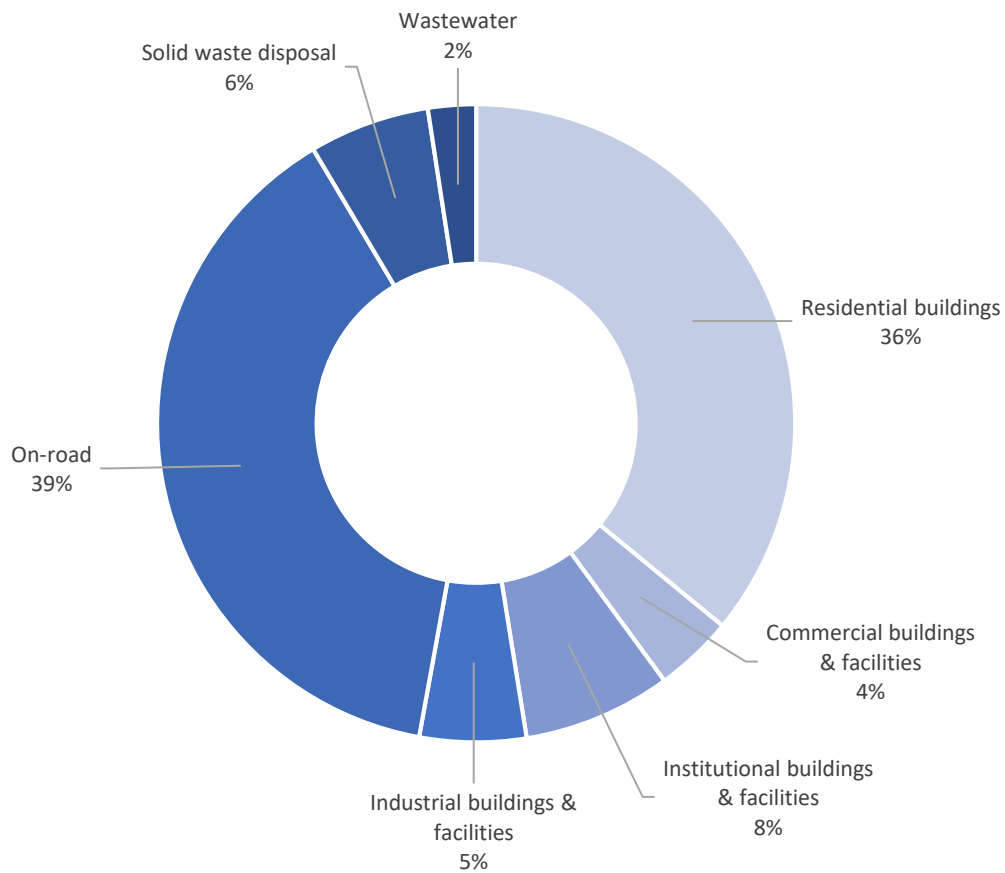
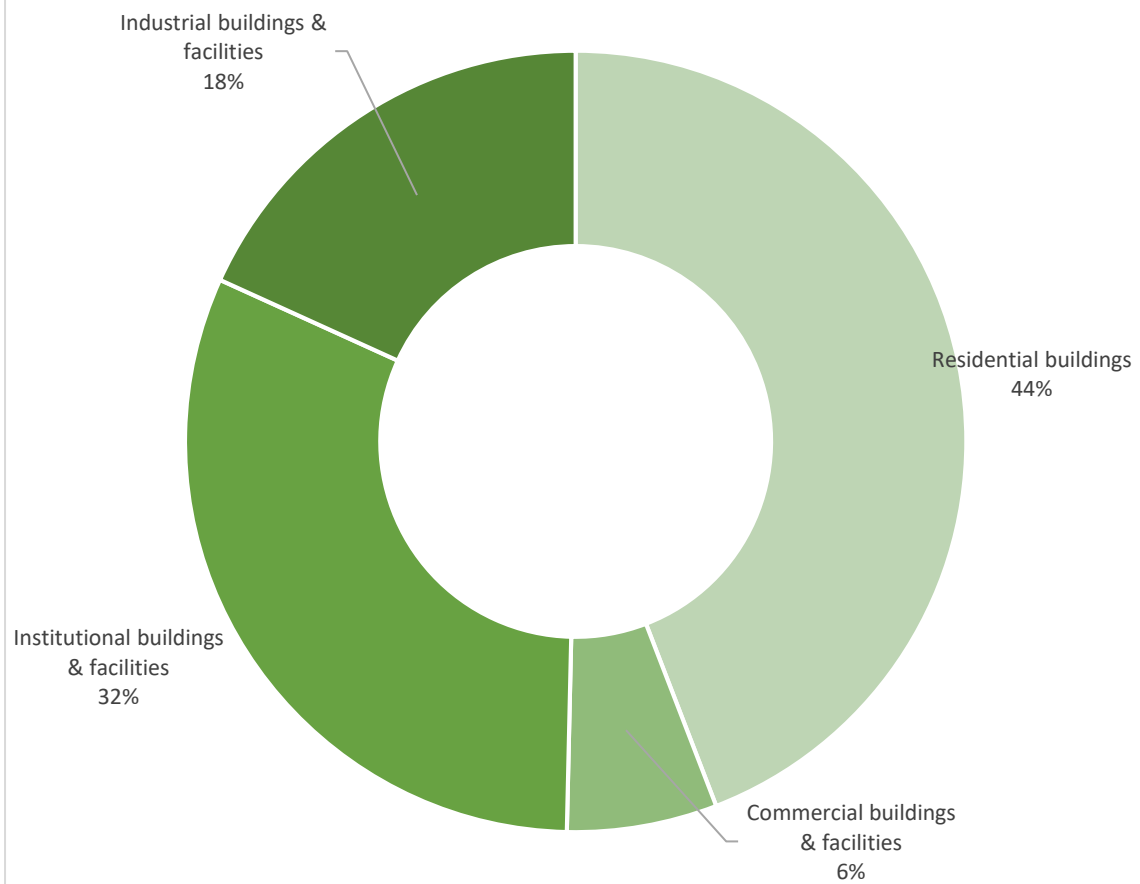


Fig. 5. BCP Area - Scope 1 Emissions 2017 (tCO₂e)



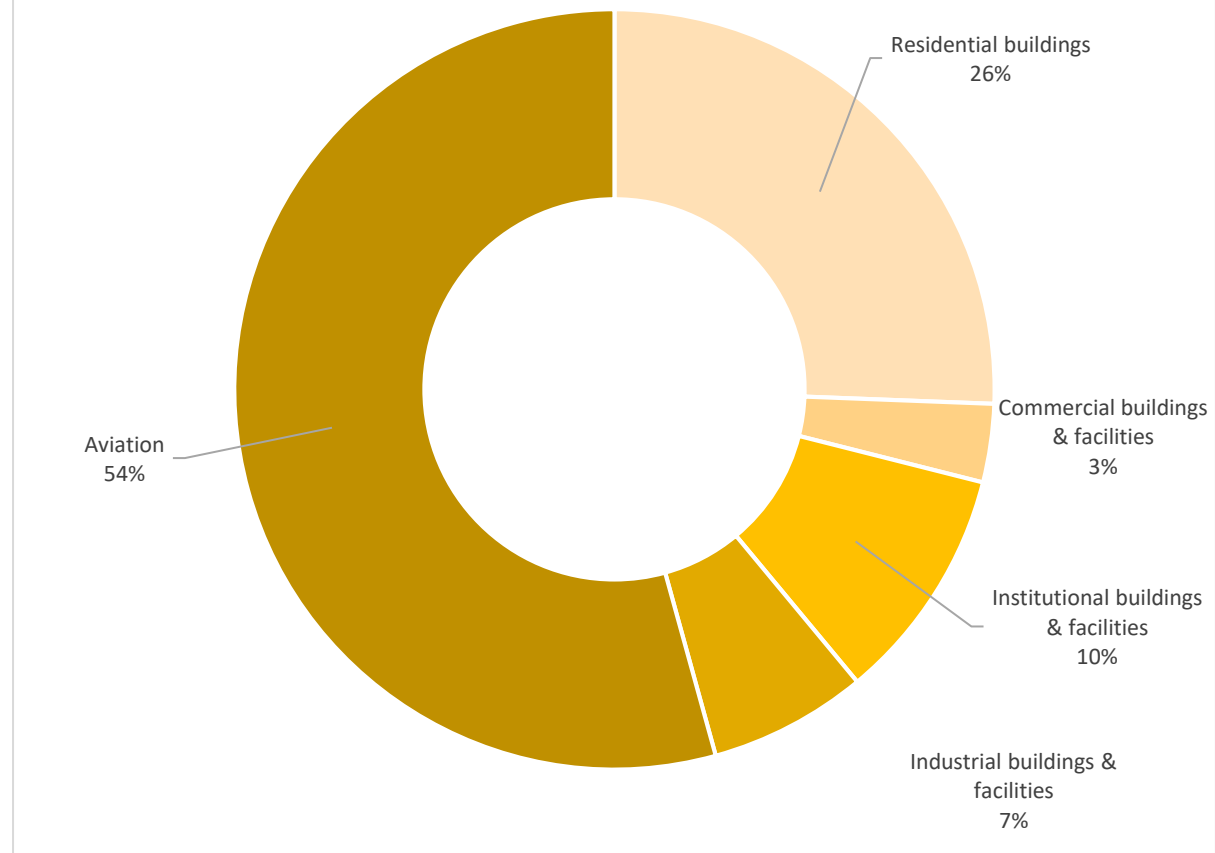
	B	C	P	BCP Total	Percentage
Residential buildings	166087.730	50071.000	149655.000	365813.730	35.608%
Commercial buildings & facilities	16193.910	5085.000	19435.000	40713.910	3.963%
Institutional buildings & facilities	24732.040	14633.000	37092.000	76457.040	7.442%
Industrial buildings & facilities	22632.450	5819.000	26498.000	54949.450	5.349%
Agriculture	199.920	667.000	354.000	1220.920	0.119%
On-road	157317.580	72148.000	163300.000	392765.580	38.231%
Rail	586.300	269.000	842.000	1697.300	0.165%
Waterborne navigation	3.070	1.000	3.000	7.070	0.001%
Aviation	0.000	6646.000	0.000	6646.000	0.647%
Solid waste disposal	33599.450	9108.000	19436.000	62143.450	6.049%
Wastewater	12183.700	3111.000	9428.000	24722.700	2.406%
Livestock	69.760	66.000	70.000	205.760	0.020%
BCP Total	433605.910	167624.000	426113.000	1027342.910	100.000%

Fig. 6. BCP Area - Scope 2 Emissions 2017 (tCO₂e)



	B	C	P	BCP Total	Percentage
Residential buildings	113322.000	30236.000	90402.000	233960.000	44.143%
Commercial buildings & facilities	13693.000	3992.000	15273.000	32958.000	6.218%
Institutional buildings & facilities	69192.000	20175.000	77177.000	166544.000	31.423%
Industrial buildings & facilities	40109.000	11695.000	44738.000	96542.000	18.215%
BCP Total	236316.000	66098.000	227590.000	530004.000	100.000%

Fig.7. BCP Area - Scope 3 Emissions 2017 (tCO₂e)



	B	C	P	BCP Total	Percentage
Residential buildings	46197.000	13195.000	39449.000	98841.000	25.608%
Commercial buildings & facilities	4937.000	1831.000	6083.000	12851.000	3.329%
Institutional buildings & facilities	15603.000	5010.000	18115.000	38728.000	10.034%
Industrial buildings & facilities	10499.000	3260.000	12244.000	26003.000	6.737%
Aviation	103274.000	26374.000	79913.000	209561.000	54.293%
BCP Total	180510.000	49670.000	155804.000	385984.000	100.000%

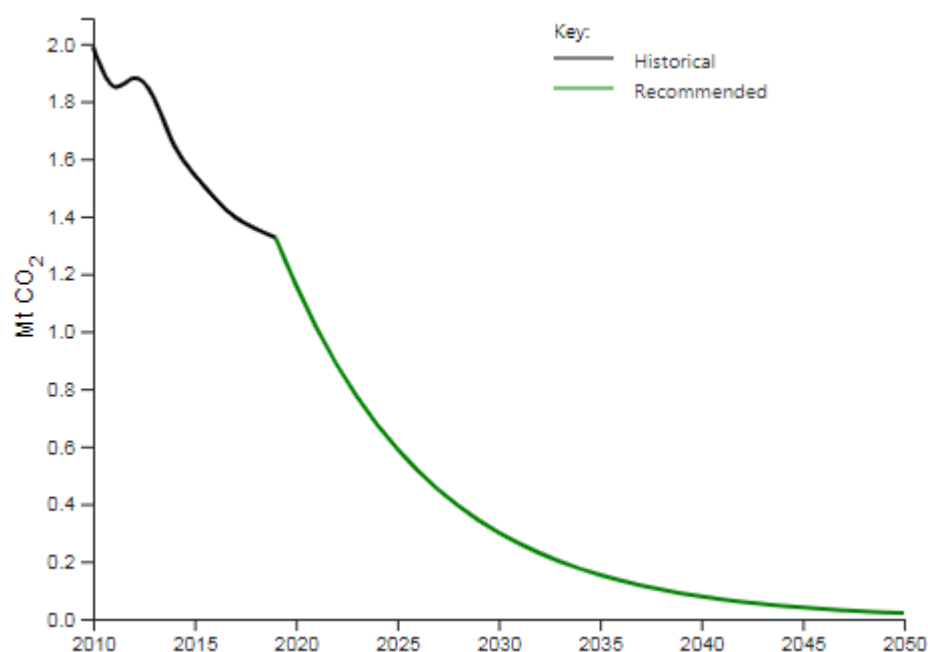
Note – Scope 3 data does not include emissions resulting from financial sector investment activity

Area-wide Paris Agreement emission reduction pathway for BCP Council area

The BEIS-funded 'SCATTER' project has provided an example CO₂ emissions reduction pathway for BCP Council (Fig. 8 below) to help achieve the Paris Agreement target. This has resulted in the University of Manchester and Tyndall Centre for Climate Change Research producing a science-based target for the BCP area geared towards achievement of the Paris Protocol's 'well below 2°C, pursuing 1.5°C' global warming aspiration. This recommends that the BCP area should aim to deliver average CO₂ emission cuts of 12.6% each year to become carbon neutral before 2050. This and other research will be considered by the Climate Action Place Leadership Board when deciding the most effective way forward for the area.

It should be noted that this illustrates an 'energy only CO₂' pathway.

Fig. 8. 'Energy only' suggested Paris Agreement CO₂ emission reduction pathway for BCP Council area



University of Manchester/Tyndall Centre

Area-wide emission reduction milestones

To be drawn up and considered by the Climate Action Place Leadership Board once the Government-supported web-based tool is active.

10. Background papers

Published works

<https://www.gov.uk/government/news/uk-becomes-first-major-economy-to-pass-net-zero-emissions-law>

BCP Council Climate and Ecological Emergency:
<https://democracy.bcpccouncil.gov.uk/mgAi.aspx?ID=1065>

Department for Business, Energy and Industrial Strategy (BEIS) Public Attitudes Tracker (March 2019):
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/800429/BEIS_Public_Attitudes_Tracker_-_Wave_29_-_key_findings.pdf

The Place-based Climate Action Network (PCAN) reports, hosted by: Centre for Sustainability and Environmental Governance at Queen's University Belfast; the Edinburgh Centre for Carbon Innovation; the University of Leeds, and the London School of Economics and Political Science (2017) <https://pcancities.org.uk/find-your-place>

How to price carbon to reach net-zero emissions in the UK (2019) London School of Economics and Political Science et al. http://www.lse.ac.uk/GranthamInstitute/wp-content/uploads/2019/05/GRI_POLICY-REPORT_How-to-price-carbon-to-reach-net-zero-emissions-in-the-UK.pdf

The State of Nature Report (State of Nature Partnership, 2019)
<https://nbn.org.uk/wp-content/uploads/2019/09/State-of-Nature-2019-UK-full-report.pdf>

The Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services: Global Assessment Report on Biodiversity and Ecosystem Services (IPBES, 2019) <https://www.ipbes.net/global-assessment-report-biodiversity-ecosystem-services>

A toolkit for city regions and local authorities (Ashden, 2019)
<https://www.ashden.org/downloads/files/CAC-Chapters-all-FINAL.pdf>

Leading on Clean Growth: The Government Response to the Committee on Climate Change's 2019 Progress Report to Parliament – Reducing UK Emissions (BEIS, 2019)
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/839555/CCS0819884374-001_Government_Response_to_the_CCC_Progress_Report_2019_Web_Accessible.pdf

Environment Bill 2019 (Department for Environment, Food & Rural Affairs, 2019)
<https://www.gov.uk/government/publications/environment-bill-2019>

Ice sheet contributions to future sea-level rise from structured expert judgment
Jonathan L. Bamber (PNAS, 2019) <https://www.pnas.org/content/116/23/11195>

Operation Icebridge (NASA, 2019) <https://climate.nasa.gov/news/2883/study-predicts-more-long-term-sea-level-rise-from-greenland-ice/>

Local Authority Climate Emergency Declarations (APSE, 2019)
<https://www.apse.org.uk/apse/index.cfm/local-authority-energy-collaboration/apse-energy-publications1/local-authority-climate-emergency-declarations/>

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL – CALENDAR OF COUNCIL AND COMMITTEE MEETINGS 2020/2021

Meetings *	Time	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan (2021)	Feb	Mar	Apr	May
Council	Tuesday 7pm	12		14		15		10		5	23		27	11
Cabinet	Wednesday 10am	27		1/29		2/30	28	25	16	13	10	10	14	
Overview and Scrutiny Committees														
Overview and Scrutiny Board** (15 Members)	Monday 2pm and 6pm	18	22	20	24	21	19	16	7	4	1	1	1**	
Health and Adult Social Care Overview and Scrutiny Committee (11 Members)	Monday 6pm		1	27		28		30		18		8		
Children's Services Overview and Scrutiny Committee (11 Members)	Tuesday 6pm		9	28		22		24		26		23		
Statutory Committees														
Appeals Committee (7 Members)	10am	19	2/17/ 30	15/28	11/25	8/22	7/20	3/17	1/15	6/20	2/16	2/16/30	13/28	5
Audit and Governance Committee (9 Members)	Thursday 6pm		18	30		10	22		3	21		11	22	
Licensing Committee (15 Members)	10am	28				17			10			4		
Licensing Sub-Committee* (3 of 15 Members)	10am	7/20	3/16	8/21	4/19	1/16/29	13/27	11/24	2/14	7/19	3/17	3/17/31	15/26	4
Planning Committee (15 Members)	Thursday 1pm	21	11	2/23	13	3/24	15	5/26	17	14	4/25	18	8/29	
Planning Committee Training Sessions / Site Visits by Exception	Morning prior to Committee (times will vary)	21	11	2/23	13	3/24	15	5/26	17	14	4/25	18	8/29	
Standards Committee (7 Members)	Tuesday 6pm			7			6			12			20	
Standing Committee	The Standing Committee will only be appointed if required													
Other Bodies														
Corporate Parenting Board	Monday		15			14			14			15		

* It is proposed that each Committee will be asked to consider the venue(s) for its meetings

** Thursday due to Easter Bank Holidays in 2021

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